



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: adams@upjohn.org

August Board Meeting Agenda

MEETING DATE: Tuesday, August 4, 2015
MEETING TIME: 2:00 pm
MEETING LOCATION: Calhoun County Administration Building – 3rd Floor HR Conference Room
315 Green St, Marshall, MI 49068

1. **Call to Order**
2. **Members Excused**
3. **Action:** Approval of the Agenda
4. **Action:** Approval of the Minutes
5. **Citizen Comments**
6. **Invoices**
 - a. None
7. **Treasurer's Report**
 - a. Provided at meeting
8. **Transportation/KATS Items**
 - a. Monthly Report Presented at the meeting
9. **Discussion:** Regional Prosperity Initiative
 - a. Update on Regional Prosperity Meetings
10. **Discussion:** Water Trails
 - a. Update on Water Trails
 - b. Plan moving forward
11. **Discussion:** Regional Food System Grant(s)
 - a. Discuss the project and potential funding
12. **Staff Report/Other:**
 - a. St. Joseph County
 - b. Lidar Grant Coordination (USGS)
13. **Board Member Comments**
14. **Action:** Adjournment

Next Meeting: September 1st at the W.E. Upjohn Institute
300 S Westnedge Ave, Kalamazoo, MI 49007



Southcentral Michigan Planning Council

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Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: adams@upjohn.org

July Board Meeting Minutes

MEETING DATE: Tuesday, July 7, 2015
MEETING TIME: 2:00 pm
MEETING LOCATION: St. Joseph County Courthouse – History Room (3rd Floor)
125 W Main St, Centreville, MI 490

1. Call to Order

- a. The meeting was called to order at 2:07 pm.

2. Members Excused

- a. *Hazelbaker made a motion to excuse Amos, Dunn, and Shaffer.*
 - i. Seyburn seconded the motion.
 - ii. **The motion carried.**

3. Action: Approval of the Agenda

- a. *Reid made a motion to approve the agenda as presented.*
 - i. Wheat seconded the motion.
 - ii. **The motion carried.**

4. Action: Approval of the Minutes

- a. *Hazelbaker made a motion to approve the minutes as presented.*
 - i. Robey seconded the motion.
 - ii. **The motion carried.**

5. Citizen Comments

- a. None were made.

6. Reimbursements and Invoices

- a. None were presented at the meeting.

7. Treasurer's Report

- a. The board reviewed the budget statement prepared by staff.
- b. A discussion about the CEDS and EDA's stance on SMPC ensued.
- c. *Hazelbaker made a motion to accept the Treasurer's Report.*
 - i. Baker seconded the motion.
 - ii. **The motion carried.**

8. Transportation/KATS Items

- a. KATS staff gave a verbal and written report of their activities since the last meeting.
 - i. KATS staff noted that work on PASER ratings continued which sparked a discussion among the board and KATS staff. The board was interested in the rating process and results.
- b. **Action:** FY 2016 Regional Work Program
 - i. KATS staff and SMPC staff outlined the main points of the work program. The vast majority of the work program is the same as last year. A few dollars were moved from technical assistance to local units to technical assistance to MDOT, funds were set aside for SMPC staff to administer the program.
 - ii. A discussion regarding the FY 2015 Work Program budget was sparked by the review of the FY 2016 Work Program.
 - iii. A question regarding the Southwest Michigan Non-Motorized Plan was asked. Staff noted that the plan is available at MDOT's website.
 - iv. *Reid made a motion to approve the FY 2016 Regional Transportation Planning Work Program.*

1. Byrnes seconded the motion.
2. **The motion carried.**

9. Discussion: Regional Prosperity Initiative

- a. SMPC staff led a discussion of the progress made on the Regional Prosperity Initiative.
 - i. The most recent meeting was focused on infrastructure.
 1. A survey of infrastructure oriented organizations was conducted and the results were presented at the meeting.
 2. An inventory of infrastructure assets was conducted and displayed at the meeting.
 3. Meeting participants gave feedback on the survey results and inventory as well as identified areas in which RPI could focus and fund projects.
 - ii. The board discussed staff's presentation as well as broadband issues and MDOT's regions.

10. Discussion: Water Trails

- a. Staff wanted to give an in-depth update on this discussion but the meeting around the water trail was postponed. A more detailed update will be given at the August meeting.

