

Meeting Minutes
Paw Paw - Lawton Small Urban Area Meeting
March 31, 2014

Call to Order

Meeting was called to order by Larry Hummel at 2:00 p.m.

Introductions were made with the following individuals in attendance:

Michael Grabbe, Village of Lawton

Lawrence Hummel, Van Buren County Road Commission

Tony Dacoba, Van Buren Transit

Mickey Bittner, Wightman & Associates (for Village of Paw Paw)

Courtney Rousseau, Wightman & Associates

Gautam Mani, Southwest Michigan Planning Council

Suzann Flowers, Southwest Michigan Planning Council

Jodi Stefforia, KATS

Kathy Schultz, KATS

Taylor Raupp, KATS

Voting members were identified with the Road Commission, Transit Authority, Village of Lawton and Village of Paw Paw entitled to a single vote each.

No public comment was offered.

Jodi Stefforia gave a summary of the 2014 and 2015-2017 Call for Projects for the Small Urban Program. She stated that MDOT has indicated that the priority will be to review 2014 projects that come in from the State's small urban areas; MDOT anticipates that 9 small urban areas will be awarded a grant with a decision made and project numbers assigned by mid-May. Awarded projects must be obligated on or before September 30 and let within two cycles. She suggested that the area only put forth project(s) that can meet the timeline.

She indicated that MDOT allows a small urban area to submit several projects until they reach the \$375,000 cap. Regarding the rotating cycle of small urban areas being awarded every other year, MDOT has indicated that any 2014 award would not affect the existing cycle for an area.

There was discussion that the previously awarded small urban project for 2014 may not be able to be obligated by October 1. Mickey Bittner, on behalf of Village of Paw Paw, indicated that this is due to misinformation as to whether or not 2015 CMAQ funds could be advanced which are also being used on the project – W Michigan Avenue. The misinformation caused a delay in project design and commencing easement acquisitions. The Village has since been advised that 2015 CMAQ funds are able to be advanced, however, there is concern that the project will not be able to be obligated in time to utilize 2014 small urban task force grant money.

Kathy Schultz then called Pam Boyd of MDOT Planning. Ms. Boyd advised that 2014-awarded projects must be obligated by October 1; she added that if the project could not meet the deadline, the task force is allowed to put forth another project for 2014 provided it can be obligated in time.

The task force members then discussed what the alternate project would be. There was consensus that the Village of Lawton's Nursery Street project was the task force's alternate priority.

Those in attendance then discussed their other priority projects for the call years.

Tony Dacoba made a motion to adopt the list of prioritized projects as discussed (listed below), Michael Grabbe supported the motion. Motion passed.

Priority	Project	Limits	Agency	Fed Cost
1	Nursery Street	East 2 nd St to 72 nd Ave	Village of Lawton	\$375,000
2a	CR 665	M40 to 60 th Avenue	Van Buren CRC	\$188,000
2b	72 nd Avenue	M40 to Nursery St	Village of Lawton	\$99,600
2c	Auto Vehicle Locating Sys.	n/a	Van Buren Transit	\$15,000
2d	misc equipment	n/a	Van Buren Transit	\$20,000
2e	PM?_____	_____	Van Buren CRC	<u>\$52,400???</u> \$375,000???
3	CR 657	CR364 to 64 th Ave	Van Buren CRC	\$375,000
4	CR 653	Red Arrow Hwy-45 th Ave	Van Buren CRC	\$375,000
5	33 rd St/46 th	Red Arrow Hwy to M40	Van Buren CRC	\$375,000
6	CR 665	Village limit to Fisk Lk Rd	Van Buren CRC	\$375,000

KATS Staff indicated that once applications and financial assurances are received from the road agencies, they will compile them and submit to MDOT with the minutes and public notice documentation in order to meet the April 30 deadline.

Meeting adjourned at 3:00 p.m.

Minutes prepared:
April 1, 2014