



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: adams@upjohn.org

January Board Meeting Agenda

MEETING DATE: Tuesday, January 5, 2015
MEETING TIME: 2:00 pm
MEETING LOCATION: W.E. Upjohn Institute
300 S Westnedge Avenue, Kalamazoo, MI 49007

1. **Call to Order**
2. **Members Excused**
3. **Action:** Approval of the Agenda
4. **Action:** Approval of the Minutes
5. **Citizen Comments**
6. **Invoices**
 - a. None
7. **Treasurer's Report**
 - a. Provided in Packet (provided at meeting)
8. **Transportation/KATS Items**
 - a. Monthly Report Presented at the meeting
9. **Discussion:** Regional Prosperity Initiative
 - a. Update on Regional Prosperity Meetings
10. **Discussion:** Regional Prosperity Initiative
 - a. 2016 Goals
 - i. Full Membership
 - ii. Contracts with a municipality in each county
 - iii. Create promotional items and a plan for distributing them
11. **Staff Report/Other:**
 - a. Pennfield Township Recreation Plan
 - b. Fabius Township
 - c. Barry County
12. **Board Member Comments**
13. **Action:** Adjournment

Next Meeting: February 2, 2016
Coldwater Municipal Building
One Grand Street, Coldwater, MI 49036



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December Board Meeting Minutes

MEETING DATE: Tuesday, December 1, 2015
MEETING TIME: 2:00 pm
MEETING LOCATION: City of Marshall – Marshall Area Economic Development Alliance
323 W. Michigan Avenue, Marshall, MI 49068

1. **Call to Order**
2. **Members Present:** Baker, Frantz, Geiger, Hatfield, Hazelbaker, Robey, Seyburn, Wheat
3. **Members Excused:** Dunn, Reid, Shaffer
 - a. *Hazelbaker made a motion to excuse those members not present.*
 - i. Seyburn seconded the motion.
 - ii. **The motion carried.**
 - b. Ben Geiger introduced Dave Hatfield a representative of Barry County who replaced Valerie Byrnes.
4. **Action: Approval of the Agenda**
 - a. *Wheat made a motion to approve the agenda.*
 - i. Baker seconded the motion.
 - ii. **The motion carried.**
5. **Action: Approval of the Minutes**
 - a. *Hazelbaker made a motion to approve the minutes as presented.*
 - i. Wheat seconded the motion.
 - ii. **The motion carried.**
6. **Citizen Comments**
 - a. None made.
7. **Invoices**
 - a. None
8. **Treasurer's Report**
 - a. The board reviewed the Treasurer's Report at the meeting. The board had a few questions. Those questions spurred some discussion about the long term vision for the SMPC reserve funds.
 - b. *Seyburn made a motion to excuse those members not present.*
 - i. Hatfield seconded the motion.
 - ii. **The motion carried.**
9. **Transportation/KATS Items**
 - a. KATS staff gave a brief report on their activities in the month of November. The board had a few questions about the MDOT report on I-94 winter conditions. The board also had a few questions about the Pure Michigan Byways program.
 - b. KATS staff also presented three invoices that close out FY 2015.
 - c. *Baker made a motion to approve the KATS invoices presented at the meeting.*
 - i. Hazelbaker seconded the motion.
 - ii. **The motion carried.**
10. **Discussion: Regional Prosperity Initiative**
 - a. Staff gave an update on the Regional Prosperity Initiative. The board discussed the initiative at great length. Staff and a couple of board members gave a brief history of the initiative in our region.
 - b. Discussions about the future of SMPC and EDA districts ensued.

- c. *Seyburn made a motion to pass a resolution to serve as co-applicant and administrative staff for the regional prosperity initiative.*
 - i. Robey seconded the motion.
 - ii. **The motion carried.**

11. Staff Report/Other:

- a. Pennfield Township Recreation Plan
 - i. Staff gave the board an update on the progress made towards completing the recreation plan for the township.
- b. Fabius Township
 - i. Staff reviewed the Fabius Township Master Plan and is working with them on an update to their plan.

12. Board Member Comments

- a. Wheat announced that the meeting was his last. Work commitments no longer allow him to attend the meetings.
- b. Robey mentioned the PACE program and was interested in exploring how SMPC could assist the program. A brief discussion ensued.

13. Action: Adjournment

- a. The meeting adjourned at 3:18

Next Meeting: January 5, 2016
W.E. Upjohn Institute
300 S. Westnedge Ave, Kalamazoo, MI 49007

FY 2016 SMPC Work Plan

1. Planning Services
 - a. Complete existing projects
 - i. Pennfield Township Recreation Plan
 - ii. Homer Township Master Plan
 - b. Community training events
 - i. Conduct at least on training event
 1. Completed Barry County master training event
 - c. Explore non-traditional planning services
 - i. Regional Recycling
 - ii. GIS
 - iii. Economic development services
 - iv. Data requests
 - v. Regional education and conferences
 - d. Goals
 - i. Complete two to three planning projects
 - ii. Hold at least one regional educational session
 - iii. Participate or lead one non-traditional planning project
2. Outreach
 - a. Contact new municipalities in the region
 - b. Discuss SMPC at county-wide meetings
3. Continue work on Existing Non-Planning Projects
 - a. RPI
 - b. Kalamazoo River Water Trail
 - c. Regional agriculture inventory
4. Organizational Development
 - a. Rebranding
 - b. Explore ways to increase staffing capacity
5. EDA
 - a. Restore EDD designation
 - b. Update CEDS
 - c. Assist local organization with EDA applications