



Southcentral Michigan Planning Council

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Board Meeting Minutes

MEETING DATE: Friday, December 29, 2017
MEETING TIME: 11:00 am
MEETING LOCATION: Kalamazoo County Administration Building (Room 105)
201 W Kalamazoo Ave, Kalamazoo, MI

1. Call to Order

- a. The meeting was called to order at 11:05 am.

2. Member Present/Introductions

- a. The existing members of the board introduced themselves to the recently appointed members.
- b. The members present included: Baker, Carahaly, Farmer, Hazelbaker, Kale, Pangle, Reynolds, Woodin

3. Members Excused

- a. *Hazelbaker made a motion to excuse Bomba, Frisbie, and McGraw.*
 - i. *Kale seconded the motion.*
 - ii. **The motion carried.**

4. Action: Approval of the Agenda

- a. *Baker made a motion to approve the agenda.*
 - i. *Pangle seconded the motion.*
 - ii. **The motion carried.**

5. Action: Approval of the Minutes

- a. Approval of the minutes were postponed until the next regular meeting

6. Citizen Comments

- a. None made.

7. Transportation Activities

- a. Adams and KATS staff (Jon Start) outlined the Final Acceptance Report. They went through the elements of the report. The review of the report led to a review of the activities conducted during the fiscal year.
- b. *Baker made a motion to accept the Final Acceptance Report as prepared.*
 - i. *Pangle seconded the motion.*
 - ii. **The motion carried.**

8. Discussion/Action: Freedom of Information Act Policy

- a. Adams stated that he would like to have a FOIA policy in place. He prepared a FOIA policy for initial review by the board. He wanted to have a policy in place immediately. He will take any comments from the board and prepare a revised policy at the February meeting.
- b. The board reviewed the policy and had several edits. A lengthy discussion about FOIA regulations ensued. The board settled on a couple of key edits to sections 4c and 9e.
- c. *Kale made a motion to approve the FOIA policy with edits to sections 4c and 9e.*
 - i. *Woodin seconded the motion.*
 - ii. **The motion carried.**

9. Discussion/Action: Update from the SMPC Sponsored Retirement Account Committee

- a. *Baker made a motion to enter closed session.*
 - i. *Hazelbaker seconded the motion.*
 - ii. **The motion carried unanimously by way of roll call vote.**

- b. *Baker made a motion to exit closed session.*
 - i. *Hazelbaker seconded the motion.*
 - ii. **The motion carried.**
- c. Take action on related agreement
 - i. *Baker made a motion to approve the settlement agreement presented at the meeting.*
 - 1) *The board discussed the motion and the merit of the agreement.*
 - 2) *Baker called to question the motion. The call was not supported.*
 - 3) *Woodin seconded the motion.*
 - 4) **A roll call vote was taken. The motion carried 5-3.**

10. Discussion: Financial Priorities

- a. The board briefly discussed its financial priorities. The discussion was tabled until the next meeting.

11. Board Member Comments

- a. Several board members expressed thanks to all who have devoted time to the activities of SMPC.
- b. The chair thanked the new members for their commitment to serve on the Council.
- c. The new board members expressed excitement over the prospects of SMPC.

12. Action: Adjournment

- a. The meeting was adjourned at 12:59 pm.

Next Meeting: February 6 in Coldwater