



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

Board Meeting Minutes

MEETING DATE: Monday, January 9, 2017
MEETING TIME: 10:00 am
MEETING LOCATION: W. E. Upjohn Institute Building
300 S. Westnedge Ave, Kalamazoo MI, 49007

1. Call to Order

- a. The meeting was called to order at 10:08 am.

2. Members Excused

- a. Seyburn made a motion to excuse McGraw and recognize Dunn as absent.
 - i. Hazelbaker seconded the motion
 - ii. **The motion carried.**

3. Action: Approval of the Agenda

- a. Kale made a motion to approve the agenda. Ault ask for an addition: "Calhoun County Transit Grant Letter of Support" as item 10c. Kale amended his motion to include the addition.
 - i. Reid seconded the motion
 - ii. **The motion carried.**

4. Action: Approval of the Minutes

- a. Reid made a motion to approve the November Minutes as presented.
 - i. Kale seconded the motion
 - ii. **The motion carried.**

5. Citizen Comments

- a. None made.

6. Financial Report

- a. Seyburn moved to table this item.
 - i. Hazelbaker seconded the motion
 - ii. **The motion carried.**

7. Transportation/KATS Items

- a. KATS gave a presentation of their work at an informal meeting of SMPC on January 3rd. That report is included as part of these minutes.
 - i. Kale moved to incorporate the report given on January 3rd into the minutes.
 1. Seyburn seconded the motion.
 2. **The motion carried.**

8. Discussion: Regional Prosperity Initiative

- a. Staff gave a report at an informal meeting of SMPC on January 3rd. The report is summarized below:
 - i. The RPI Committee will not meet in January in order to allow time to meet as subcommittees. The subcommittees will focus their work on prioritizing the objectives and strategies within each goal. If the Committee's FY 2017 grant

application is funded, it will use the prioritized objectives and strategies to guide its funding allocation.

- ii. Board members asked about the status of the grant application to the state. Staff mentioned that the state has not provided feedback at this time.
- iii. Kale moved to incorporate the report given on January 3rd into the minutes.
 1. Seyburn seconded the motion.

2. The motion carried.

9. Discussion: Update from the SMPC Sponsored Retirement Account Committee

- a. The board discussed if it should enter a closed session regarding this matter. The Board decided against it. The board did not come to agreement on this matter.
 - i. Reid made a motion to authorize the initial stage of civil action against Rand Bowman pursuant to the Letter dated 12-16-16 from SMPC legal counsel.
 1. Seyburn seconded the motion.
 2. Staff asked if the letter would be incorporated as part of the minutes. The board discussed and agreed that the letter would become part of the minutes.
 3. Reid requested a roll call vote. The results of the vote are as follows:
 - I. Hazelbaker: yes
 - II. Carahaly: yes
 - III. Reid: yes
 - IV. Ault: yes
 - V. Kale: yes
 - VI. Seyburn: yes
 - VII. Baker: yes

4. The motion carried.

10. Staff Report/Other:

- a. Ross Township
 - i. Staff help to coordinate an RFP and interview potential consultants. The RFP went out in late December and staff will collect the proposals in late January. Staff will also create a scoring sheet for Township officials to use when evaluating the proposals.
 - ii. Staff is also helping gather information related to a food truck rally to help gather input into the park plan.
- b. Brady Township
 - i. Staff offered SMPC services to assist the Township with their master plan.
- c. Calhoun County Transit Grant Letter of Support
 - i. Calhoun County has discussed improving its mass transportation system for many years. Calhoun County is now seeking a feasibility grant to assess the needs of the County. The board has a few questions but ultimately felt this is a worthwhile endeavor.
 - ii. Seyburn made a motion to supply Calhoun County with a letter of support for their grant application to the Michigan Department of Transportation for a county-wide transit system feasibility study.
 1. Kale seconded the motion.

2. The motion carried.

11. Board Member Comments

- a. Carahaly mentioned that he attended a Kalamazoo Township Planning Commission meeting and watched the SMPC Planner in action. He wanted Adams to reach out to officials in Kalamazoo Township to ensure that they are satisfied with our services.

- b. Staff noted that he will contact the administration at Kalamazoo Township to ask if they are satisfied with our services and if there is anything we can improve upon.

12. Action: Adjournment

- a. The meeting was adjourned at 10:56 am.



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110

Portage, MI 49002

☎ 269-343-0766

✉ info@KATSmpo.org

TO: Southcentral Michigan Planning Council Board
FROM: Jonathan Start, KATS Executive Director
DATE: December 29, 2016
SUBJECT: Southcentral Michigan Planning Council Report

During the months of November and December, 2016, KATS staff worked on the Michigan Department of Transportation Planning Activities for the Southcentral Michigan Planning Council. Work was concentrated in the following activities:

- Worked on creating 2016 Road Condition Reports for Barry, Branch, Calhoun and St. Joseph Counties
- Worked with Branch County Road Commission and Roadsoft staff on changing pavement subtypes for some BCRC sealcoat roads in Roadsoft
- Worked with St. Joseph County Road Commission to upload approved 2016 non-federal aid (local) road ratings to the Transportation Asset Management Council
- Attended the 2016 Roadsoft Users Conference
- Attended the Michigan Association of Planning/MDOT Transportation Bonanza Conference
- Participated in Advanced Roadsoft Training webinar
- Distributed new 2017 MDOT funding targets for Rural Task Force #3 to member agencies and updated tracking spreadsheets to reflect the changes
- Worked on scheduling a meeting of the full Rural Task Force #3 to amend the 2017 program to address changes in target funding levels
- Worked with MDOT to correct some 2017 Small Urban project data in the State Transportation Improvement Program
- Participated in Transportation Asset Management Council's monthly regional PASER coordinators conference calls

Lee,

It was very nice speaking with you this morning about SMPC's options to pursue a civil cause(s) of action against Rand Bowman.

[REDACTED]

[REDACTED]

[REDACTED]

Best,

Jonathan M. Martone, Esq.

CLARK HILL PLC

151 S Old Woodward | Suite 200 | Birmingham, Michigan 48009

248.988.1823 (direct) | 248.988.2519 (fax)

jmartone@clarkhill.com | www.clarkhill.com

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