



# Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

## Board Meeting Agenda

**MEETING DATE:** Tuesday, May 1, 2018  
**MEETING TIME:** 11:30 am  
**MEETING LOCATION:** W.E. Upjohn Institute  
300 South Westnedge Ave, Kalamazoo, MI 49007

1. **Call to Order**
2. **Member Present/Introductions**
3. **Members Excused**
4. **Action: Approval of the Agenda**
5. **Action: Approval of the Minutes**
6. **Citizen Comments**
7. **Financial Report**
  - a. Monthly Financial Report Presented at meeting
8. **Transportation/KATS Items**
  - a. Monthly Report Presented at the meeting
  - b. Amendment(s) to the FY 2018 Work Program – Culvert Inventory
  - c. **Action: Q2 Invoices from KATS**
    - i. Z1: \$7,315.86
    - ii. Z2: \$1,483.48
    - iii. Z3: \$5,020.81
    - iv. **Total: \$13,820.15**
9. **Discussion: Regional Prosperity Initiative**
  - a. Update on Regional Prosperity Meetings and Activities
10. **Discussion/Action: Strategic Planning**
  - a. Update or overhaul the strategic priorities for SMPC
11. **Staff Report/Other:**
  - a. OMA and Parliamentary Procedure
  - b. Sherman Township
  - c. Florence Township
  - d. Schoolcraft Township
  - e. SMPC Sponsored Retirement Accounts
12. **Board Member Comments**
13. **Action: Adjournment**

**Next Meeting:** June 5 in Coldwater



# Southcentral Michigan Planning Council

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Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

## Board Meeting Minutes

**MEETING DATE:** Tuesday, March 6, 2018  
**MEETING TIME:** 11:30 am  
**MEETING LOCATION:** St. Joseph County Administration Building, History Room (3<sup>rd</sup> Floor)  
125 W Main St., Centreville, MI 49032

### 1. Call to Order

- a. The meeting was called to order at 11:35 am.

### 2. Member Present/Introductions

- a. Carahaly (Chair), Hazelbaker (Secretary), Frisbie, Kale, Pangle, Reynolds

### 3. Members Excused

- a. Baker (Vice-Chair), McGraw (Treasurer), Bomba, Farmer, Woodin

### 4. Action: Approval of the Agenda

- a. Staff requested an addition to the agenda: EDA as item 12f.
- b. *Kale made a motion to approve the agenda as amended.*
  - i. Pangle seconded the motion.
  - ii. **The motion carried.**

### 5. Action: Approval of the Minutes

- a. *Frisbie made a motion to approve the amended minutes.*
  - i. Reynolds seconded the motion.
  - ii. **The motion carried.**

### 6. Citizen Comments

- a. None made.

### 7. Financial Report

- a. Adams presented the financial report as prepared by the Upjohn Institute.
- b. Adams noted that a check was received by Rand Bowman but the it is still pending.
- c. *Pagle made a motion to accept the financial report.*
  - i. Kale seconded the motion.
  - ii. **The motion carried.**

### 8. Transportation/KATS Items

- a. Monthly Report Presented at the meeting
  - i. Fred Nagler gave an update on the monthly activities of KATS on behalf of SMPC.
    - 1) The board had a few questions and a brief discussion ensued.
- b. Presentation by Steve Stepek regarding KATS work outside of the SMPC contract.
  - i. The Board had several questions during the presentation.

### 9. Discussion: Regional Prosperity Initiative

- a. This item was discussed immediately following the call to order since quorum was not achieved. Quorum was achieved during the discussion at 11:51 am.
- b. Adams led a discussion around the recent actions of the Southwest Michigan Prosperity Committee.
  - i. The group recently issued a survey of the local population to discover their attitudes regarding prosperity. Adams led a discussion of the survey and the implications of the results. The Prosperity Committee will look to choose one topic as its area of focus for the year.

- ii. The SMPC Board felt that it should lend its support to one of the topics.
  - 1) *Frisbie made a motion to support workforce training, internships, and apprenticeships as the Prosperity Committee's area of focus.*
    - a) Kale seconded the motion.
    - b) A brief discussion about the motion and the potential areas of focus ensued.
    - c) **The motion carried.**
- c. The group also discussed grant awards given out in 2017 and the recognized success of one specific programs (Momentum).

