



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

Board Meeting Agenda

MEETING DATE: Tuesday, February 7, 2017
MEETING TIME: 11:30 am
MEETING LOCATION: Lower Level Conference Room
Calhoun County Administration Building
315 W Green St, Marshall, MI

1. **Call to Order**
2. **Members Excused**
3. **Action:** Approval of the Agenda
4. **Action:** Approval of the Minutes
5. **Citizen Comments**
6. **Financial Report**
 - a. Presented at meeting
7. **Transportation/KATS Items**
 - a. Monthly Report Presented at the meeting
 - b. KATS Contract
 - c. KATS invoices
 - i. Regional Transportation Planning Service - \$4,167.29
 - ii. Management of the Rural Task Force - \$3,413.90
 - iii. Asset Management Program - \$5,987.76
8. **Discussion:** Regional Prosperity Initiative
 - a. Update on Regional Prosperity Meetings and Activities
9. **Discussion:** Update from the SMPC Sponsored Retirement Account Committee
 - a. Review of discussions and actions to date
10. **Discussion:** Model Ordinance
 - a. DAS/Small Cell Wireless Facilities
 - b. Others?
11. **Staff Report/Other:**
 - a. Regional Brownfield Workshop and EDA Application
 - b. Ross Township
 - c. Quincy Letter of Support
 - d. Michigan Associations of Region Annual Meeting
 - e. Board contact information
12. **Board Member Comments**
13. **Action:** Adjournment

Next Meeting: March 7th in Kalamazoo



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Board Meeting Minutes

MEETING DATE: Monday, January 9, 2017
MEETING TIME: 10:00 am
MEETING LOCATION: W. E. Upjohn Institute Building
300 S. Westnedge Ave, Kalamazoo MI, 49007

1. Call to Order

- a. The meeting was called to order at 10:08 am.

2. Members Excused

- a. Seyburn made a motion to excuse McGraw and recognize Dunn as absent.
 - i. Hazelbaker seconded the motion
 - ii. **The motion carried.**

3. Action: Approval of the Agenda

- a. Kale made a motion to approve the agenda. Ault ask for an addition: “Calhoun County Transit Grant Letter of Support” as item 10c. Kale amended his motion to include the addition.
 - i. Reid seconded the motion
 - ii. **The motion carried.**

4. Action: Approval of the Minutes

- a. Reid made a motion to approve the November Minutes as presented.
 - i. Kale seconded the motion
 - ii. **The motion carried.**

5. Citizen Comments

- a. None made.

6. Financial Report

- a. Seyburn moved to table this item.
 - i. Hazelbaker seconded the motion
 - ii. **The motion carried.**

7. Transportation/KATS Items

- a. KATS gave a presentation of their work at an informal meeting of SMPC on January 3rd. That report is included as part of these minutes.
 - i. Kale moved to incorporate the report given on January 3rd into the minutes.
 - 1. Seyburn seconded the motion.
 - 2. **The motion carried.**

8. Discussion: Regional Prosperity Initiative

- a. Staff gave a report at an informal meeting of SMPC on January 3rd. The report is summarized below:
 - i. The RPI Committee will not meet in January in order to allow time to meet as subcommittees. The subcommittees will focus their work on prioritizing the objectives and strategies within each goal. If the Committee’s FY 2017 grant

application is funded, it will use the prioritized objectives and strategies to guide its funding allocation.

- ii. Board members asked about the status of the grant application to the state. Staff mentioned that the state has not provided feedback at this time.
- iii. Kale moved to incorporate the report given on January 3rd into the minutes.
 - 1. Seyburn seconded the motion.

2. The motion carried.

9. Discussion: Update from the SMPC Sponsored Retirement Account Committee

- a. The board discussed if it should enter a closed session regarding this matter. The Board decided against it. The board did not come to agreement on this matter.
 - i. Reid made a motion to authorize the initial stage of civil action against Rand Bowman pursuant to the Letter dated 12-16-16 from SMPC legal counsel.
 - 1. Seyburn seconded the motion.
 - 2. Staff asked if the letter would be incorporated as part of the minutes. The board discussed and agreed that the letter would become part of the minutes.
 - 3. Reid requested a roll call vote. The results of the vote are as follows:
 - I. Hazelbaker: yes
 - II. Carahaly: yes
 - III. Reid: yes
 - IV. Ault: yes
 - V. Kale: yes
 - VI. Seyburn: yes