11. Action: Pennfield Township Recreation Plan

- a. SMPC was chosen as the contractor to create a recreation plan for Pennfield Township. Staff noted that the proposal presented encouraged regional cooperation between nearby municipalities. SMPC was one a few potential contractors.
- b. Pennfield Township is located in Calhoun County.
- c. A board member brought up a couple of legal questions about minor provisions in the agreement. The board felt that there was no reason to attempt to amend the contract at this point.
- d. Some board members felt that it would be wise to notify the local press of the project and the work SMPC does.
- e. *Wheat made a motion to approve the contract between Pennfield Township and SMPC for the creation of a 5-year recreation plan.*
 - i. Reid seconded the motion.
 - ii. **The motion carried.**

12. Staff Report/Other:

- a. Homer Township
 - i. SMPC staff gave an update on the progress towards completing the Master Plan for Homer Township.
- b. St. Joseph County
 - i. Staff provided reviews of local ordinances for St. Joseph County and will bill them accordingly.
 - ii. Staff noted that Lon Huffman resigned from the SMPC board and the county is seeking his replacement.

13. Board Member Comments

- a. Robey was interested in the process of engaging SMPC services and wanted clarity on how local leaders could contact SMPC staff.
 - i. A discussion about TIF ensued.
- b. Baker mentioned that SMPC staff attend the Branch County Planning Commission.
- c. Baker also mentioned that plans for a non-motorized plan between Coldwater and Quincy. He felt that SMPC could assist with the effort.

14. Action: Adjournment

- a. The meeting adjourned at 3:05

FY 2015 SMPC Budget Statement

7/31/2015

Oct 2014 through June 2015

	Expenditures Anticipated	YTD	Revenue Anticipated	YTD
Salary & Benefits (85%)	\$ 67,150	\$ 32,746	\$ -	\$ -
Phone, Printing, Etc	\$ -	\$ 338	\$ -	\$ -
Travel	\$ 4,000	\$ 1,037	\$ -	\$ -
Training	\$ 2,000	\$ -	\$ -	\$ -
<i>Personnel Total</i>	\$ 73,150	\$ 34,121	\$ -	\$ -
Dues and Subscriptions	\$ 2,500	\$ -	\$ 16,500	\$ 19,500
Transportation Contractual	\$ 101,000	\$ 23,012	\$ 106,000	\$ 23,012
EDA (CEDS)	\$ 30,000	\$ -	\$ 40,000	\$ -
Regional Prosperity	\$ -	\$ 16,992	\$ 30,000	\$ 18,222
Local Assistance/KCBRA	\$ -	\$ 6,399	\$ 15,000	\$ 6,399
Other Grant Programs	\$ -	\$ -	\$ -	\$ -
<i>Program Total</i>	\$ 133,500	\$ 46,403	\$ 207,500	\$ 67,133
Overall Totals	\$ 206,650	\$ 80,524	\$ 207,500	\$ 67,133

2014 Fund Balance \$ 63,000

Carryover Forward \$ 63,850

2015 Rev-Exp \$ 6,108

	County Dues	Received	Budget Remaning
Barry	\$ -	\$ 3,000	
Branch	\$ 3,000	\$ 3,000	
Calhoun	\$ 4,500	\$ 4,500	
Kalamazoo	\$ 6,000	\$ 6,000	
St Joseph	\$ 3,000	\$ 3,000	
Total	\$ 16,500	\$ 19,500	\$ (3,000)

Kalamazoo Area Transportation Study (KATS) Southcentral Michigan Planning Council (SMPC)

Progress Report: April 2015-June 2015

3101 Program Management

- ❖ Prepared for and attended SMPC Board Meetings
- ❖ Prepared for and attended meetings with Director for SMPC
- ❖ Prepared second quarter billing and progress reports

3102 Technical Assistance to MDOT (MTF)

- ❖ No Work was completed in this work element

3103 Technical Assistance to Member Agencies

- ❖ Review of existing funding sources and funding availability with Branch County Road Commission

3104 Management of Rural Task Force Process and Small Urban Program Process

- ❖ Review of Rural Task Force Projects
- ❖ Updates to the Rural Task Force Database

3105 Public Involvement and Consultation Process for Non-Metropolitan Areas

- ❖ No work was completed in this work element

3106 Public Involvement for Air Quality Conformity

- ❖ No work completed in this work element

3107 Access Management

- ❖ No work completed in this work element

3108 Byway Program

No work was completed in this work element

3109 Non-Motorized Mapping and Investment Plan

- ❖ Review of the Southwest Michigan Non-motorized Plan

3110 Rural Safety Planning

- ❖ Prepared for and attended the May meeting of the Southwest and Southcentral Traffic Safety Committee