**10. Discussion/Action: Sherman Township**

- a. Adams presented a contract for master planning services provided to Sherman Township. The Board reviewed the contract and provided limited feedback. The Board asked about the cost of the service and how we made sure we do not violate the non-compete clause. Adams noted that the agreement states that the Township has not found a for-profit firm to conduct the work within its budget constraints.
- b. *Kale made a motion to approve and authorize the chair to sign the contract with Sherman Township.*
  - i. Kale seconded the motion.
  - ii. **The motion carried.**

**11. Discussion/Action: SMPC Priorities**

- a. Due to time constraints, this item was moved to the April meeting.

**12. Staff Report/Other:**

- a. Florence Township
  - i. Staff provided advice to the Township on updating their master plan. They may want SMPC to do the work on behalf of the Township.
- b. Nottawa Township
  - i. Adams met with the Township Supervisor and let him know that SMPC is willing to help if needed.
- c. Education Workshops
  - i. Adams noted that he is in talks with staff at the Michigan State University Extension Service to conduct the parliamentary procedure and Open Meetings Act education session. Adams requested that the Board authorize funds to cover the expenses related to hosting the workshop.
- d. *Pagle made a motion to authorize staff to spend up to \$350 to host the education workshop.*
  - i. Kale seconded the motion.
  - ii. **The motion carried.**
- e. April Meeting
  - i. The Board discussed if it should hold an April meeting. The Board has not held a meeting in April the past few years. The Board wanted to keep the meeting on the books and cancel it if attendance is projected to be low.
- f. Correspondence Received
  - i. Staff will now include all correspondence sent or received in the packet. The Board discussed to which correspondence staff should respond. The Board agreed that staff should respond to all planning (master and recreation) correspondence. The Board also wanted staff to create an inventory of master and recreation plan in the region.
- g. EDA
  - i. Adams noted that he will resubmit the application to EDA for Economic Development District status. Adams will have a more robust update at the April meeting.

**13. Board Member Comments**

- a. None made.

**14. Action: Adjournment**

- a. The meeting adjourned at 1:32 pm.

Southcentral Michigan Planning Council and  
Kalamazoo Area Transportation Study Agreement

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner, Office Manager

Invoice No. 18Z1-2

To: Southcentral Michigan Planning Council  
Lee Adams, Executive Director  
300 South Westnedge Ave  
Kalamazoo, MI 49007

Invoice Date: 4/20/2018  
Final: YES  
          X                **NO**

Management of the Rural Task Force and Small Urban Programs

Contract Authorization: 2018-0020/Z1  
Billing Period: 01-01-18 to 03-31-18

Salaries	\$4,996.74
Fringes	\$1,182.21
Indirect	\$1,077.13
Direct	\$59.78

**Total Requested Amount: \$7,315.86**

**Southcentral Michigan Planning Council and  
Kalamazoo Area Transportation Study Agreement**

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner, Office Manager

Invoice Date: 4/20/2018  
Invoice Number: 18Z1-2

**Management of the Rural Task Force and Small Urban Programs**

Billing Period: 01-01-18 to 03-31-18  
Contract Authorization: 2018-0020/Z1

Task	Project	Current Billing	Prior Billings	Billed to Date	Budget	Remaining	% Billed to Date
3108	Management of the Rural Task Force and Small Urban Programs	\$5,948.50	\$4,443.36	\$10,391.86	\$15,681.00	\$5,289.14	37.93%
3109	Public Involvement and Consultation Process for Non-Metropolitan Areas	\$1,367.36	\$120.38	\$1,487.74	\$2,737.00	\$1,249.26	49.96%
3110	Public Involvement for Air Quality Conformity	\$0.00	\$0.00	\$0.00	\$582.00	\$582.00	0.00%
<b>TOTAL</b>		<b>\$7,315.86</b>	<b>\$4,563.74</b>	<b>\$11,879.60</b>	<b>\$19,000.00</b>	<b>\$7,120.40</b>	<b>62.52%</b>

Task	Project	Salaries	Fringes	Indirect	Direct	Total
3108	Management of the Rural Task Force and Small Urban Programs	\$4,065.04	\$1,000.43	\$883.03	\$0.00	\$5,948.50
3109	Public Involvement and Consultation Process for Non-Metropolitan Areas	\$931.70	\$181.78	\$194.10	\$59.78	\$1,367.36
3110	Public Involvement for Air Quality Conformity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>		<b>\$4,996.74</b>	<b>\$1,182.21</b>	<b>\$1,077.13</b>	<b>\$59.78</b>	<b>\$7,315.86</b>