VII. Baker: yes

4. The motion carried.

10. Staff Report/Other:

- a. Ross Township
 - i. Staff help to coordinate an RFP and interview potential consultants. The RFP went out in late December and staff will collect the proposals in late January. Staff will also create a scoring sheet for Township officials to use when evaluating the proposals.
 - ii. Staff is also helping gather information related to a food truck rally to help gather input into the park plan.
- b. Brady Township
 - i. Staff offered SMPC services to assist the Township with their master plan.
- c. Calhoun County Transit Grant Letter of Support
 - i. Calhoun County has discussed improving its mass transportation system for many years. Calhoun County is now seeking a feasibility grant to assess the needs of the County. The board has a few questions but ultimately felt this is a worthwhile endeavor.
 - ii. Seyburn made a motion to supply Calhoun County with a letter of support for their grant application to the Michigan Department of Transportation for a county-wide transit system feasibility study.
 - 1. Kale seconded the motion.

2. The motion carried.

11. Board Member Comments

- a. Carahaly mentioned that he attended a Kalamazoo Township Planning Commission meeting and watched the SMPC Planner in action. He wanted Adams to reach out to officials in Kalamazoo Township to ensure that they are satisfied with our services.

- b. Staff noted that he will contact the administration at Kalamazoo Township to ask if they are satisfied with our services and if there is anything we can improve upon.

12. Action: Adjournment

- a. The meeting was adjourned at 10:56 am.



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110

Portage, MI 49002

☎ 269-343-0766

✉ info@KATSmpo.org

TO: Southcentral Michigan Planning Council Board
FROM: Jonathan Start, KATS Executive Director
DATE: December 29, 2016
SUBJECT: Southcentral Michigan Planning Council Report

During the months of November and December, 2016, KATS staff worked on the Michigan Department of Transportation Planning Activities for the Southcentral Michigan Planning Council. Work was concentrated in the following activities:

- Worked on creating 2016 Road Condition Reports for Barry, Branch, Calhoun and St. Joseph Counties
- Worked with Branch County Road Commission and Roadsoft staff on changing pavement subtypes for some BCRC sealcoat roads in Roadsoft
- Worked with St. Joseph County Road Commission to upload approved 2016 non-federal aid (local) road ratings to the Transportation Asset Management Council
- Attended the 2016 Roadsoft Users Conference
- Attended the Michigan Association of Planning/MDOT Transportation Bonanza Conference
- Participated in Advanced Roadsoft Training webinar
- Distributed new 2017 MDOT funding targets for Rural Task Force #3 to member agencies and updated tracking spreadsheets to reflect the changes
- Worked on scheduling a meeting of the full Rural Task Force #3 to amend the 2017 program to address changes in target funding levels
- Worked with MDOT to correct some 2017 Small Urban project data in the State Transportation Improvement Program
- Participated in Transportation Asset Management Council's monthly regional PASER coordinators conference calls

Lee,

It was very nice speaking with you this morning about SMPC's options to pursue a civil cause(s) of action against Rand Bowman.

[REDACTED]

[REDACTED]

[REDACTED]

Best,

Jonathan M. Martone, Esq.

CLARK HILL PLC

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W.E. Upjohn Institute for Employment Research

Projects 34050, 34051, 34052, 34053, 34054
 Southcentral Michigan Planning Council
 FY16 10/1/15 - 9/30/16
 Director: Lee Adams