3111 Asset Management

- ❖ Work on Asset Management Reports for St. Joseph County, Branch County, Calhoun County and Barry County
- ❖ Scheduled and completed PASER ratings as part of a three person team with MDOT and Local Staff for Branch County, Barry County, and St. Joseph County
- ❖ Data submission of PASER ratings for Branch County, Barry County and St. Joseph County
- ❖ Crash Module Updates
- ❖ Research existing treatment costs, develop realistic treatment cost data and input into Roadsoft for asset management planning
- ❖ Attended Laptop Data Collector Training
- ❖ Attended Roadsoft and Advanced Roadsoft Training
- ❖ Registration and orientation for the Asset Management Council Internet Reporting Tool (IRT)

3114 Governor's Transit Initiative (Technical Assistance to MDOT)

March

- ❖ Continued work on transit survey data for the Regional Transit Mobility Initiative

April-June

- ❖ Conference calls with MDOT Office of Passenger Transportation and region staff
- ❖ Work on Regional Transit Mobility Maps



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110
 Portage, MI 49002
 269-343-0766
 info@KATSmpo.org

Invoice

Date	Invoice #
6/30/2015	SMPC15-09

Bill To:

Southcentral MI Planning Council
 300 South Westnedge Avenue
 Kalamazoo MI 49007

Description	Amount
April Contract No. 2015-0020/Z2; MTF Funds; MDOT	580.67
May Contract No. 2015-0020/Z2; MTF Funds; MDOT	878.18
June Contract No. 2015-0020/Z2; MTF Funds; MDOT	1,329.87
TO REMOVE MARCH MOBILITY HOURS FROM MTF FUNDS	-660.90
Total	\$2,127.82



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5220 Lovers Lane, Suite 110
 Portage, MI 49002
 269-343-0766
 info@KATSmpo.org

Invoice

Date	Invoice #
6/30/2015	08312014-7

Bill To:

Southcentral MI Planning Council
 300 South Westnedge Avenue
 Kalamazoo MI 49007

Description	Amount
April Contract No. 2015-0020/Z1; MTF Asset Funds; State	1,372.47
May Contract No. 2015-0020/Z1; MTF Asset Funds; State	2,399.71
Jun Contract No. 2015-0020/Z1; MTF Asset Funds; State	3,129.91
April 2015 - Due to Barry County; Contract No. 2015-0020/Z1; MTF Asset Funds; State	734.63
June 2015 - Due to Branch; Contract No. 2015-0020/Z1; MTF Asset Funds; State	959.04
June 2015 - Due to St. Joseph; Contract No. 2015-0020/Z1; MTF Asset Funds; State	519.27
Total	\$9,115.03



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5220 Lovers Lane, Suite 110
 Portage, MI 49002
 ☎ 269-343-0766
 ✉ info@KATSmpo.org

Invoice

Date	Invoice #
6/30/2015	SMPC15-08

Bill To:

Southcentral MI Planning Council
 300 South Westnedge Avenue
 Kalamazoo MI 49007

Description	Amount
April Contract No. 2015-0020/Z3; Project No 125003; SPR Funds FHWA	0.00
May Contract No. 2015-0020/Z3; Project No 125003; SPR Funds FHWA	625.05
June Contract No. 2015-0020/Z3; Project No 125003; SPR Funds FHWA	174.72
Total	\$799.77



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110
 Portage, MI 49002
 269-343-0766
 info@KATSmpo.org

Invoice

Date	Invoice #
6/30/2015	KATS 15-062

Bill To:

Southcentral MI Planning Council
 300 South Westnedge Avenue
 Kalamazoo MI 49007

Description	Amount
March 2015; Contract 2015-0020/Z4; CTF Funds	660.90
April 2015; Contract 2015-0020/Z4; CTF Funds	951.71
May 2015; Contract 2015-0020/Z4; CTF Funds	244.61
June 2015; Contract 2015-0020/Z4; CTF Funds	69.89
Total	\$1,927.11

Kalamazoo Area Transportation Study
 Southcentral Michigan Planning Commission
 October 2014-June 2015