Kalamazoo Area Transportation Study  
Southcentral Michigan Planning Commission  
**Progress Report for  
January - March 2018**

**Management of the Rural Task Force and Small Urban Program**

Contract: 2018-0020  
Authorization: Z1

**3108 Management of the Rural Task Force and Small Urban Programs**

- Participated in the monthly Rural Task Force managers' conference calls with Michigan Department of Transportation Planning
- Prepared and submitted MDOT Rural Task Force Monthly Reports
- Prepared and submitted Quarterly Progress Report and Billing to the SMPC
- Scheduled, prepared meeting materials and distributed meeting materials for the January Rural Task Force #3 meeting
- Facilitated the January Rural Task Force #3 meeting
- Scheduled, prepared meeting materials and distributed meeting materials for the January Kalamazoo County Local Rural Task Force meeting
- Facilitated the January Kalamazoo County Rural Task Force meeting
- Prepared draft minutes of the January Rural Task Force #3 meeting and distributed to attendees for their review
- Prepared draft minutes of the January Kalamazoo County local Rural Task Force meeting and distributed to attendees for their review
- Updated the state efile and the Rural Task Force tracking spreadsheets
- Participated in a conference call with MDOT Planning and Barry Co. regarding EDD

**3109 Public Involvement and Consultation Process for Non-Metropolitan Areas**

- Prepared and published Public Notices regarding the January Rural Task Force #3 Meeting
- Prepared and published Public Notices regarding the January Kalamazoo County Local Rural Task Force Meeting
- Updates to the SMPC Website

**3110 Public Involvement for Air Quality Conformity**

- No work was completed in this work element

**Southcentral Michigan Planning Council and  
Kalamazoo Area Transportation Study Agreement**

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner, Office Manager

Invoice No. 18Z2-2

TO: Southcentral Michigan Planning Council  
Lee Adams, Executive Director  
300 South Westnedge Ave  
Kalamazoo, MI 49007

Invoice Date: 4/20/2018  
Final: YES  
    X     **NO**

Implementation of the FY 2018 Regional Transportation Planning Services Work Plan

Contract Authorization: 2018-0020/Z2  
Billing Period: 01-01-18 to 03-31-18

Salaries	\$901.97
Fringes	\$361.29
Indirect	\$220.22
Direct	\$0.00

**Total Requested Amount:** **\$1,483.48**

**Southcentral Michigan Planning Council and  
Kalamazoo Area Transportation Study Agreement**

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner, Office Manager

Invoice Date: 4/20/2018  
Invoice Number: 18Z2-2

**Implementation of the FY 2018 Regional Transportation Planning Services Work Plan**

Billing Period: 01-01-18 to 03-31-18  
Contract Authorization: 2018-0020/Z2

Task	Project	Current Billing	Prior Billings	Billed to Date	Budget	Remaining	% Billed to Date
3101	Program Management	\$843.60	\$2,563.51	\$3,407.11	\$12,635.00	\$9,227.89	6.68%
3102	Technical Assistance to MDOT	\$0.00	\$0.00	\$0.00	\$4,360.00	\$4,360.00	
3103	Technical Assistance to Member Agencies	\$639.88	\$2,006.44	\$2,646.32	\$5,195.00	\$2,548.68	\$0.12
3104	Access Management	\$0.00	\$0.00	\$0.00	\$222.00	\$222.00	
3105	Pure Michigan Byway Program	\$0.00	\$0.00	\$0.00	\$222.00	\$222.00	0.00%
3106	Non-motorized Mapping and Investment Plan	\$0.00	\$0.00	\$0.00	477	\$477.00	0.00%
3107	Rural Safety Planning	\$0.00	\$2,015.75	\$2,015.75	\$2,889.00	\$873.25	0.00%
<b>TOTAL</b>		<b>\$1,483.48</b>	<b>\$6,585.70</b>	<b>\$8,069.18</b>	<b>\$26,000.00</b>	<b>\$17,930.82</b>	<b>31.04%</b>

