

AGENDA

Rural Task Force #3 Meeting August 15, 2019 2:00 p.m. Calhoun County Road Department

- I. Call to Order
- II. Approval of February 21, 2019 Rural Task Force #3 Meeting Minutes **(Action)**
- III. Review of 2020 – 2023 Projects
- IV. Public Comment
- V. Other Business
- VI. Adjourn

Rural Task Force #3 Meeting

February 21, 2019

Road Commission of Kalamazoo County - Kalamazoo, MI

Members in Attendance:

Jake Welch	Barry County Road Commission
Ryan Minkus	Road Commission of Kalamazoo County
Garrett Myland	St. Joseph County Road Commission
Kristine Parsons	Calhoun County Road Department

Others in Attendance:

Patricia Rayl	Village of Colon
Vince Carahaly	Southcentral Michigan Planning Council
Susan Vosmik	St. Joseph County Transit Authority
Chris Yorks	St. Joseph County Transit Authority
Mark Reynolds	Southcentral Michigan Planning Council
Sean McBride	Kalamazoo Metro
Don Mayle	Michigan Department of Transportation Planning
Fred Nagler	Kalamazoo Area Transportation Study/SMPC

Call to Order

Chair Minkus called the meeting to order at 1:04 p.m. at the Road Commission of Kalamazoo County. Introductions were made.

Approval of December 14, 2018 Rural Task Force #3 Meeting Minutes

Nagler described two minor changes that had been made after the draft minutes were distributed. No other changes were suggested.

MOTION by Parsons, SUPPORT by Welch, ***“to approve the December 14, 2018 Rural Task Force #3 Meeting Minutes as amended.”*** Motion passed.

Election of Officers

MOTION by Myland, SUPPORT by Parsons, ***“to elect Jake Welch as chair and Kristine Parsons as vice-chair for 2019 and 2020.”*** Motion Passed

Upon completion of the vote Welch assumed leadership of the meeting.

Review of 2019 - 2023 Projects

Nagler presented the most current fiscal constraint spreadsheet. It was noted that all fiscal years have been programmed to use the entire RTF #3 allocation of federal funding with the exception of 2019, which had \$8,886 unprogrammed for Calhoun County.

MOTION by Parsons, Support by Minkus, ***“to add \$8,886 in STL to Calhoun County’s Job Number 205424, Partello Road, in Fiscal Year 2019.”*** Motion passed.

Review of EDD Carryover Amounts and Constraints

Spreadsheets of historical programming for federal and state funding for all years since 2012 was presented. Welch summarized his understanding that the task force had considered all counties even in 2014 and as such it was his opinion that all counties should participate in the retirement of Barry County’s remaining negative EDD balance.

Myland stated that based on the records he was able to obtain he disagreed with Welch’s position. Minkus concurred with Myland. Parsons did not feel she had enough experience, having only participated in the last few years, to make an informed judgement on the issue.

After question by Welch, it was confirmed that if a motion to have the other counties participate is not approved, Barry County will continue to be solely responsible for eliminating the negative balance with their yearly EDD allocation.

MOTION by Welch, ***“in Fiscal Year 2020, to have all counties in the Task Force participate in the retirement of Barry County’s negative EDD balance at the same percentage of that balance as their yearly EDD allocation is of the Task Force total.”*** Motion failed for lack of support.

Review of Draft Transfer Agreement

Nagler presented a draft agreement for transfer of funding between task force members. It was suggested that the agreement be reworded so that it was between specific agencies rather than between counties. Nagler agreed to make the change and distribute it for signatures.

MOTION by Minkus, Support by Myland, ***“that every exchange within the RTF is to be recorded with the agreement form, that agreements done with entities outside of the RTF as part of the Federal Fund Exchange program will be provided to the Rural Task Force manager for record keeping and that agreements for exchanges within the task force will only be signed after approval by the task force.”*** Motion passed.

Public Comment

No public comment was offered.

