



Region 8 Prosperity Committee Meeting Agenda

MEETING DATE: July 6, 2017
MEETING TIME: 2:30 pm
MEETING LOCATION: W.E. Upjohn Institute
300 South Westnedge Ave

1. **Call to Order & Introductions**
2. **Action:** Approval of the Agenda
3. **Action:** Approval of the Minutes
4. **Citizen Comments**
5. **Discussion:** Financial Report
6. **Action/Discussion:** FY 2017 Priorities
 - a. Choose area of focus for FY 2017
7. **Action/Discussion:** Committee Membership
 - a. Discuss committee membership and related policies
8. **Discussion:** Dashboard
 - a. Discussion regarding the update of the Region 8 Dashboard
9. **Committee Member Comments**
10. **Action:** Adjournment

Southwest Michigan RPI Collaborative Committee

June 1, 2017 Meeting Minutes

Committee Members Present: Kim Bell (phone), Jackie Bibb, Vince Carahaly, Barbara Craig, Michael Evans, Bridgette Jones, Pat Karr, Jason Latham (phone), Bob Miller, Deb Miller, Richard Remus, Jon Start

Committee Members Absent: Dennis Berkebile, Jill Bland, Therese Cody, Ben Damerow, Grant Fletcher, Kenneth High, Lynn Johnson, Ken Jones, Jan Karazim, Shane Kissack, Dan Peat, David Reid, Rachel Wade

Also Present: John Egelhaaf, Lee Adams, Rebecca Harvey

Call to Order

Chair Evans called the meeting to order at 2:30 p.m.

Introduction of Members

Introductions of Committee members and guests were made.

Approval of Agenda

Motion by Carahaly, **supported** by Remus, to approve the agenda as presented. The motion **carried unanimously**.

Approval of Minutes – *March 2, 2017*

It was noted that the third bullet under the Subheading ‘Education’ on Page 3 should be corrected to read ‘career exploration’ instead of ‘job carousel outside of schools’. **Motion** by Start, **supported** by Carahaly, to approve the March 2, 2017 minutes as amended. The motion **carried unanimously**.

Citizen Comments

No citizen comments were offered.

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Monthly Financial Report

Egelhaaf referenced and provided an overview of the 2017 Financial Report for the RPI – Region 8, noting that the report is designed to capture both the 2017 budget and the 2016 carry over funds.

Talent Match

Adams provided an update/status report on the Talent Match project awarded RPI funding in 2016. Using a power point presentation, Adams highlighted project findings in the following areas:

- primary findings – major trends; labor demand/supply factors; changes to regional labor market
- current conditions/employment pipeline
- education/employment mismatch
- skills/employment mismatch
- geographic mismatch
- employee preferences mismatch
- agricultural focus

Lengthy Committee discussion ensued on the findings presented. Adams stated that a report detailing the project findings will be completed in 1-2 months. The next steps will involve working with a steering committee on developing solutions with lasting impacts. All agreed the ‘next steps’ will be an important focus in 2017.

Economic Development Administration (EDA) Presentation

Lee Shirey, Economic Development Representative – Michigan/Wisconsin, was present on behalf of the EDA. He provided an overview of the mission of the EDA and highlighted the following:

- EDA programs (Planning; Technical Assistance; Public Works Assistance; Economic Adjustment Assistance)
- EDA’s investment priorities
- Recently EDA-funded projects in Michigan
- Eligibility parameters for project funding (consistency with regional strategy)

Southwest Michigan RPI Collaborative Committee

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- Application review process

Shirey noted that the EDA wants to make sure regions are aware of funding opportunities and is in need of good quality projects.