Task	Project	Salaries	Fringes	Indirect	Direct	Total
3101	Program Management	\$504.25	\$214.12	\$125.23	\$0.00	\$843.60
3102	Technical Assistance to MDOT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3103	Technical Assistance to Member Agencies	\$397.72	\$147.17	\$94.99	\$0.00	\$639.88
3104	Access Management	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3105	Pure Michigan Byway Program	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3106	Non-motorized Mapping and Investment Plan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3107	Rural Safety Planning	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>		<b>\$901.97</b>	<b>\$361.29</b>	<b>\$220.22</b>	<b>\$0.00</b>	<b>\$1,483.48</b>



Kalamazoo Area Transportation Study  
Southcentral Michigan Planning Commission  
**Progress Report for:  
January - March 2018**

**Implementation of the FY 2018 Regional Transportation Planning Work Program**

Contract: 2018-0020

Authorization: Z2

**3101 Program Management**

- Prepared reports for and attended monthly Southcentral Michigan Planning Council board meetings
- Produced Southcentral Michigan Planning Council Progress reports and billing

**3102 Technical Assistance to MDOT**

- No work was completed in this work element

**3103 Technical Assistance to Member Agencies**

- Continued assistance to Calhoun County regarding State All Season Road Map for funding requirement
- Attended Kalamazoo Area Transportation Technical Committee meeting for Transportation Improvement Program amendments on projects for Rural Task Force #3

**3104 Access Management**

- No work was completed in this work element

**3105 Pure Michigan Byway Program**

- No work was completed in this work element

**3106 Non-motorized Mapping and Investment Plan**

- No work was completed in this work element

**3107 Rural Safety Planning**

- No Work was completed in this work element

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner. Office Manager

Invoice No. 18Z3-2

To: Southcentral Michigan Planning Council  
Lee Adams, Executive Director  
300 South Westnedge Ave  
Kalamazoo, MI 49007

Invoice Date: 4/20/2018  
Final: YES  
    X     **NO**

Contract Authorization: 2018-0020/Z3  
FY 2018 Asset Management

Billing Period: 01-01-18 to 03-31-18

Salaries	\$3,144.37
Fringes	\$1,122.61
Indirect	\$743.83
Direct	\$10.00
Local Invoices	\$0.00
<b>Total Requested Amount:</b>	<b>\$5,020.81</b>
Prior Billings:	\$5,886.35
YTD Cost Total:	\$10,907.16
YTD Percent Complete	19.04%

**Southcentral Michigan Planning Council and  
Kalamazoo Area Transportation Study Agreement**

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner, Office Manager

MDOT Asset Management FY 2018  
2018-0020/Z3

Billing Period: 01-01-18 to 03-31-18

Table of Expenses – Asset Management Program Activities  
Work Item Category -Asset Management Task

<b>I. TRAINING ACTIVITIES</b>	<b>\$308.88</b>
<b>ACT-51 AGENCIES</b>	<b>\$0.00</b>
LOCAL Salaries & Benefits	\$0.00
LOCAL Indirect	\$0.00
Direct	\$0.00
<b>KALAMAZOO AREA TRANSPORATION STUDY</b>	<b>\$308.88</b>
SAIS Salaries	\$212.96
SAIS Fringes	\$41.55
SAIS Indirect	\$44.37
SAIS Direct	\$10.00
<b>II. EQUIPMENT</b>	<b>\$0.00</b>
<b>III. DATA COLLECTION (FEDERAL AID SYSTEM)</b>	<b>\$1,344.94</b>
<b>ACT-51 AGENCIES</b>	<b>\$0.00</b>
INVOICES	\$0.00
<b>KALAMAZOO AREA TRANSPORATION STUDY</b>	<b>\$1,344.94</b>
SAIS Salaries	\$958.32
SAIS Fringes	\$186.97
SAIS Indirect	\$199.65
SAIS Direct	\$0.00
<b>III. DATA COLLECTION (NON-FEDERAL AID SYSTEM)</b>	<b>\$448.31</b>
<b>ACT-51 AGENCIES</b>	<b>\$0.00</b>
LOCAL INVOICES	\$0.00
<b>KALAMAZOO AREA TRANSPORATION STUDY</b>	<b>\$448.31</b>
SAIS Salaries	\$319.44
SAIS Fringes	\$62.32
SAIS Indirect	\$66.55
SAIS Direct	\$0.00
<b>IV. DATA SUBMISSION AND TECHNICAL SUPPORT</b>	<b>\$1,113.96</b>
<b>KALAMAZOO AREA TRANSPORATION STUDY</b>	<b>\$1,113.96</b>
SAIS Salaries	\$726.78
SAIS Fringes	\$221.82
SAIS Indirect	\$165.36
SAIS Direct	\$0.00
<b>V. UNFORSEEN/MISC.</b>	<b>\$1,804.72</b>
<b>KALAMAZOO AREA TRANSPORATION STUDY</b>	<b>\$1,804.72</b>
SAIS Salaries	\$926.87
SAIS Fringes	\$609.95
SAIS Indirect	\$267.90
SAIS Direct	\$0.00
<b>INVOICE TOTAL</b>	<b>\$5,020.81</b>

