

# **Rural Task Force #3 Meeting**

***December 14, 2018***

***Road Commission of Kalamazoo County - Kalamazoo, MI***

## ***Members in Attendance:***

Jake Welch	Barry County Road Commission
Ryan Minkus	Road Commission of Kalamazoo County
Garrett Myland	St. Joseph County Road Commission

## ***Others in Attendance:***

Brian Sanada	Michigan Department of Transportation – SW Region
Sean McBride	Kalamazoo Metro
Susan Vosmik	St. Joseph County Transportation Authority
Megan Mickelson	Kalamazoo Area Transportation Study
Fred Nagler	Kalamazoo Area Transportation Study/SMPC

## ***Participating by Phone***

Kristine Parsons	Calhoun County Road Department
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## ***Call to Order***

Chair Minkus called the meeting to order at 8:33 a.m. at the Road Commission of Kalamazoo County. Introductions were made.

## ***Approval of November 1, 2018 Rural Task Force #3 Meeting Minutes***

No changes to the minutes were offered.

MOTION by Welch, SUPPORT by Myland, ***“to approve the November 1, 2018 Rural Task Force #3 Meeting Minutes.”*** Motion passed.

## ***Review of 2019 Projects***

A brief review of the 2019 projects that were approved at the recently held local task force meetings for each county and how they differed from what was previously approved by the full Task Force. Branch County Road Commission was unable to attend due to illness, but requested a change to their 2019 program as approved at the local task force meeting and inquired about the possibility of transferring some of their 2019 STL funding to another agency to be returned in 2020. Kalamazoo Metro and Branch County Road Commission agreed to the requested trade.

MOTION by Welch, Support by Myland, ***“to reduce STL funding for the 2019 Branch County Road Commission Countywide Pavement Marking project to \$230,000; to remove the 2019 Branch County Road Commission Countywide Maintenance project; to move the Kalamazoo Metro 2020 vehicle replacement project, Job Number 130102 to 2019; to add \$1,397 in STL funding to the Barry County Road Commission 2019 Countywide Preventative Maintenance project for a total of \$686,451; to reduce the 2020 Barry County Road Commission Countywide preventative maintenance project by \$1,397 in STL for a total of \$748,603; and to increase the 2020 Branch County Road Commission Countywide Preventative Maintenance project STL funding by \$83,154 for a total of \$592,154 ”***  
Motion passed.

After the motion was approved, Welch requested that an agreements for the transfer of EDD funding between the Branch and Barry Road Commissions and Branch and Kalamazoo Metro be drafted and signed. Nagler agreed to generate and distribute the documents.

### ***Proposed 2020 – 2023 Projects***

A review of the projects approved at the recently held local task force meetings by each county was presented. Barry County requested a change to the 2021 program.

MOTION by Welch, SUPPORT by Myland, ***“to reduce the Barry County Road Commission 2021 Preventative Maintenance Project by \$300,000 in STL for a total of \$465,000 and to add a 2021 countywide pavement marking project using \$300,000 in STL.”*** Motion passed.

MOTION by Welch, SUPPORT by Myland, ***“to approve the 2019 to 2023 projects selected at the local task force meetings as amended by the full RTF #3.”*** Motion Passed.

### ***Review of EDD Carryover Amounts and Constraints***

Welch presented material from Barry County Road Commission files of RTF #3 balance sheets and meeting minutes dating back to 2014 and summarized his recollection that the task force had previously considered EDD balances as reset in 2014. Myland asked if Welch had pulled together STL and EDD programming approved by the task force for all members in the years since. Welch indicated he had not. Mayle summarized changes in how MDOT accounted for EDD balances from 2014 until now and how that resulted in the current situation where Barry County is carrying a negative balance. Minkus suggested that a comprehensive summary of all EDD and STL programming amounts approved by the full task force for all counties be produced so that the net balance since the “reset” in 2014 can be shown. The task force can then use the results to formulate any adjustments that are deemed appropriate. Nagler agreed to pull together records. Mayle said he would provide efile spreadsheets from the 2014-2017 and 2017-2020 TIP cycles.

### ***Public Comment***

No public comment was offered. Mayle reminded the task force that any trades involving EDD funding between counties must be submitted to MDOT so that they can be properly accounted for.

### ***Other Business***

Minkus suggested that meetings for mid-January and sometime in March be scheduled. Nagler will send out Doodle polls to ascertain and set dates.

### ***Adjourn***

Meeting adjourned at 9:48 a.m.

**Minutes approved: \_\_\_\_\_, 2019**

*Questions or comments on these minutes can be directed to:*

*Fred Nagler  
Associate Planner  
Kalamazoo Area Transportation Study  
fnagler@katsmpo.org*

DRAFT