		Salary	Fringe	Indirect	Other	Total MTF	Total SPR	(Asset) Total MTF	Total CTF	Grand Total	
RTPP	YTD	\$25,531.97	\$8,604.99	\$8,195.62	\$3,282.49	\$16,604.29	\$5,275.77	\$21,807.90	\$1,927.11	\$45,615.07	
HOMER					\$2,025.00					\$2,025.00	
GT										\$47,640.07	
3101	<i>Expended</i>	\$3,000.90	\$1,952.83	\$1,280.54	\$0.00	\$6,234.27				\$ 6,234.27	
	<i>Budgeted</i>	\$5,944.00	\$3,209.00	\$1,694.00	\$0.00	\$10,847.00				\$10,847.00	
	<i>Remaining</i>	\$2,943.10	\$1,256.17	\$413.46	\$0.00	\$4,612.73				\$ 4,612.73	42.53%
3102	<i>Expended</i>	\$3,398.34	\$1,085.81	\$1,159.15	\$0.00	\$5,643.30				\$ 5,643.30	
	<i>Budgeted</i>	\$2,192.00	\$1,183.00	\$625.00	\$0.00	\$4,000.00				\$ 4,000.00	
	<i>Remaining</i>	-\$1,206.34	\$97.19	-\$534.15	\$0.00	-\$1,643.30				\$ (1,643.30)	-41.08%
3103	<i>Expended</i>	\$1,452.83	\$708.95	\$558.82	\$0.00	\$2,720.60				\$ 2,720.60	
	<i>Budgeted</i>	\$7,430.00	\$4,012.00	\$2,118.00	\$0.00	\$13,560.00				\$13,560.00	
	<i>Remaining</i>	\$5,977.17	\$3,303.05	\$1,559.18	\$0.00	\$10,839.40				\$10,839.40	79.94%
3104	<i>Expended</i>	\$2,867.85	\$793.75	\$946.52	\$0.00	\$4,608.12				\$ 4,608.12	
	<i>Budgeted</i>	\$8,790.00	\$4,746.00	\$2,506.00	\$0.00	\$16,042.00				\$16,042.00	
	<i>Remaining</i>	\$5,922.15	\$3,952.25	\$1,559.48	\$0.00	\$11,433.88				\$11,433.88	71.27%
3105	<i>Expended</i>	\$448.53	\$81.99	\$137.14	\$0.00	\$667.66				\$ 667.66	
	<i>Budgeted</i>	\$1,367.00	\$738.00	\$390.00	\$0.00	\$2,495.00				\$ 2,495.00	
	<i>Remaining</i>	\$918.48	\$656.01	\$252.86	\$0.00	\$1,827.34				\$ 1,827.34	73.24%
3106	<i>Expended</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$ -	
	<i>Budgeted</i>	\$257.00	\$137.00	\$68.00	\$0.00	\$462.00				\$ 462.00	
	<i>Remaining</i>	\$257.00	\$137.00	\$68.00	\$0.00	\$462.00				\$ 462.00	100.00%
3107	<i>Expended</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$ -	
	<i>Budgeted</i>	\$279.00	\$149.00	\$79.00	\$0.00	\$507.00				\$ 507.00	
	<i>Remaining</i>	\$279.00	\$149.00	\$79.00	\$0.00	\$507.00				\$ 507.00	100.00%
3108	<i>Expended</i>	\$415.04	\$135.57	\$142.33	\$0.00	\$692.94				\$ 692.94	
	<i>Budgeted</i>	\$1,071.00	\$578.00	\$305.00	\$0.00	\$1,954.00				\$ 1,954.00	
	<i>Remaining</i>	\$655.97	\$442.43	\$162.67	\$0.00	\$1,261.06				\$ 1,261.06	64.54%
3109	<i>Expended</i>	\$369.44	\$80.53	\$81.63	\$0.00	\$531.60				\$ 531.60	
	<i>Budgeted</i>	\$869.00	\$469.00	\$248.00	\$0.00	\$1,586.00				\$ 1,586.00	
	<i>Remaining</i>	\$499.56	\$388.47	\$166.37	\$0.00	\$1,054.40				\$ 1,054.40	66.48%
3110	<i>Expended</i>	\$478.78	\$156.05	\$146.76	\$0.00	\$781.58				\$ 781.58	
	<i>Budgeted</i>	\$847.00	\$458.00	\$242.00	\$0.00	\$1,547.00				\$ 1,547.00	
	<i>Remaining</i>	\$368.23	\$301.95	\$95.24	\$0.00	\$765.42				\$ 765.42	49.48%
3111	<i>Expended</i>	\$12,056.37	\$3,122.14	\$3,346.90	\$3,282.49			\$21,807.90		\$21,807.90	
	<i>Budgeted</i>	\$21,052.00	\$12,794.00	\$4,979.00	\$14,175.00			\$53,000.00		\$53,000.00	
	<i>Remaining</i>	\$8,995.63	\$9,671.86	\$1,632.10	\$10,892.51			\$31,192.10		\$31,192.10	58.85%
3114 Transit Initiative	<i>Expended</i>	\$1,043.91	\$487.37	\$395.84	\$0.00				\$1,927.11	\$ 1,927.11	
	<i>Budgeted</i>	\$2,536.05	\$1,436.93	\$1,027.02					\$2,463.95	\$ 5,000.00	
	<i>Remaining</i>								\$0.00	\$ 3,072.89	61.46%
HOMER	<i>Expended</i>				\$2,025.00					\$ 2,025.00	
	<i>Budgeted</i>				\$4,500.00					\$ 4,500.00	
	<i>Remaining</i>				\$2,475.00					\$ 2,475.00	55.00%