**Southcentral Michigan Planning Council and  
Kalamazoo Area Transportation Study Agreement**

Kalamazoo Area Transportation Study  
5220 Lovers Lane, Suite 110, Portage, MI 49002  
269.343.0766 - Monica Zehner, Office Manager

Invoice Date: 4/20/2018  
Invoice Number: 18Z3-2

**Project Description: FY 2018 Asset Management**

Billing Period: 01-01-18 to 03-31-18  
Contract Authorization: 2018-0020/Z3

Project	Current Billing	Prior Billings	Billed to Date	Budget	Remaining	% Billed to Date
I. TRAINING ACTIVITIES	\$308.88	\$2,224.41	\$2,533.29			
II. EQUIPMENT	\$0.00	\$0.00	\$0.00			
III. DATA COLLECTION (FEDERAL AID SYSTEM)	\$1,344.94	\$80.26	\$1,425.20			
III. DATA COLLECTION (NON-FEDERAL AID)	\$448.31	\$0.00	\$448.31			
IV. DATA SUBMISSION AND TECHNICAL	\$1,113.96	\$3,501.42	\$4,615.38			
V. UNFORSEEN/MISC.	\$1,804.72	\$80.26	\$1,884.98			
<b>TOTAL</b>	<b>\$5,020.81</b>	<b>\$5,886.35</b>	<b>\$10,907.16</b>	<b>\$57,300.00</b>	<b>\$46,392.84</b>	<b>19.04%</b>

**KATS**

Project	Salaries	Fringes	Indirect	Direct	Total
I. TRAINING ACTIVITIES	\$212.96	\$41.55	\$44.37	\$10.00	\$308.88
II. EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. DATA COLLECTION (FEDERAL AID SYSTEM)	\$958.32	\$186.97	\$199.65	\$0.00	\$1,344.94
III. DATA COLLECTION (NON-FEDERAL AID)	\$319.44	\$62.32	\$66.55	\$0.00	\$448.31
IV. DATA SUBMISSION AND TECHNICAL	\$726.78	\$221.82	\$165.36	\$0.00	\$1,113.96
V. UNFORSEEN/MISC.	\$926.87	\$609.95	\$267.90	\$0.00	\$1,804.72
<b>Subtotal</b>	<b>\$3,144.37</b>	<b>\$1,122.61</b>	<b>\$743.83</b>	<b>\$10.00</b>	<b>\$5,020.81</b>

**Local**

Project	Salaries	Fringes	Indirect	Invoices/ Direct	Total
I. TRAINING ACTIVITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
II. EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. DATA COLLECTION (FEDERAL AID SYSTEM)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
III. DATA COLLECTION (NON-FEDERAL AID)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
IV. DATA SUBMISSION AND TECHNICAL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
V. UNFORSEEN/MISC.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Subtotal</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

Kalamazoo Area Transportation Study  
Southcentral Michigan Planning Commission  
**Progress Report for  
January-March, 2018**

**FY 2018 Asset Management**

Contract: 2018-0020  
Authorization: Z3

**3111 Asset Management**

**I. Training Activities**

**Act-51 Agencies**

- No project costs were submitted by Act-51 Agencies.

**Kalamazoo Area Transportation Study**

- Prepared for and attended Mastering Roadsoft Data Collection Cycle Webinar
- Prepared for and attended PASER Training

**II. Equipment**

- No equipment was purchased for the Asset Management Program.

**III. Data Collection (Federal Aid System)**

**Act-51 Agencies**

- No project costs were submitted by Act-51 Agencies.

**Kalamazoo Area Transportation Study**

- Work on scheduling FY 2018 PASER data collection with local agencies.

**III. Data Collection (Non-Federal Aid System)**

**Act-51 Agencies**

- No project costs were submitted by Act-51 Agencies.