Other Business

Mayle summarized the timeline for 2020 -2023 projects to be reviewed for air quality and environmental justice prior to be approved by the Federal Highway Administration. Once the review process is underway, no amendments will be approved for those years until October.

Minkus said that the Road Commission of Kalamazoo County is looking to hire an engineer and would ask members to refer anyone who might be looking for a job.

Adjourn

There being no further business, the meeting adjourned at 2:04 p.m.

Minutes approved: _____, 2019

Questions or comments on these minutes can be directed to:

*Fred Nagler
Associate Planner
Kalamazoo Area Transportation Study
fnagler@katsmpo.org*

DRAFT

UPDATED 08/12/19

Fiscal Year	County	Responsible Agency	Project Name	Limits	Primary Work Type	Federal (STL) Cost	State (EDD) Cost	State (CTF) Cost	Local Cost	Total Cost	MDOT Job No.	Rural Action Date	JobNet Submission Date
2020	BARRY	Road Commission	Preventative Maintenance	Countywide	PM	\$748,603			\$187,151	\$935,754	130099	12/14/2018	2/14/2019
	BARRY COUNTY TOTAL					\$748,603	\$0						
2020	BARRY TARGET/ALLOCATION					\$750,000	\$106,761						
	BARRY BALANCE					\$1,397	-\$147,060						
2020	BRANCH	Sherwood Village	Division Road	Main to W. Village Limit	Resurface	\$116,000			\$29,000	\$145,000	89438	12/14/2018	
2020	BRANCH	Road Commission	Preventative Maintenance	Countywide		\$592,154	\$138,652	\$9,387		\$740,193	130098	12/14/2018	2/21/2019
	BRANCH COUNTY TOTAL					\$708,154	\$138,652						
2020	BRANCH TARGET/ALLOCATION					\$625,000	\$254,551						
	BRANCH BALANCE					-\$83,154	\$115,899						
2020	CALHOUN	Village of Tekonsha	Main Street	Sout to North Village Limits	Microsurface	\$58,880			\$14,720	\$73,600	207027	12/14/2018	4/16/2019
2020	CALHOUN	Road Department	Union City Road	7 1/2 Mile to T Drive S	PM	\$755,120	\$132,042		\$56,738	\$943,900	206748	12/14/2018	2/14/2019
	CALHOUN COUNTY TOTAL					\$814,000	\$132,042						
2020	CALHOUN TARGET/ALLOCATION					\$814,000	\$142,392						
	CALHOUN BALANCE					\$0	\$10,350						
2020	KALAMAZOO	Transit	Van Purchase			\$0		\$0		\$0	130102	12/14/2018	12/17/2018
2020	KALAMAZOO	Road Commission	U Avenue	29th to 32nd		\$549,243			\$1,150,757	\$1,700,000	130143	12/14/2018	12/4/2018
	KALAMAZOO COUNTY TOTAL					\$549,243	\$0						
2020	KALAMAZOO TARGET/ALLOCATION					\$631,000	\$347,329						
	KALAMAZOO BALANCE					\$81,757	\$347,329						
2020	ST. JOSEPH	Transit	Bus Replacement			\$84,000		\$21,000		\$105,000	205768	12/14/2018	12/19/2018
2020	ST. JOSEPH	Road Commission	Sprowl/N. Burr Oak	M-86 to Hackman		\$555,000			\$138,750	\$693,750	205767	12/14/2018	12/19/2018
	ST. JOSEPH COUNTY TOTAL					\$639,000	\$0						
2020	ST. JOSEPH TARGET/ALLOCATION					\$639,000	\$111,877						
	ST. JOSEPH BALANCE					\$0	\$111,877						
PROGRAMMED						\$3,459,000	\$270,694						
2020 RTF #3 TOTAL TARGET/ALLOCATION						\$3,459,000							
BALANCE						\$0							

