



Southcentral Michigan Planning Council

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Board Meeting Minutes

MEETING DATE: Tuesday, November 7, 2017

MEETING TIME: 11:30 am

MEETING LOCATION: Calhoun County Administration Building, Lower Level Conference Room
315 W Green Street, Marshall, MI

1. Call to Order

- a. The meeting was called to order by Chairperson Carahaly at 10:36 am.

2. Member Present/Introductions

- a. Board members Bomba, Carahaly, Frisbie, Hazelbaker, Kale, and Pangle were in attendance.

3. Members Excused

- a. Hazelbaker made a motion to excuse Baker and McGraw from the meeting.
 - i. Frisbie seconded the motion.
 - ii. **The motion carried.**

4. Action: Approval of the Agenda

- a. Pangle made a motion to approve the agenda as written.
 - i. Bomba seconded the motion.
 - ii. **The motion carried.**

5. Action: Approval of the Minutes

- a. Pangle made a motion to approve the minutes as written.
 - i. Frisbie seconded the motion.
 - ii. **The motion carried.**

6. Citizen Comments

- a. None were made.

7. Financial Report

- a. Staff was unable to finalize the year-end financial report prior to the meeting.

8. Transportation/KATS Items

- a. Fred Nagler from KATS gave a verbal and written update on the transportation planning activities conducted during September. Fred specifically focused on a safety plan prepared for our region by a contractor hired by MDOT. Fred presented the highlights of the plan. He wanted the SMPC Board to provide feedback on the plan before it became finalized. The Board had a few questions about the contents of the plan and any similar plan that may arise in the future.

9. Discussion/Action: Zoning Services contract with Albion

- a. Take action on the contract with Albion
 - i. Adams presented a draft contract between SMPC and the City of Albion. The board reviewed the contract and had a few corrections. Staff noted that this contract was based on our standard planning services contract developed by our attorneys.
 - ii. Pangle made a motion to approve the presented contract between SMPC and the City of Albion.
 - 1) Frisbie seconded the motion.
 - 2) **The motion carried.**
- b. Take action on the contract with Northeast Michigan Council of Governments

- i. Staff explained that an employee of the Northeast Michigan Council of Governments (NEMCOG) is lined up to help SMPC complete the zoning ordinance update for the City of Albion. The contract was developed by NEMCOG with some edits by Adams. The board reviewed the contract and, after a lengthy discussion, found a few sections that wanted altered. The changes were fairly substantial so Adams asked the board to authorize the Chair to sign the contract after the modifications were made.
- ii. Frisbie made a motion to approve the presented contract between SMPC and the Northeast Michigan Council of Governments.
 - 1) Pangle seconded the motion.
 - 2) **The motion carried.**

10. Discussion: Update from the SMPC Sponsored Retirement Account Committee

- a. Frisbie made a motion to enter into closed session to discuss pending legal matters.
 - i. Hazelbaker seconded the motion.
 - ii. **Adams administered a roll call vote; the motion carried unanimously.**
- b. Staff and the board discussed legal matters.
- c. Bomba made a motion to exit closed session.
 - i. Pangle seconded the motion.
 - ii. **Adams administered a roll call vote; the motion carried unanimously.**

11. Discussion: Regional Prosperity Initiative

- a. Adams noted that the Committee received four proposals from across the region. They included:
 - i. Jobs for Michigan Graduates program expansion by Kinexus
 - ii. A talent development strategy proposed by Southwest Michigan First
 - iii. A regional adult literacy program that would utilize technology to deliver services proposed by Adult Learning Collaborative
 - iv. The momentum workforce training program by Urban Alliance
- b. The Committee decided to fund the Adult Learning Collaborative with \$45,000 and the Kinexus and Urban Alliance projects at \$30,000. The Committee also set aside \$10,000 for smaller projects that may arise during the year.
- c. The board wanted additional information and had a few questions about the potential projects.
- d. The board also discussed the long-term outlook on the RPI and how SMPC may be impacted.

12. Staff Report/Other:

- a. Homer Township
 - i. Staff reported that the project is completed
- b. Lockport Township
 - i. Staff reported that it should deliver a draft of their plan in January.
- c. Other land use plans
 - i. Staff provided proposals for Florence and Sherman Townships in St. Joseph County.
- d. Next Workshop
 - i. Staff wanted to have the board start thinking about what topic we should focus on in our next region-wide workshop.
 - ii. Discussion will continue in the December meeting.

13. Board Member Comments

- a. Carahaly mentioned that Kalamazoo County is working on appointing replacements for Reid and Seyburn.
- b. Pangle mentioned that she is trying to find another representative for St. Joseph County.

14. Action: Adjournment

- a. The meeting was adjourned at 12:02 pm