FY16
 Sept 2016
 Updated 1/18/2016

	34050 Fiscal YTD 2016	34050 SMPC General Budget	34051 Fiscal YTD 2016	34051 SMPC RPI Budget	34052 Fiscal YTD 2016	34052 SMPC Plan Budget	34053 Fiscal YTD 2016	34053 SMPC Transp Budget	34054 Fiscal YTD 2016	34054 SMPC Transp Budget	Total FY 2016 To Date	Total SMPC Budget
Wages	11,463.35		14,792.58		9,857.88		3,463.43		12,350.00		51,927.24	
Fringe	4,479.18		5,902.01		4,513.48		1,366.44		-		16,261.11	
Wages & Fringe	15,942.53	25,000.00	20,694.59	25,000.00	14,371.36	10,000.00	4,829.87	3,500.00	12,350.00	-	68,188.35	63,500.00
<i>Incumbrances</i>												
?												
?												
Training	-	1,250.00	-	-	-	-	-	-	-	-	-	1,250.00
MI Assoc of Region Dues	960.00	960.00	-	-	-	-	-	-	-	-	960.00	960.00
Computer Charges	-	-	-	-	-	-	-	-	-	-	-	-
SMPC Liability Insurance	2,075.00	2,100.00	-	-	-	-	-	-	-	-	2,075.00	2,100.00
Consulting - KATS	-	-	-	-	2,708.63	5,000.00	67,381.71	101,000.00	-	-	70,090.34	106,000.00
Consulting - Legal Fees	5,126.55	-	-	-	-	-	-	-	-	-	5,126.55	-
Copies/Duplicating	2.32	25.00	-	100.00	-	100.00	-	25.00	-	-	2.32	250.00
Postage	6.18	15.00	1.20	-	1.20	-	1.15	-	-	-	9.73	15.00
Supplies - Office	-	100.00	-	-	-	-	-	-	-	-	-	100.00
Telephone	6.84	25.00	8.60	50.00	3.14	50.00	0.10	25.00	-	-	18.68	150.00
Software - License/Supplie	-	250.00	-	-	-	-	-	-	-	-	-	250.00
Web Site Hosting	274.70	-	-	-	-	-	-	-	-	-	274.70	-
Travel Reimbursement												
Travel	1,735.58	1,500.00	664.55	750.00	879.20	250.00	73.17	200.00	22.14	-	3,374.64	2,700.00
Other Expense	10,187.17	6,225.00	674.35	900.00	3,592.17	5,400.00	67,456.13	101,250.00	22.14	-	81,931.96	113,775.00
Total Expense	26,129.70	31,225.00	21,368.94	25,900.00	17,963.53	15,400.00	72,286.00	104,750.00	12,372.14	-	150,120.31	177,275.00
Billings 34050,34051,34054	17,745.90		28,247.90						12,372.14		58,365.94	-
Homer 24020 34052	-		-		3,931.96		-		-		3,931.96	
Penn 24021 34052	-		-		6,000.00		-		-		6,000.00	
St Joe 24022 34052	-		-		1,920.00		-		-		1,920.00	
Fabius 34052	-		-		1,000.00		-		-		1,000.00	
Trans Z6 34053	-		-		-		19,807.80		-		19,807.80	
Trans Z7 34053	-		-		-		21,288.26		-		21,288.26	
Trans Z8 34053	-		-		-		31,370.58		-		31,370.58	
Trans Other 34053	-		-		-		-		-		-	
Total Billings	17,745.90	16,500.00	28,247.90	35,900.00	12,851.96	20,000.00	72,466.64	106,000.00	12,372.14	106,000.00	143,684.54	178,400.00
Staff Expense												
Expense	26,129.70	31,225.00	21,368.94	25,900.00	17,963.53	15,400.00	72,286.00	104,750.00	12,372.14	-	150,120.31	177,275.00
Net Income(Expense)	(8,383.80)	(14,725.00)	6,878.96	10,000.00	(5,111.57)	4,600.00	180.64	1,250.00	-	106,000.00	(6,435.77)	1,125.00
Billings	17,745.90	16,500.00	28,247.90	35,900.00	12,851.96	20,000.00	72,466.64	106,000.00	12,372.14	106,000.00	143,684.54	178,400.00
Receipts	17,745.90	16,500.00	20,518.88	35,900.00	8,920.00	20,000.00	72,466.64	106,000.00	12,372.14	106,000.00	132,023.56	178,400.00
Acct.Rec.Balance	-	-	7,729.02	-	3,931.96	-	-	-	-	-	11,660.98	-

*Lee's time = \$5,084.93

Lake Michigan Credit Union Balance: \$64,353.35

SOUTHCENTRAL MICHIGAN PLANNING COUNCIL
KALAMAZOO AREA TRANSPORTATION STUDY

AGREEMENT

This Agreement is made and entered into this date of AUGUST 5, 2014 by and between the SOUTHCENTRAL MICHIGAN PLANNING COUNCIL, hereinafter referred to as "SMPC," and the KALAMAZOO AREA TRANSPORTATION STUDY, hereinafter referred to as "KATS," for the purpose of fixing the rights and obligations of the parties in agreeing to participate in a cooperative regional transportation planning process.

