

# Local Rural Task Force Meeting

**October 20, 2014**

**Branch County Road Commission - Coldwater, MI**

## ***In Attendance:***

Kara Derrickson	Branch County Transit Authority
Trent Arver	Branch County Road Commission
Mark Heydlauff	City of Bronson
Jim Campfield	Village of Union City
Jodi Stefforia	Kalamazoo Area Transportation Study
James Holt	Branch County Sheriff Department
Gene Easterday	Girard Township

The Branch County Sub-Task Force was called to order at 11:00 a.m. at the Branch County Road Commission offices by Trent Arver.

## ***Approval of Changes to Branch County Rural Task Sub-Task Force Bylaws***

Stefforia presented changes to the bylaws to address the new membership makeup of the task force given that the Village of Quincy is no longer a member of this rural task force as it is now part of the Coldwater-Quincy small urban area task force, and associated quorum issues. Other changes were more housekeeping matters.

MOTION by Heydlauff, SUPPORT by Campfield ***to adopt the bylaws amendments as presented.*** Motion passed.

## ***Approval of Previous Local Rural Task Force Minutes***

Minutes from the previous Local RTF Meeting on January 25, 2013 were reviewed.

MOTION by Heydlauff, SUPPORT by Campfield, ***“to approve the Rural Task Force meeting minutes of January 25, 2013.”*** Motion passed.

## ***Update on Changes to RTF***

Changes to the RTF program made late last year caused counties with a positive balance at FY '13 year-end to 'lose' those funds they had intended to carryover. After much discussion between CRAM and MDOT officials, MDOT has offered to make available, to those counties that had a positive balance at the end of FY '13, approximately 60% of their respective positive balance. MDOT is requiring that those counties identify and prioritize how the money will be spent by October 30, 2014 and have the project(s) obligated by June 30, 2016. Counties with a negative balance have been asked by MDOT to forego some

of their future allocations in order for counties that had a positive balance to obligate additional projects.

The purpose of this meeting is to identify and prioritize how \$ 46,196.49, identified as the available amount of Branch County's positive balance, will be spent. The full, five-county task force project selection process does not apply in this instance. The selection and submission of projects is to be kept separate, per MDOT. Arver added that MDOT also is no longer doing a county-specific allocation (i.e., sub-task force) and will allocate funds by task force in the future. Our task force includes five counties.

**Public Comment**

No public comments were made.

**Review/Action of Possible Projects**

The Branch County Road Commission identified a project – Jonesville Road HMA Ultrathin to utilize the carryover funds. MOTION by Heydlauff, SUPPORT by Campfield **to select the Branch County Road Commission project, Jonesville Road, to utilize the \$49,196.49 in carryover funds from FY '13.** Motion passed.

Stefforia noted that the application for the selected project should be completed and sent to her in the next week for compilation and submission to MDOT by the October 30, 2014 deadline.

**Meeting of Rural Task Force #3**

The Rural Task Force #3 meeting will be held later this fall at the Kalamazoo County Road Commission offices. Kalamazoo Area Transportation Study sent public notice to the jurisdictions as well as noticed in the five-county newspapers.

**Other Business**

No other business was presented.

**Adjourn**

There being no further business, Chairperson Trent Arver adjourned the meeting at 11:30 a.m.

**Minutes Approved: February 10, 2015**

*Questions or comments on these minutes can be directed to:*

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