UPDATED 08/12/19

Fiscal Year	County	Responsible Agency	Project Name	Limits	Primary Work Type	Federal (STL) Cost	State (EDD) Cost	State (CTF) Cost	Local Cost	Total Cost	MDOT Job No.	Rural Action Date	JobNet Submission Date
2021	BARRY	Road Commission	Preventative Maintenance	Countywide		\$465,000			\$116,250	\$581,250	206798	12/14/2018	2/14/2019
	BARRY	Road Commission	Pavement Marking	Countywide		\$300,000			\$0	\$300,000	206895	12/14/2018	2/19/2019
	BARRY COUNTY TOTAL					\$765,000	\$0						
2021	BARRY TARGET/ALLOCATION					\$765,000	\$106,761						
	BARRY BALANCE					\$0	-\$40,299						
2021	BRANCH	City of Bronson	Matteson Street	South to North City Limits	Chip Seal	\$24,000	\$6,000			\$30,000	2070007	12/14/2018	2/26/2019
	BRANCH	Road Commission	Preventative Maintenance	Countywide		\$614,000	\$98,756		\$84,744	\$797,500	206965	12/14/2018	2/21/2019
	BRANCH COUNTY TOTAL					\$638,000	\$104,756						
2021	BRANCH TARGET/ALLOCATION					\$638,000	\$220,655						
	BRANCH BALANCE					\$0	\$115,899						
2021	CALHOUN	Village of Tekonsha	Railroad/Elm/Clinton		Recon	\$140,000			\$13,333	\$153,333		12/14/2018	
	CALHOUN	Road Department	Partello Road	20 Mile to 21 Mile	Resurf	\$690,000				\$690,000	206684	12/14/2018	2/19/2019
	CALHOUN COUNTY TOTAL					\$830,000	\$0						
2021	CALHOUN TARGET/ALLOCATION					\$830,000	\$142,392						
	CALHOUN BALANCE					\$0	\$142,392						
2021	KALAMAZOO	Road Commission	R Avenue	36th St. to E County Line	Resurf	\$541,000	\$236,967		\$122,033	\$900,000	205408	12/14/2018	12/17/2018
	KALAMAZOO	Transit	Purchase up to 3 Vans			\$103,000		\$25,750		\$128,750	205409	12/14/2018	12/17/2018
	KALAMAZOO COUNTY TOTAL					\$644,000	\$236,967						
2021	KALAMAZOO TARGET/ALLOCATION					\$644,000	\$426,318						
	KALAMAZOO BALANCE					\$0	\$189,351						
2021	ST. JOSEPH	Transit	Bus Replacement			\$84,000		\$21,000		\$105,000	205775	12/14/2018	12/19/2018
	ST. JOSEPH	Road Commission	N. Burr Oak	Hackman to Deer Park		\$373,436			\$93,360	\$466,796	205777	12/14/2018	12/19/2018
	ST. JOSEPH	Road Commission	Silver Street	Michigan Avenue to County Line		\$194,564			\$48,641	\$243,205	205782	12/14/2018	12/19/2018
	ST. JOSEPH COUNTY TOTAL					\$652,000	\$0						
2021	ST. JOSEPH TARGET/ALLOCATION					\$652,000	\$209,895						
	ST. JOSEPH BALANCE					\$0	\$209,895						
PROGRAMMED						\$3,529,000	\$341,723						
2021 RTF #3 TOTAL TARGET/ALLOCATION						\$3,529,000							
BALANCE						\$0							