RECITALS:

- A. Region 3 consists of the Counties of Barry, Branch, Calhoun, Kalamazoo, and St. Joseph and is represented by SMPC.
- B. SMPC, as a state recognized regional planning organization, is tasked by The Michigan Department of Transportation (MDOT) to conduct regional transportation planning activities in Region 3.
- C. KATS has extensive transportation planning experience serving as the Metropolitan Planning Organization associated with the Kalamazoo Urbanized Area. SMPC will utilize KATS' expertise in transportation planning to fulfill the MDOT required transportation planning activities in Region 3 during MDOT fiscal years 2014, 2015, 2016, and 2017.
- D. It is understood that KATS will undertake the duties and responsibilities of the WORK PROGRAM with identified funding throughout the remainder of FY 2014. While SMPC Staff will administer the program.

Accordingly, the Southcentral Michigan Planning Council and the Kalamazoo Area Transportation Study agree to the following terms and conditions:

TERMS AND CONDITIONS:

- 1. Recitals: The recitals accurately reflect the intent and purpose of this Agreement and are made a part of it.
- 2. Description of Project:
 - a) KATS will administer and oversee the transportation planning activities required by MDOT in the WORK PROGRAM throughout the region.
 - b) SMPC will oversee and review work performed by KATS, and administer the program.
 - c) SMPC will reimburse KATS for their work using MDOT funding identified in the FY 2015, FY 2016, and FY 2017 WORK PROGRAM.
 - d) This Agreement will expire at the end of the 2017 Fiscal Year (September 30, 2017).

- e) Payments for work completed in the 2017 Fiscal Year ending September 30, 2017 and invoiced after that date shall be paid to close out the fiscal year.
 - f) If KATS and SMPC mutually agree, SMPC can extend the contract two years (to the end of FY 2019) without soliciting bids or proposals. Each party must notify the other party 90 days before the end of the 2017 Fiscal Year if an extension is desired.
3. Duties and Responsibilities of SMPC: The duties and responsibilities of SMPC include the following:
- a) Receive and approve or deny the WORK PROGRAM presented by KATS in a timely manner.
 - b) Receive and approve or deny invoices submitted by KATS in a timely manner.
 - c) Submit required reporting documentation and invoices to MDOT for work outlined in this Agreement in a timely manner.
 - d) Receive and distribute funds from MDOT to KATS in accordance with this Agreement.
 - e) Conduct a quarterly review of KATS activities and provide feedback on progress.
 - f) Conduct minor program administration related to the Work Program.
4. Duties and Responsibilities of KATS: The duties and responsibilities of KATS include the following:
- a) Prepare and submit a draft annual transportation planning WORK PROGRAM and budget to SMPC for review and approval no later than July 1 for each upcoming fiscal year.
 - b) Conduct all activities in response to requests by SMPC, MDOT, local units of government, and local partners as related to the WORK PROGRAM.
 - c) Proactively market the services offered by SMPC in the Work Program to local units of government in the region.
 - i. Assist the I-69, BR-94 (Marshall) and M-179 Byway Committee's with the development, update and/or implementation of their Corridor Management Plan.
 - ii. Assist the Southwestern Michigan Planning Commission (Region 4) and the Region 2 Planning Commission with the implementation of those elements of the US-12 Byway Corridor Management Plan that are located within Region 3.
 - iii. Serve as a liaison for MDOT to the nomination committee of a proposed new byway designation.
 - d) Submit progress reports and invoices for payment no less than quarterly to SMPC.
 - e) Present reports on activities as needed at SMPC Board meetings.
 - f) Prepare the Final Acceptance Report within eighty (80) days of the end of the MDOT Fiscal Year and submit to SMPC for review and submittal to MDOT.
5. Reimbursement:
- a) KATS will submit invoices and progress reports for work performed related to the WORK PROGRAM to SMPC.
 - b) SMPC will submit invoices and progress reports for work performed by KATS to MDOT.

- c) MDOT will reimburse SMPC who will in turn reimburse KATS.
- d) To expedite payment to KATS, two of the following SMPC agents will, under typical circumstances, approve invoices and payments within fifteen (15) days of receipt: the Chairperson, Secretary/Treasurer, SMPC Staff or Board Member of SMPC. A report of activities will be presented by SMPC Chairperson or Secretary/Treasurer as needed at SMPC board meetings.
- e) SMPC will, under typical circumstances, submit payment to KATS within ten (10) days of receipt of MDOT reimbursement.

6. Opt-Out: SMPC reserves the right to opt-out of the agreement for the following reasons:

a) Performance

iv. If KATS fails to perform the duties described above, SMPC has the option to terminate this contract.