Kalamazoo Area Transportation Study
Southcentral Michigan Planning Commission
October 2014-June 2015

	Hours	SALARIES	FRINGE	INDIRECT	DIRECT	SMPC TOTAL	MTF	SPR	MTF-A	CTF	SMPC TOTAL	HOMER	GRAND TOTAL
Oct-14	97.50	\$2,387.85	\$728.45	\$805.56	\$300.39	\$4,222.25	\$722.42	\$1,400.14	\$2,099.69	\$0.00	\$4,222.25	\$0.00	\$4,222.25
Nov-14	119.00	\$2,846.81	\$912.84	\$971.87	\$0.00	\$4,731.52	\$3,086.34	\$76.30	\$1,568.87	\$0.00	\$4,731.52	\$0.00	\$4,731.52
Dec-14	93.75	\$2,431.61	\$680.48	\$804.48	\$0.00	\$3,916.57	\$2,352.35	\$896.57	\$667.66	\$0.00	\$3,916.57	\$0.00	\$3,916.57
Jan-15	121.00	\$3,089.57	\$929.35	\$1,038.89	\$715.26	\$5,773.08	\$2,463.50	\$572.28	\$2,737.30	\$0.00	\$5,773.08	\$90.00	\$5,863.08
Feb-15	149.00	\$3,375.41	\$1,194.93	\$1,181.43	\$0.00	\$5,751.78	\$3,707.26	\$910.83	\$1,133.69	\$0.00	\$5,751.78	\$1,035.00	\$6,786.78
Mar-15	175.50	\$4,084.45	\$1,676.50	\$1,489.20	\$0.00	\$7,250.14	\$1,483.69	\$619.88	\$4,485.67	\$660.90	\$7,250.14	\$900.00	\$8,150.14
Apr-15	68.50	\$1,505.10	\$803.09	\$596.67	\$734.63	\$3,639.48	\$580.67	\$0.00	\$2,107.10	\$951.71	\$3,639.48	\$0.00	\$3,639.48
May-15	104.50	\$2,696.95	\$783.27	\$613.43	\$53.90	\$4,147.55	\$878.18	\$625.05	\$2,399.71	\$244.61	\$4,147.55	\$0.00	\$4,147.55
Jun-15	135.00	\$3,114.23	\$896.07	\$694.09	\$1,478.31	\$6,182.70	\$1,329.87	\$174.72	\$4,608.22	\$69.89	\$6,182.70	\$0.00	\$6,182.70
Jul-15	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Aug-15	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sep-15	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	1063.75	\$25,531.97	\$8,604.99	\$8,195.62	\$3,282.49	\$45,615.07	\$16,604.29	\$5,275.77	\$21,807.90	\$1,927.11	\$45,615.07	\$2,025.00	\$47,640.07


	MTF			SPR			MTF				MTF-A	CTF	SMPC
YTD	3101	3102	3103	3104	3105	3106	3107	3108	3109	3110	3111	3114	SUBTOTAL
Salaries	\$3,000.90	\$3,398.34	\$1,452.83	\$2,867.85	\$448.53	\$0.00	\$0.00	\$415.04	\$369.44	\$478.78	\$12,056.37	\$1,043.91	\$25,531.97
Fringe	\$1,952.83	\$1,085.81	\$708.95	\$793.75	\$81.99	\$0.00	\$0.00	\$135.57	\$80.53	\$156.05	\$3,122.14	\$487.37	\$8,604.99
Indirect	\$1,280.54	\$1,159.15	\$558.82	\$946.52	\$137.14	\$0.00	\$0.00	\$142.33	\$81.63	\$146.76	\$3,346.90	\$395.84	\$8,195.62
Direct	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,282.49	\$0.00	\$3,282.49
TOTAL	\$6,234.27	\$5,643.30	\$2,720.60	\$4,608.12	\$667.66	\$0.00	\$0.00	\$692.94	\$531.60	\$781.58	\$21,807.90	\$1,927.11	\$45,615.07

Total MTF	\$6,234.27	\$5,643.30	\$2,720.60				\$0.00	\$692.94	\$531.60	\$781.58			\$16,604.29
Total SPR				\$4,608.12	\$667.66	\$0.00							\$5,275.77
Total MTF-A											\$21,807.90		\$21,807.90
Total CTF												\$1,927.11	\$1,927.11
													SMPC \$45,615.07

