

# Rural Task Force #3 Meeting

*February 21, 2019*

*Road Commission of Kalamazoo County - Kalamazoo, MI*

## ***Members in Attendance:***

Jake Welch	Barry County Road Commission
Ryan Minkus	Road Commission of Kalamazoo County
Garrett Myland	St. Joseph County Road Commission
Kristine Parsons	Calhoun County Road Department

## ***Others in Attendance:***

Patricia Rayl	Village of Colon
Vince Carahaly	Southcentral Michigan Planning Council
Susan Vosmik	St. Joseph County Transit Authority
Chris Yorks	St. Joseph County Transit Authority
Mark Reynolds	Southcentral Michigan Planning Council
Sean McBride	Kalamazoo Metro
Don Mayle	Michigan Department of Transportation Planning
Fred Nagler	Kalamazoo Area Transportation Study/SMPC

## ***Call to Order***

Chair Minkus called the meeting to order at 1:04 p.m. at the Road Commission of Kalamazoo County. Introductions were made.

## ***Approval of December 14, 2018 Rural Task Force #3 Meeting Minutes***

Nagler described two minor changes that had been made after the draft minutes were distributed. No other changes were suggested.

MOTION by Parsons, SUPPORT by Welch, ***“to approve the December 14, 2018 Rural Task Force #3 Meeting Minutes as amended.”*** Motion passed.

## ***Election of Officers***

MOTION by Myland, SUPPORT by Parsons, ***“to elect Jake Welch as chair and Kristine Parsons as vice-chair for 2019 and 2020.”*** Motion Passed

Upon completion of the vote Welch assumed leadership of the meeting.

**Review of 2019 - 2023 Projects**

Nagler presented the most current fiscal constraint spreadsheet. It was noted that all fiscal years have been programmed to use the entire RTF #3 allocation of federal funding with the exception of 2019, which had \$8,886 unprogrammed for Calhoun County.

MOTION by Parsons, Support by Minkus, ***“to add \$8,886 in STL to Calhoun County’s Job Number 205424, Partello Road, in Fiscal Year 2019.”*** Motion passed.

**Review of EDD Carryover Amounts and Constraints**

Spreadsheets of historical programming for federal and state funding for all years since 2012 was presented. Welch summarized his understanding that the task force had considered all counties even in 2014 and as such it was his opinion that all counties should participate in the retirement of Barry County’s remaining negative EDD balance.

Myland stated that based on the records he was able to obtain he disagreed with Welch’s position. Minkus concurred with Myland. Parsons did not feel she had enough experience, having only participated in the last few years, to make an informed judgement on the issue.

After question by Welch, it was confirmed that if a motion to have the other counties participate is not approved, Barry County will continue to be solely responsible for eliminating the negative balance with their yearly EDD allocation.

MOTION by Welch, ***“in Fiscal Year 2020, to have all counties in the Task Force participate in the retirement of Barry County’s negative EDD balance at the same percentage of that balance as their yearly EDD allocation is of the Task Force total.”*** Motion failed for lack of support.

**Review of Draft Transfer Agreement**

Nagler presented a draft agreement for transfer of funding between task force members. It was suggested that the agreement be reworded so that it was between specific agencies rather than between counties. Nagler agreed to make the change and distribute it for signatures.

MOTION by Minkus, Support by Myland, ***“that every exchange within the RTF is to be recorded with the agreement form, that agreements done with entities outside of the RTF as part of the Federal Fund Exchange program will be provided to the Rural Task Force manager for record keeping and that agreements for exchanges within the task force will only be signed after approval by the task force.”*** Motion passed.

**Public Comment**

No public comment was offered.

**Other Business**

Mayle summarized the timeline for 2020 -2023 projects to be reviewed for air quality and environmental justice prior to be approved by the Federal Highway Administration. Once the review process is underway, no amendments will be approved for those years until October.

Minkus said that the Road Commission of Kalamazoo County is looking to hire an engineer and would ask members to refer anyone who might be looking for a job.

***Adjourn***

There being no further business, the meeting adjourned at 2:04 p.m.

**Minutes approved: \_\_\_\_\_, 2019**

*Questions or comments on these minutes can be directed to:*

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DRAFT