- 1. SMPC staff and board members will conduct quarterly performance reviews.
- 2. SMPC will inform KATS of their performance standing.
- 3. Termination of this contract requires a resolution with two thirds (nine members) support of the SMPC board.

7. Binding Effect: The obligations of the parties under this Agreement shall bind and inure to the benefit of each party and their respective successors. The parties do not intend to confer any benefits on any person, firm, corporation, or other entity which is not party to this Agreement.

8. Notices: Any notices that may be required under this Agreement shall be in writing and delivered personally, or via first-class mailed, postage fully prepaid and properly addressed to:

KATS : *Jonathan Start, Executive Director*
 5220 Lovers Lane
 Suite 110
 Portage, MI 49001

SMPC: *Kathy-Sue Dunn, Chairperson*
 201 W. Kalamazoo Ave
 Room 101
 Kalamazoo, MI 49007

9. Indemnification: As both parties are quasi-governmental entities, each agrees to indemnify and hold each other harmless, including its elected officials, agents, employees, officers and representatives, from all fines, costs, lawsuits, claims, demands and actions of any kind or nature, including reasonable attorney fees, which occur by reason of any wrongful act, negligence or wrongful omission on the part of the other. For purposes of this paragraph, the Counties of Barry, Branch, Calhoun, Kalamazoo and St. Joseph, the Michigan Department of Transportation, Federal Transit Administration, and the Federal Highway Administration are considered included.

KALAMAZOO AREA TRANSPORTATION STUDY

Dated: 9.24.2014

By: 

Its: Chairperson

SOUTHCENTRAL MICHIGAN PLANNING COUNCIL

Dated: _____

By:  8/13/14

Its: Chairperson

MICHIGAN DEPARTMENT OF TRANSPORTATION

Dated: _____

By: _____

Its:

Kalamazoo Area Transportation Study
Southcentral Michigan Planning Commission
Progress Report for:
October 1, 2016-December 31, 2016

Implementation of the FY 2017 Regional Transportation Planning Work Program

Contract: 2015-0020
Authorization: Z11

3101 Program Management

- Prepared for and attended the Southcentral Michigan Planning Council Meetings
- Reviewed and revised the FY 2017 Regional Transportation Planning Work Program for funding changes
- Prepared and submitted the FY 2016 Final Acceptance Report

3102 Technical Assistance to MDOT

- Prepared for and attended the Transportation Bonanza (training and education for transportation projects)

3103 Technical Assistance to Member Agencies

- Assisted Barry County with Transportation Improvement Program changes
- Assisted the City of Hasting with the obligation process for Safe Routes to Schools project

3104 Access Management

- No work was completed in this work element

3105 Pure Michigan Byway Program

- No work was completed in this work element

3106 Non-motorized Mapping and Investment Plan

- No work was completed in this work element

3107 Rural Safety Planning

- Prepared and attended the Traffic Safety Network Meeting
- Prepared and mailed public notice materials for the Regional Safety Plan Meeting
- Prepared for and attended the Regional Safety Plan Meeting

Kalamazoo Area Transportation Study
Southcentral Michigan Planning Commission
**Progress Report for
October 1, 2016-December 31, 2016**

Management of the Rural Task Force and Small Urban Program

Contract: 2015-0020
Authorization: Z10

3108 Management of the Rural Task Force and Small Urban Programs

- Prepared for and attended the Michigan Department of Transportation Rural Task Force Training
- Scheduled a January meeting of the Full Rural Task Force
- Updates to the Rural Task Force database based upon updated funding levels received from the Michigan Department of Transportation
- Submitted corrections and amendments to the Michigan Department of Transportation for corrections to the FY 2017-2020 Small Urban Program

3109 Public Involvement and Consultation Process for Non-Metropolitan Areas

- No work was completed in this work element

3110 Public Involvement for Air Quality Conformity

- No work was completed in this work element

Kalamazoo Area Transportation Study
Southcentral Michigan Planning Commission
**Progress Report for
October 1, 2016-December 31, 2016**