Homer	\$2,025.00
GT	\$47,640.07

TRANSPORTATION ASSET MANAGEMENT COUNCIL

2015 DATA COLLECTION - ROAD INVENTORY LOG

CREW INFO: Please insert the names of the crew.	Date: 06/01/15
M-DOT Region - Eric Wernette	Hours/Minutes Worked: 8 Hours
Planning Region - Fred Nagler and Megan Arndt	
County - Trent Arver	
City -	
	

Please check the following work type:

OFFICE WORK: <input type="checkbox"/>	FIELD WORK: <input checked="" type="checkbox"/>
--	--

GEOGRAPHIC AREA: Please insert region, county, township, city, etc.
Branch County; Bronson Twp., Moble Twp., Bethel Twp., Gilead Twp.


MILEAGE LOG:	
VEHICLE: MDOT Van	General Comments:
BEGIN MILE: 27529	
END MILE: 27663	
TOTAL: 134	
TOTAL MILES OF FED-AID ELIGIBLE ROADS INVENTORIED: 99.335	

Please fill out this form each day you perform Asset Management tasks. E-mail to chesbrog@michigan.gov. If you have any questions, please contact Gil Chesbro at 517- 335-2963 (office) or 517-242-3535 (cell)

8-47952
11 Hours - 95/104

TRANSPORTATION ASSET MANAGEMENT COUNCIL

2015 DATA COLLECTION - ROAD INVENTORY LOG

CREW INFO: Please insert the names of the crew.	Date: 06/03/15
M-DOT Region - Steve Albrechet	Hours/Minutes Worked: 8 Hours
Planning Region - Fred Nagler and Megan Arndt	
County - Trent Arver	
City -	
	

Please check the following work type:

OFFICE WORK:	<input type="checkbox"/>	FIELD WORK:	<input checked="" type="checkbox"/>
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GEOGRAPHIC AREA: Please insert region, county, township, city, etc.

Branch County; City of Coldwater, Coldwater Twp., Ovid Twp., Kinderhook Twp., California Twp.

MILEAGE LOG:


VEHICLE: MDOT Van	General Comments:
BEGIN MILE: 27760	
END MILE: 27956	
TOTAL: 196	

TOTAL MILES OF FED-AID ELIGIBLE ROADS INVENTORIED: 140.153

Please fill out this form each day you perform Asset Management tasks. E-mail to chesbrog@michigan.gov. If you have any questions, please contact Gil Chesbro at 517- 335-2963 (office) or 517-242-3535 (cell)

TRANSPORTATION ASSET MANAGEMENT COUNCIL

2015 DATA COLLECTION - ROAD INVENTORY LOG

CREW INFO: Please insert the names of the crew.	Date: <u>06/22/15</u>
M-DOT Region - <u>Brian Barnes</u>	Hours/Minutes Worked: <u>4 Hrs.</u>
Planning Region - <u>Fred Nagler</u>	
County - <u>Don Preston</u>	
City - <u>→ Observer</u> <u>Amy Roth (Three Rivers)</u>	
	

Please check the following work type:

OFFICE WORK:	<input type="checkbox"/>
--------------	--------------------------

FIELD WORK:	<input type="checkbox"/>
-------------	--------------------------

GEOGRAPHIC AREA: Please insert region, county, township, city, etc.
<u>St. Joe County / Three Rivers</u>


MILEAGE LOG:	
VEHICLE: _____	General Comments:
BEGIN MILE: <u>51239</u>	
END MILE: <u>51321</u>	
TOTAL: _____	
TOTAL MILES OF FED-AID ELIGIBLE ROADS INVENTORIED: <u>54.873</u>	

Please fill out this form each day you perform Asset Management tasks. E-mail to chesbrog@michigan.gov. If you have any questions, please contact Gil Chesbro at 517- 335-2963 (office) or 517-242-3535 (cell)

11/23/15

TRANSPORTATION ASSET MANAGEMENT COUNCIL

2015 DATA COLLECTION - ROAD INVENTORY LOG

CREW INFO: Please insert the names of the crew.	Date: <u>06/16/15</u>
M-DOT Region - <u>Brian Barnes</u>	Hours/Minutes Worked: <u>6.5</u>
Planning Region - <u>Fred Nagler</u>	
County - <u>Gratiot Myland</u>	
City - _____	
	

Please check the following work type:

OFFICE WORK:	<input type="checkbox"/>
--------------	--------------------------

FIELD WORK:	<input type="checkbox"/>
-------------	--------------------------

GEOGRAPHIC AREA: Please insert region, county, township, city, etc.

