



Southcentral Michigan Planning Council

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Board Meeting Minutes

MEETING DATE: Tuesday, May 9, 2017
MEETING TIME: 11:30 am
MEETING LOCATION: St. Joseph County Administration Building – 3rd Floor History Room
125 W Main Street, Centreville, MI

1. Call to Order

2. Members Excused

a. *Carahaly made a motion to excuse Frisbee, McGraw, and Seyburn from the meeting.*

i. Hazelbaker seconded the motion.

ii. **The motion carried.**

b. The board took a few minutes to introduce themselves to Kathy Pangle (new representative of St. Joseph County).

3. Action: Approval of the Agenda

a. Carahaly added “By-Law Amendments Review” to the agenda between items 9 and 10.

b. *Pangle made a motion to approve the agenda as amended.*

i. Reid seconded the motion.

ii. **The motion carried.**

4. Action: Approval of the Minutes

a. *Reid made a motion to approve the minutes as presented.*

i. Hazelbaker seconded the motion.

ii. **The motion carried.**

5. Citizen Comments

a. None made.

6. Financial Report

a. Staff led the board through a review of the monthly financial statement provided by Upjohn Institute staff. Some board members had a few clarification questions that staff answered.

b. *Carahaly made a motion to accept the financial report.*

i. Pangle seconded the motion.

ii. **The motion carried.**

7. Transportation/KATS Items

a. KATS Staff gave a verbal and written report on their activities for the month. KATS Staff also gave a report on their anticipated activities for the rest of the fiscal year.

b. The discussion centered around the asset management portion of the work program.

c. KATS Staff gave an overview of the program for the benefit of the new board member.

8. Discussion: Regional Prosperity Initiative

a. Staff led the board through a detailed discussion on the Region 8 Prosperity Committee’s actions to-date. Staff gave a history of the initiative for Board member Pangle’s benefit.

b. Some board member expressed frustration with the initiative’s effort to-date. Staff shared that frustration but is hopeful for progress in the future.

9. Discussion: Update from the SMPC Sponsored Retirement Account Committee

a. The board and staff gave a verbal history of the issue for Pangle’s benefit.

- b. Staff and members of the retirement account subcommittee relayed information from our attorneys regarding next steps.
- c. The board maintained its attitude towards moving forward with its legal action.

10. Discussion: By-Law Amendments Review

- a. Staff, Carahaly, and Ault led the board through a review of changes to the SMPC by-laws.
- b. The point-by-point review revealed the need to made several additional changes.
- c. Staff, Carahaly, and Ault will incorporated the changes wanted by the board and present again at the August meeting.

11. Staff Report/Other:

- a. Regional Brownfield Workshop
 - i. Staff noted that invitations will go out shortly after the meeting.
 - ii. Staff asked the board to meet earlier than planned to allow for regular SMPC meeting before the workshop. Staff will amend the public notice and distribute as soon as possible. The board will not meet in July so it is important to meet in June.
- b. Lockport Township
 - i. Staff is working with the local planning commission to develop their master plan. The planning commission only meets on a quarterly basis so the progress is slow.
- c. Homer Township
 - i. The Homer Township planning commission is reviewing the drafter master plan; staff will incorporate changes desired after the review.

12. Board Member Comments

- a. Reid announced that this is his last board meeting as he is retiring from Kalamazoo Township and moving to another state. He appreciated serving on the board and the progress that the organization has made in the last few years. Reid expressed disappointment in MDOT's role in the investigation into the previous rendition of SMPC.

13. Action: Adjournment

- a. The meeting adjourned at 1:16 pm.