FY 2017 Asset Management

Contract: 2015-0020
Authorization: Z12

3111 Asset Management

- Prepared for and attended Roadsoft Training
- Work on the City of Bronson Asset Management Plan
- Work on FY 2016 Road Condition Reports for Barry, Branch, Calhoun and St. Joseph Counties
- Reviewed and submitted federal-aid system PASER data to the Transportation Asset Management Council for Barry, Branch, Calhoun and St. Joseph Counties
- Reviewed and submitted nonfederal-aid system (local) PASER data to the Transportation Asset Management Council for St. Joseph County (approved by TAMC)
- Participated in the Transportation Asset Management Council's monthly regional PASER coordinators conference calls

**Kalamazoo Area Transportation Study
Southcentral Michigan Planning Council**

Expenditure Report for:
10/1/2016 to 12/31/2016

Project Description: Implementation of the FY 2017 Transportation Planning Services Work Program

Contract: 2015-0020
Authorization: Z11

<u>Task Number</u>	<u>Description</u>	<u>Current Billing</u>	<u>Prior Billings</u>	<u>Billed to Date</u>	<u>% Billed to Date</u>	<u>Budget</u>	<u>% of Total Budget</u>	<u>Balance Remaining</u>
3101	Program Management	\$2,623.41		\$2,623.41	25.64%	\$10,233.00	39.36%	\$7,609.59
3102	Technical Assistance to MDOT	\$327.94		\$327.94	11.06%	\$2,964.00	11.40%	\$2,636.06
3103	Technical Assistance to Member Agencies	\$375.21		\$375.21	3.98%	\$9,424.00	36.25%	\$9,048.79
3104	Access Management					\$277.00	1.07%	\$277.00
3105	Pure Michigan Byway Program					\$277.00	1.07%	\$277.00
3106	Non-motorized Mapping and Investment Plan					\$277.00	1.07%	\$277.00
3107	Rural Safety Planning	\$840.72		\$840.72	33.00%	\$2,548.00	9.80%	\$1,707.28
TOTAL		\$4,167.28		\$4,167.28	16.03%	\$26,000.00	100.00%	\$21,832.72

Project Description: Management of the Rural Task Force and Small Urban Program

Contract: 2015-0020
Authorization: Z10

<u>Task Number</u>	<u>Description</u>	<u>Current Billing</u>	<u>Prior Billings</u>	<u>Billed to Date</u>	<u>% Billed to Date</u>	<u>Budget</u>	<u>% of Total Budget</u>	<u>Balance Remaining</u>
3108	Management of the Rural Task Force and Small Urban Programs	\$3,413.90		\$3,413.90	29.35%	\$11,632.00	83.09%	\$8,218.10
3109	Public Involvement and Consultation Process for Non-Metropolitan Areas					\$1,997.00	14.26%	\$1,997.00
3110	Public Involvement for Air Quality Conformity					\$371.00	2.65%	\$371.00
TOTAL		\$3,413.90		\$3,413.90	29.35%	\$14,000.00	100.00%	\$10,586.10

Project Description: FY 2017 Asset Management

Contract: 2015-0020
Authorization: Z12

<u>Task Number</u>	<u>Description</u>	<u>Current Billing</u>	<u>Prior Billings</u>	<u>Billed to Date</u>	<u>% Billed to Date</u>	<u>Budget</u>	<u>% of Total Budget</u>	<u>Balance Remaining</u>
3111	Asset Management	\$5,987.77		\$5,987.77	11.26%	\$53,162.00	100.00%	\$47,174.23
TOTAL		\$5,987.77		\$5,987.77	11.26%	\$53,162.00	100.00%	\$47,174.23

**Kalamazoo Area Transportation Study
Southcentral Michigan Planning Council**

Cost Breakdown by Project for:
10/1/2016 to 12/31/2016

Project Description: Implementation of the FY 2017 Transportation Planning Services Work Program

Contract: 2015-0020
Authorization: Z11

<u>Task Number</u>	<u>Description</u>	<u>Salaries</u>	<u>Fringe</u>	<u>Indirect</u>	<u>Direct</u>	<u>Total</u>
3101	Program Management	\$1,366.98	\$809.28	\$447.15		\$2,623.41
3102	Technical Assistance to MDOT	\$236.20	\$35.85	\$55.90		\$327.94
3103	Technical Assistance to Member Agencies	\$233.37	\$77.89	\$63.95		\$375.21
3104	Access Management					
3105	Pure Michigan Byway Program					
3106	Non-motorized Mapping and Investment Plan					
3107	Rural Safety Planning	\$525.67	\$171.75	\$143.30		\$840.72
TOTAL		\$2,362.22	\$1,094.77	\$710.30	\$0.00	\$4,167.28