St. Joseph

MILEAGE LOG:

VEHICLE:	General Comments:
BEGIN MILE: <u>50876</u> / <u>50922</u>	
END MILE: <u>51130</u>	
TOTAL:	


TOTAL MILES OF FED-AID ELIGIBLE
ROADS INVENTORIED:

163.388

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TRANSPORTATION ASSET MANAGEMENT COUNCIL

2015 DATA COLLECTION - ROAD INVENTORY LOG

CREW INFO: Please insert the names of the crew.	Date: 04/21/15
M-DOT Region - Eric Wernette	Hours/Minutes Worked: 5 Hours
Planning Region - Megan Arndt	
County - Doug Peck	
City -	
	

Please check the following work type:

OFFICE WORK:	<input type="checkbox"/>
---------------------	--------------------------

FIELD WORK:	<input checked="" type="checkbox"/>
--------------------	-------------------------------------

GEOGRAPHIC AREA: Please insert region, county, township, city, etc.

Barry County, Assyria Twp, Maple Grove Twp, Castleton Twp, Baltimore Twp, & Johnstown Twp


MILEAGE LOG:

VEHICLE: MDOT Van	General Comments:
BEGIN MILE: 25971	
END MILE: 26100	
TOTAL: 129	
TOTAL MILES OF FED-AID ELIGIBLE ROADS INVENTORIED: 86.876	

Please fill out this form each day you perform Asset Management tasks. E-mail to chesbrog@michigan.gov. If you have any questions, please contact Gil Chesbro at 517- 335-2963 (office) or 517-242-3535 (cell)

TRANSPORTATION ASSET MANAGEMENT COUNCIL

2015 DATA COLLECTION - ROAD INVENTORY LOG

CREW INFO: Please insert the names of the crew.	Date: 04/27/15
M-DOT Region - Eric Wernette	Hours/Minutes Worked: 8 Hours
Planning Region - Megan Arndt	
County - Doug Peck	
City -	
	

Please check the following work type:

OFFICE WORK:	<input type="checkbox"/>	FIELD WORK:	<input checked="" type="checkbox"/>
--------------	--------------------------	-------------	-------------------------------------

GEOGRAPHIC AREA: Please insert region, county, township, city, etc.

Southeast County; Yankee Springs Twp, Orangevill Twp, Prairieville Twp, Barry Twp, Hope Twp

MILEAGE LOG:

VEHICLE: MDOT Van	General Comments:
BEGIN MILE: 26213	
END MILE: 26394	
TOTAL: 181	
TOTAL MILES OF FED-AID ELIGIBLE ROADS INVENTORIED: 128.868	

Please fill out this form each day you perform Asset Management tasks. E-mail to chesbrog@michigan.gov. If you have any questions, please contact Gil Chesbro at 517- 335-2963 (office) or 517-242-3535 (cell)

Water Trail Plan of Action and Master Plan Vision

Defining the Plan of Action – Brainstorming/feedback

1. **Step 1:** Establish/Update a Master Plan for the River (\$10,000-50,000)
2. **Step 2:** Update and improve existing access point and attraction (restaurants, shopping, restrooms) databases (~\$5,000)
3. **Step 3:** Build a website and mobile app (~\$5,000-15,000)
4. **Step 4:** Establishment of volunteer network to maintain the river

Steps 1-4 will occur concurrently

5. **Step 5:** Install existing signage (~\$10,000)
6. **Step 6:** Wayfinding signage development (\$10,000?)
 - a. Identify locations where signage is needed
 - b. Secure locations
 - c. Create and install signs
7. **Step 7:** Promotion (>\$5,000)
 - a. Create promotional materials
 - i. Printed materials
 - ii. Maps
 - iii. Other?
 - b. Social media campaign
 - i. Other media? Billboards?
 - c. Events
 - i. Beer tour
 - ii. Guided tours
 - iii. Nature Tours

Vision for a River Master Plan

- Who would write the plan?
 - Grad student capstone project ~\$10,000
 - Regional Planning agencies ~\$20,000-30,000
 - Contractor ~\$40,000-50,000
- What are the elements of the a Master Plan
 - Existing conditions
 - Plan
 - Vision for the river ecosystem and conservation
 - Vision for development along the river
 - Economic value
 - Recreation value
 - Goals and objectives
 - Strategies for urban areas and for rural areas
 - Future
 - Strategies for implementation of the plan
 - Strategies for maintenance of the river and access points
- Potential roadblocks
 - Multi-jurisdiction approach
 - Does it loose value if only a portion of the municipalities participate?
 - Reversing years of neglect and disinvestment
 - Condition of land near the river
 - Condition of the river
 - Flooding/natural barriers
 - The size of the study area
 - The plan may not be able to go to the level of detail needed to inspire meaningful change
 - Diversity of conditions