UPDATED 08/12/19

Fiscal Year	County	Responsible Agency	Project Name	Limits	Primary Work Type	Federal (STL) Cost	State (EDD) Cost	State (CTF) Cost	Local Cost	Total Cost	MDOT Job No.	Rural Action Date	JobNet Submission Date
2022	BARRY	Road Commission	Preventative Maintenance	Countywide		\$780,000			\$195,000	\$975,000	206904	12/14/2018	2/19/2019
	BARRY COUNTY TOTAL					\$780,000	\$0						
2022	BARRY TARGET/ALLOCATION					\$780,000	\$106,761						
	BARRY BALANCE					\$0	\$66,462						
2022	BRANCH	Road Commission	Preventative Maintenance	Countywide		\$651,000	\$104,756		\$57,994	\$813,750	206967	12/14/2018	2/21/2019
	BRANCH COUNTY TOTAL					\$651,000	\$104,756						
2022	BRANCH TARGET/ALLOCATION					\$651,000	\$220,655						
	BRANCH BALANCE					\$0	\$115,899						
2022	CALHOUN	Village of Tekonsha	Railroad/Elm/Clinton		Recon	\$140,000			\$13,333	\$153,333		12/14/2018	
	CALHOUN	Road Department	28 Mile Road	Lake Access to 21 Mile	Resurf	\$707,000	\$264,084			\$971,084	206765	12/14/2018	2/14/2019
	CALHOUN COUNTY TOTAL					\$847,000	\$264,084			\$1,111,084			
2022	CALHOUN TARGET/ALLOCATION					\$847,000	\$274,434						
	CALHOUN BALANCE					\$0	\$10,350						
2022	KALAMAZOO	Road Commission	S Avenue	29th to 34th		\$552,000			\$488,000	\$1,040,000	205411	12/14/2018	12/17/2018
	KALAMAZOO	Transit	Purchase up to 3 Vans			\$105,000		\$26,250		\$131,250	205412	12/14/2018	12/17/2018
	KALAMAZOO COUNTY TOTAL					\$657,000	\$0						
2022	KALAMAZOO TARGET/ALLOCATION					\$657,000	\$268,340						
	KALAMAZOO BALANCE					\$0	\$268,340						
2022	ST. JOSEPH	Transit	Bus Replacement			\$84,000		\$21,000		\$105,000	205791	12/14/2018	12/20/2018
	ST. JOSEPH	Road Commission	Hoffman Street	US 131 to Lucas		\$581,000			\$145,250	\$726,250	205789	12/14/2018	12/20/2018
	ST. JOSEPH COUNTY TOTAL					\$665,000	\$0						
2022	ST. JOSEPH TARGET/ALLOCATION					\$665,000	\$307,913						
	ST. JOSEPH BALANCE					\$0	\$307,913						
PROGRAMMED						\$3,600,000	\$368,840						
2022 RTF #3 TOTAL						TARGET/ALLOCATION	\$3,600,000						
BALANCE						\$0							

UPDATED 08/12/19

Fiscal Year	County	Responsible Agency	Project Name	Limits	Primary Work Type	Federal (STL) Cost	State (EDD) Cost	State (CTF) Cost	Local Cost	Total Cost	MDOT Job No.	Rural Action Date	JobNet Submission Date
2023	BARRY	Road Commission	Preventative Maintenance	Countywide		\$796,000			\$199,000	\$995,000	206905	12/14/2018	2/19/2019
	BARRY COUNTY TOTAL					\$796,000	\$0						
2023	BARRY TARGET/ALLOCATION					\$796,000	\$106,761						
	BARRY BALANCE					\$0	\$173,223						
2023	BRANCH	Road Commission	Preventative Maintenance	Countywide		\$664,000	\$104,756		\$61,244	\$830,000	206971	12/14/2018	2/21/2019
	BRANCH COUNTY TOTAL					\$664,000	\$104,756			\$768,756			
2023	BRANCH TARGET/ALLOCATION					\$664,000	\$220,655						
	BRANCH BALANCE					\$0	\$115,899						
2023	CALHOUN	Village of Tekonsha	Railroad/Elm/Clinton		Recon	\$140,000			\$13,333	\$153,333		12/14/2018	
	CALHOUN	Road Department	Union City Road	P Drive to Burlington Twp Limit	Resurf	\$724,000	\$132,042			\$856,042	206766	2/14/2018	2/19/2019
	CALHOUN COUNTY TOTAL					\$864,000	\$132,042						
2023	CALHOUN TARGET/ALLOCATION					\$864,000	\$142,392						
	CALHOUN BALANCE					\$0	\$10,350						
2023	KALAMAZOO	Road Commission	36th Street	T Ave to PQ Ave		\$525,000	\$157,978			\$682,978	205414	12/14/2018	12/17/2018
	KALAMAZOO	Transit	Purchase up to 2 Buses			\$145,000		\$36,250		\$181,250	205416	12/14/2018	12/17/2018
	KALAMAZOO COUNTY TOTAL					\$670,000	\$157,978						
2023	KALAMAZOO TARGET/ALLOCATION					\$670,000	\$347,329						
	KALAMAZOO BALANCE					\$0	\$189,351						
2023	ST. JOSEPH	Transit	Bus Replacement			\$48,000		\$12,000		\$60,000	205802	12/14/2018	12/20/2018
	ST. JOSEPH	Road Commission	Youngs Prairie Rd	M-60 to Village of Constantine		\$384,867	\$392,072			\$776,939	205793	12/14/2018	12/20/2018
	ST. JOSEPH	Road Commission	Silver Street	M-60 to Michigan Avenue		\$245,133			\$61,284	\$306,417	205801	12/14/2018	12/20/2018
	ST. JOSEPH COUNTY TOTAL					\$678,000	\$392,072						
2023	ST. JOSEPH TARGET/ALLOCATION					\$678,000	\$405,931						
	ST. JOSEPH BALANCE					\$0	\$13,859						
PROGRAMMED						\$3,672,000	\$786,848						
2023 RTF #3 TOTAL						TARGET/ALLOCATION	\$3,672,000						
						BALANCE	\$0						