Project Description: Management of the Rural Task Force and Small Urban Program

Contract: 2015-0020
Authorization: Z10

<u>Task Number</u>	<u>Description</u>	<u>Salaries</u>	<u>Fringe</u>	<u>Indirect</u>	<u>Direct</u>	<u>Total</u>
3108	Management of the Rural Task Force and Small Urban Programs	\$2,424.76	\$407.25	\$581.89		\$3,413.90
3109	Public Involvement and Consultation Process for Non-Metropolitan Areas					
3110	Public Involvement for Air Quality Conformity					
TOTAL		\$2,424.76	\$407.25	\$581.89	\$0.00	\$3,413.90

Project Description: FY 2017 Asset Management

Contract: 2015-0020
Authorization: Z12

<u>Task Number</u>	<u>Description</u>	<u>Salaries</u>	<u>Fringe</u>	<u>Indirect</u>	<u>Direct</u>	<u>Total</u>
3111	Asset Management	\$4,271.91	\$695.26	\$1,020.59		\$5,987.77
TOTAL		\$4,271.91	\$695.26	\$1,020.59	\$0.00	\$5,987.77

Kalamazoo Area Transportation Study
 5220 Lovers Lane, Suite 110
 Portage, MI 49002



Bill To
Southcentral MI Planning Council 300 South Westnedge Avenue Kalamazoo MI 49007

Invoice

Date 12/31/2016
Invoice # FY17 Z10-1

Description	Amount
Management of the Rural Task Force and Small Urban Program; Contract 2015-0020; Authorization Z10 - SALARIES	2,424.76
Management of the Rural Task Force and Small Urban Program; Contract 2015-0020; Authorization Z10 FRINGE	407.25
Management of the Rural Task Force and Small Urban Program; Contract 2015-0020; Authorization Z10 INDIRECT (20.55%)	581.89
Total	\$3,413.90

Kalamazoo Area Transportation Study
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 Portage, MI 49002



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<p>Southcentral MI Planning Council 300 South Westnedge Avenue Kalamazoo MI 49007</p>

Invoice

Date 12/31/2016
Invoice # FY17 Z11-1

Description	Amount
Implementation of the FY 2017 Regional Transportation Planning Services Work Program; Contract: 2015-0020; Authorization: Z11; October 2016-December 2016; Salaries	2,362.22
Implementation of the FY 2017 Regional Transportation Planning Services Work Program; Contract: 2015-0020; Authorization: Z11; Fringe	1,094.77
Implementation of the FY 2017 Regional Transportation Planning Services Work Program; Contract: 2015-0020; Authorization: Z11; Indirect (20.55%)	710.30
Total	\$4,167.29

Kalamazoo Area Transportation Study
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<p>Southcentral MI Planning Council 300 South Westnedge Avenue Kalamazoo MI 49007</p>

Invoice

Date 12/31/2016
Invoice # Z12-1

Description	Amount
FY 2017 Asset Management; Contract 2015-0020; Authorization Z12; October 20160-December 2016 Project Costs; Salaries	4,271.91
FY 2017 Asset Management; Contract 2015-0020; Authorization Z12; Fringe	695.26
FY 2017 Asset Management; Contract 2015-0020; Authorization Z12; Indirect (20.55%)	1,020.59
Total	\$5,987.76

SMPC Board - 2017

<i>County</i>	<i>Last</i>	<i>First</i>	<i>Phone</i>	<i>Email</i>	<i>Officers</i>
Branch	Baker	Keith	517-279-9501	Kbaker@coldwater.org	Chair
	Hazelbaker	Randall	517-279-7875	rhazelbaker@countyofbranch.com	Secretary
Calhoun	Alt	Ingrid	269-781-0784	iault@anr.msu.edu	Treasurer
	Frisbie	Steve	269-217-3764	sjfriz@gmail.com	
	Kale	Art	517-206-0871	arthurkale@gmail.com	
Kalamazoo	Carahaly	Vince	269-629-9003	vince@alcottcenter.com	Vice-Chair
	McGraw	Scott	269-548-7004	scottdmcgraw@yahoo.com	
	Reid	Ron	269-381-8083	reidre@ktwp.org	
	Seyburn	Lowell	269-327-2848	lseyburn@seyburnlaw.com	
St Joseph	Pangle	Kathy	269-496-7823	tiger_kat9mm@hotmail.com	
			<i>Vacancy</i>		