Southcentral Michigan Planning Council

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Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: adams@upjohn.org

7/24/15

Region 8 Prosperity Committee – Community Development

RE: Letter of interest for work related to a regional agriculture food system

The Southcentral Michigan Planning Council (SMPC) and W.E. Upjohn Institute (Institute) in partnership with Kalamazoo Valley Community College, the City of Kalamazoo, the City of Battle Creek, Battle Creek Unlimited, Southwest Michigan First, a local restaurant group (representing 11 restaurants), and others are pleased to submit this letter of interest for the Community Development funding. We are requesting \$15,000 as a supplement to funding from other sources in order to complete the project. The project would encompass the entire seven county area of the region and has initial support from a broad range of partners.

The need for a complete data set regarding agriculture in Southwest Michigan is glaring. Current sources of information are broad and often outdated. In order to allow the agriculture industry in Southwest Michigan to truly flourish and prosper, complete information and coordination is needed. Agriculture represents the most pervasive land use and one of the largest segments of the economy in Southwest Michigan. In order to help agriculture producers reach their fullest potential, complete data and dedicated staff support is needed. This project will help to accomplish the stated Regional Prosperity Initiative goal of “Promote a system that supports the growth, processing, purchase, and distribution of regional food”.

The Southwest Michigan First Food Systems Committee has identified a need for a regional database of agriculture producers, consumers, and producers as well as a food hub coordinator. The W.E. Upjohn Institute was asked and is willing to compile and analyze regional agriculture data. A home for the food hub coordinator has not been determined at this point.

Initially the project we will evaluate the current economic conditions in southwest Michigan; this evaluation will focus on the economic conditions of agriculture based organizations by creating an inventory of their outputs and capacity constraints. In addition, the project will convene a group of stakeholders to collaborate and discuss the outcomes of the research to identify challenges in the industry, opportunities to make positive changes in the industry in Region 8, as well as share information to identify best practices. Finally, the project will help Michigan Works! Southwest Business Services staff in creating an agriculture consortium for Southwest Michigan. The data gathering and collaboration building proposed as part of this project will not be restricted to a given segment in the agriculture industry; it is intended to be fully representative of the agriculture industry in Region 8, ranging from packaging and distribution to growing and processing.

One objective of this project is to gather information, at the individual organization level, that will help to identify the economic impact and opportunities to increase output of all segments of the agriculture industry. This includes but is not limited to, fact finding in the areas of:

- Current regional output
 - Output exported (raw and processed)
 - Output consumed locally (raw and processed)
- Output capacity of individual organizations and the entire region
 - Factors that are prohibiting optimal output
- Organizational capacity constraints of agriculture operations

- Workforce capacity constraints
 - Factors that are prohibiting optimal output

To that end, the project is anticipated to produce an inventory of the food system in Southwest Michigan as well as strategies to increase the economic impact of the agriculture industry.

Another objective is to organize a group of stakeholders to collaborate and discuss the challenges in the industry, and specifically in our region, share information to identify best practices and utilize the data gathered to create areas of focus for collaborative work. The project is anticipated to produce a common method for communicating with food producers, consumers, and processors and well-developed strategies for assisting food producers, consumers, and processors. Furthermore, it is anticipated that Food Hub Coordinator would be employed to work directly with local food producers, consumers, and processors.

Metrics used to evaluate the project include: capacity of agriculture producers and processors, the amount of food consumed (by major food consumers – hospitals, schools, restaurant groups, etc) in the region that is grown or processed in the region, number of organization that purchase locally produced food, food exported, and the number of food producers, consumers, and processors who collaborate.

SMPC and the Institute along with the partners in the project have the capacity to complete the objectives of this project. SMPC and the Institute have a wealth a data analysts and analytical tools as well as experience convening industry partners. Institute has access to geographic information system, database management, and advanced statistical analysis software as well as professionals trained to use the software. Partners on this project bring a wealth of food system experience; in particular, Rachel Bair, Director for Innovative and Sustainable Food Systems, at Kalamazoo Valley Community College will play an integral part of this project. Partners from the City of Battle Creek are well versed in the agriculture processing industry. Other partners will bring expertise in business relations and community engagement portions of this project.

Respectfully submitted,

Lee Adams
Director, Southcentral Michigan Planning Council