

# Local Rural Task Force Meeting

*February 12, 2015*

*St. Joseph County Road Commission - Centreville, MI*

## ***In Attendance:***

Steve Yorks	St. Joseph County Transit
Kelly Kanaan	St. Joseph County Transit
Chris Minger	St. Joseph County Road Commission
Mark Honeysett	Village of Constantine
Jodi Stefforia	Kalamazoo Area Transportation Study

The St. Joseph County Local Task Force was called to order at 3:00 p.m. at the St. Joseph County Road Commission offices by Chris Minger.

## ***Approval of Previous Local Rural Task Force Minutes***

Minutes from the previous Local RTF Meeting on October 21, 2014 were reviewed.

MOTION by Yorks, SUPPORT by Honeysett, ***“to approve the Rural Task Force meeting minutes of October 21, 2014.”*** Motion passed.

## ***Update on RTF***

Changes to the RTF program made in late 2013 caused counties with a positive balance at FY '13 year-end to 'lose' those funds they had intended to carryover. After much discussion between CRAM and MDOT officials, MDOT has made available, to those counties that had a positive balance at the end of FY '13, their respective positive balance. This money has been made available in two rounds. Sixty percent of the funds were made available last year as round one, round two is now underway for the balance. MDOT is requiring that the respective counties identify and prioritize how the money will be spent by March 31, 2015 and have the project(s) obligated by June 30, 2016. Counties with a negative balance have agreed to forego some of their future allocations in order for counties that had a positive balance to obligate additional projects. It is not known how these reductions in future allocations will play out and if there will be an impact to the full Task Force.

The purpose of this meeting is to identify and prioritize how \$95,254.21, identified as the available remaining positive balance for St. Joseph County, will be spent. The full, five-county task force project selection process does not apply in this instance. The selection and submission of projects is to be kept separate, per MDOT, however funds may be added to already approved and programmed projects.

**Public Comment**

No public comments were made.

**Review/Action of Possible Projects**

Minger noted that SJCRC would like to add the funds to the Colon Road project that was selected for funding with the first round of set aside funds in 2014. The additional funding will allow the project limits to be extended. Yorks noted that SJCTA does have busses on the RTF Illustrative List that could be funded with the set aside funds, however, it is acceptable to him to extend the Colon Road project.

MOTION Honeysett, SUPPORT by Yorks, ***“to approve the addition of the round two of set-aside RTF funds for the St. Joseph County Road Commission Colon Road HMA overlay project to fully utilize the available funds”*** Motion passed.

Jodi Stefforia noted that application amending the project should be completed and sent to her for compilation with other local RTF applications in the Region and submission to MDOT by the March 31, 2015. Minger noted he will get the project job number from MDOT LAP and send the application amending the Colon Road project details to her.

**Other Business**

No other business was presented.

**Adjourn**

There being no further business, Chairperson Chris Minger adjourned the meeting at 10:40 a.m.

**Minutes approved: November 23, 2015**

*Questions or comments on these minutes can be directed to:*

*Jodi Stefforia, Associate Planner  
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