FY 2017 Priorities

Chair Evans noted that project priorities developed by the Community Development, Infrastructure and Education Subcommittees were presented at the March Committee meeting. He reminded that the following points of consensus were noted by the Committee in March:

- Infrastructure is a priority goal and is consistent with the priorities and strategies of the Prosperity Plan.
- A transportation-related project would serve the focus area and goal of each Subcommittee.
- A 'career pathways' project and a transportation-related project are both of interest; more defined proposals are needed to determine how each would leverage the 'talent match' work already done
- There may be interest in pursuing projects in both areas.

Egelhaaf/Adams reported that broad discussions were held with the Subcommittees on how best to address these priorities and topic experts were tapped on existing conditions/programs to avoid overlap.

Findings/trends were presented on the following transportation modes studied:

- Freight (truck; waterborne; rail)
- Ride hailing (Uber; Lyft)
- Public transportation
- Public/private partnerships; industrial collaborative
- Autonomous vehicles
- Passenger rail

Findings/trends were presented on the following educational programs studied:

- Higher education
- Early/middle college programs
- Disability work programs
- Career and technical education
- Apprenticeships
- Adult education programs

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Following Committee discussion of the presentations, it was agreed that a July meeting would be scheduled to allow for continued discussion regarding the work of the Subcommittees and the selection of a focus area for 2017.

Due to the lateness of the hour, the remaining agenda items (Committee Membership; Dashboard) were scheduled for consideration at the July meeting.

Committee Member Comments

No Committee member comments were offered.

Adjournment

There being no further items for consideration, the meeting was adjourned at 4:05 p.m.

Next Meeting: *July 6, 2017 at 2:30 p.m. – W.E. Upjohn Institute, Kalamazoo*

2017 Financial Report Regional Prosperity Initiative - Region 8

Line Items	Expenses			Budget		2017 Budget Total
	Current Month	Year to Date 6/30/2017	2017 Grant Award	2016 Roll-Over	2016 Obligated#	
REVENUE						
RPI Grants		\$180,897.00	\$180,897.00	\$116,450.00	\$66,450.00	
Total Revenue		\$180,897.00	\$180,897.00	\$116,450.00		\$297,347.00

EXPENSE

Staffing

SWMPC		\$ 7,599.37	\$19,294.78	\$8,105.22		\$27,400.00
SWMPC Indirect		\$ 6,804.67	\$4,679.34	\$1,965.66		\$6,645.00
SMPC		\$ 20,049.53	\$27,142.97	\$11,402.03		\$38,545.00
KATS			\$3,873.04	\$1,626.96		\$5,500.00
BCATS		\$ 3,830.90	\$901.36	\$378.64		\$1,280.00
Rebecca Harvey		\$ 1,500.00	\$1,767.51	\$742.49		\$2,510.00

Meeting Expenses

Travel Meals Lodging		\$ 645.94	\$704.16	\$295.84		\$1,000.00
Dues & Subscriptions			\$176.04	\$73.96		\$250.00
Telephone			\$105.62	\$44.38		\$150.00
Printing			\$880.20	\$369.80		\$1,250.00
Supplies & Materials		\$ 22.50	\$352.08	\$147.92		\$500.00
Room Rental			\$880.20	\$369.80		\$1,250.00
RPI Committee Reimbursement			\$2,992.69	\$1,257.31		\$4,250.00

Contractual Serv. - 2016

Projects

Talent Match/Upjohn		\$44,300.00		\$66,450.00	\$66,450	\$66,450.00
City of Galesburg		\$ 6,250.00				

Contractual Serv. - 2017

Projects

2017 Featured Project(s)			\$105,647	\$11,470.00		\$117,117.00
RPI Strategies			\$6,750	\$7,250.00		\$14,000.00
Dashboard			\$4,750.00	\$4,500.00		\$9,250.00

TOTAL	\$0.00	\$ 91,002.91	\$180,897.00	\$116,450.00	\$ 66,450.00	\$297,347.00
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Total Remaining Encumbered Expense		\$22,150.00				
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Total Expense	\$0.00	\$91,002.91				
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"2016 Obligated" reflects remaining amount committed to project as of 1/1/17