RURAL TASK FORCE REGION #3

INTERCOUNTY FUND TRANSFER AGREEMENT

By execution of this agreement Branch County Road Commission agrees to allow Barry County Road Commission to program for obligation \$1,397 of Branch County Road Commission's federal Surface Transportation – Rural (STL) funds during fiscal year 2019. In return, Barry County Road Commission agrees to allow Branch County Road Commission to program for obligation \$1,397 of Barry County Road Commission's STL funding during fiscal year 2020.

This agreement is voluntary between the two agencies and both understand that the availability of future federal aid is not guaranteed. Failure on the part of Barry County Road Commission to successfully obligate the transferred funding within fiscal year 2019 does not relieve Barry County Road Commission of the responsibility to allow Branch County Road Commission to program for obligation the agreed upon amount in fiscal year 2020. Should any issues arise with this agreement both agencies agree that the issue will be brought to the full Rural Task Force #3 for mediation. In the event that either agency's county is transferred to another Planning Region after the initial granting of obligation and before the reciprocation in return, that agency agrees to facilitate to the best of its ability a Federal Fund Transfer Agreement between said other Planning Region and Region #3 to enable the completion of the terms of this agreement.

Signatures:

Branch County Road Commission

Signature

Date

Barry County Road Commission

Signature

Date

RURAL TASK FORCE REGION #3

INTERCOUNTY FUND TRANSFER AGREEMENT

By execution of this agreement Branch County Road Commission agrees to allow Kalamazoo Metro to program for obligation \$81,757 of Branch County Road Commission's federal Surface Transportation – Rural (STL) funds during fiscal year 2019. In return, Kalamazoo Metro agrees to allow Branch County Road Commission to program for obligation \$81,757 of Kalamazoo Metro's STL funding during fiscal year 2020.

This agreement is voluntary between the two agencies and both understand that the availability of future federal aid is not guaranteed. Failure on the part of Kalamazoo Metro to successfully obligate the transferred funding within fiscal year 2019_ does not relieve Kalamazoo Metro of the responsibility to allow Branch County Road Commission to program for obligation the agreed upon amount in fiscal year 2020. Should any issues arise with this agreement both agencies agree that the issue will be brought to the full Rural Task Force #3 for mediation. In the event that either agency's county is transferred to another Planning Region after the initial granting of obligation and before the reciprocation in return, that agency agrees to facilitate to the best of its ability a Federal Fund Transfer Agreement between said other Planning Region and Region #3 to enable the completion of the terms of this agreement.

Signatures:

Branch County Road Commission

Signature

Date

Kalamazoo Metro

Signature

Date