

**Meeting Minutes
Sturgis Small Urban Area Meeting
March 31, 2014**

Call to Order

Meeting was called to order at 11:25 a.m.

Introductions were made with the following individuals in attendance:

- Mike Hughes, City of Sturgis
- Lindsay Oswald, City of Three Rivers and City of Sturgis
- Steve Yorks, St Joseph County Transportation Authority
- Chris Minger, St Joseph County Road Commission
- Christopher Bolt, St Joseph County Road Commission
- Bruce Bart, Sherman Township
- Jodi Stefforia, KATS
- Kathy Schultz, KATS
- Taylor Raupp, KATS

Voting members were identified with the Road Commission, Transportation Authority, and City entitled to a single vote each.

No public comment was offered.

Jodi Stefforia gave a summary of the 2014 and 2015-2017 Call for Projects for the Small Urban Program. She stated that MDOT has indicated that the priority will be to review 2014 projects that come in from the State's small urban areas; MDOT anticipates that 9 small urban areas will be awarded a grant with a decision made and project numbers assigned by mid-May. Awarded projects must be obligated by September 30 and let within two cycles. She suggested that the area only put forth project(s) that can meet the timeline.

She indicated that MDOT allows a small urban area to submit several projects until they reach the \$375,000 cap. Regarding the rotating cycle of small urban areas being awarded every other year, MDOT has indicated that any 2014 award would not affect the existing cycle for an area.

Those in attendance then discussed their priority projects.

Mike Hughes made a motion to adopt the list of prioritized projects as discussed (listed below), Chris Minger supported the motion. Motion passed.

Priority	Project	Limits	Agency	Fed Cost
1	East West Street	_____	City of Sturgis	\$375,000
2a	Progress Street & White School Rd.	_____	St Joseph County RC	\$186,000
2b	Office equipment	n/a	St Joseph Co Transportation	\$17,750
2c	PM?	_____	St Joseph County RC	\$???????????
2d	PM?	_____	City of Sturgis	\$???????????
			Priority 2 Total:	\$375,000

3	St. Joseph Street	_____	City of Sturgis	\$375,000
4	Congress Street	_____	City of Sturgis	\$375,000
5	N. Clay	_____	City of Sturgis	\$282,000

KATS Staff indicated that once applications and financial assurances are received from the road agencies, they will compile them and submit to MDOT with the minutes and public notice documentation in order to meet the April 30 deadline.

Meeting adjourned at 11:40 a.m.

Minutes prepared:
April 1, 2014