**Kalamazoo Area Transportation Study**

- Work on reimbursement policy for local road PASER data collection and distribute to agencies.
- Work with Hastings on application for reimbursement for non-federal aid reimbursement.

**IV. Data Submission and Technical Support**

**Kalamazoo Area Transportation Study**

- Work on and finalize the 2017 Branch County Road Condition Report
- Work on and finalize the 2017 Calhoun County Road Condition Report
- Work on and finalize the 2017 Kalamazoo County Road Condition Report
- Work on and finalize the 2017 St. Joseph County Road Condition Report
- Prepared and submitted the Quarter 1 Asset Management Progress Report and Billing

**V. Unforeseen/Misc.**

**Kalamazoo Area Transportation Study**

- Participated in the Asset Management Coordinators' Conference Call.
- Prepared for and attended Transportation Asset Management Council (TAMC) Full Council Meetings.
- Prepared for and attended TAMC Data Committee Meetings.
- Review of information on pending legislation affecting the TAMC and asset management.

## Review of 3-10-14 SMPC Strategic Planning Session

Main themes of the discussion:

- Examination of Potential Partner Organizations
  - W.E. Upjohn Institute
  - KATS
  - SWMPC
  - Remain Independent
- Action Items
  - Develop and agree upon a long-term organizational structure (May, 2014 Deadline)
    - Partner with the W.E. Upjohn Institute
      - Upjohn Institute will provide SMPC with organizational resources (accounting, IT, physical space, payroll, etc)
      - Staff SMPC through contracts with the Upjohn Institute and KATS
    - Maintain board independence
    - SMPC Staff and the Upjohn Institute will develop an agreement between the Upjohn Institute and SMPC for review at the May meeting
  - Publish CEDS (7/31/14 Anticipated completion)
    - Work with the Upjohn Institute to complete and publish the CEDS
  - Enhance communication within the region (Completed by the 2<sup>nd</sup> week of August)
    - Connect with:
      - Local units of government
      - Local authorities
      - Local commissions and councils
      - Elected officials
      - Economic development organizations
      - Chambers of Commerce
      - General public
      - Service clubs
      - Past customers
      - Environmental and recreational organizations
  - Develop SMPC services
    - Create survey to determine services offered by SMPC
    - Set criteria and strategy for requests or service/support from customers
- Why We Exist and What We Do
  - What: We facilitate regional planning activities and develop Southcentral Michigan's regional Assets

- How:
  - Encouraging regional mindsets
    - Institute regional forums
    - Promote intergovernmental cooperation and coordination
    - Develop multijurisdictional plans
  - Planning regionally
  - Assisting local municipalities
  - Asset development
    - I-94/Transportation
    - Recreational Opportunities
      - Rivers, lakes, and other waterways
      - Non-motorized facilities
      - Hiking
      - Etc
    - Placemaking
    - Business networks
- Why: We exist to foster regional prosperity in South Central Michigan
- Mission Statement – was not fully defined at the meeting, needs additional attention at the regular SMPC meeting
  - The Southcentral Michigan Planning Council will facilitate regional planning activities and develop South Central Michigan's regional Assets



# Potential SMPC Services

1. General Planning
  - a. Zoning Administration and Master Plan authorization/development and review
    - i. Contract with local municipalities to provide zoning administration on an as needed basis
    - ii. Write master, recreation, or otherwise needed plans for local municipalities
2. Provide services to local units
  - a. Grant Writing Services
    - i. Provide grant writing services as needed
  - b. Technology/IT Services
    - i. Have staff that manages local organizations/governmental units IT needs
      1. This is done by regions in Oregon
      2. Done by KRESA for local school districts in Kalamazoo and nearby Counties
  - c. Regional Public Notice Website
    - i. A place where any municipality could upload meeting notices/packets/minutes to satisfy the Open Meetings Act requirement
    - ii. One place for all decision making bodies within the region in one location
  - d. Other services as desired and where efficiencies are realized
3. Economic Development
  - a. Create a Comprehensive Economic Development Strategies document
  - b. Work with Southwest Michigan First and local economic development organizations to promote the economic vitality of small downtowns and rural areas
    - i. Redevelopment Ready Communities
    - ii. Place based marketing
  - c. Regional rural and small business economic development
    - i. Create a small business committee – maybe localize these into county task forces?
    - ii. Have a rural business committee
    - iii. Become a clearing house for small business information
      1. Incentives
      2. Partners
      3. Investors
      4. Non-profits who work with small businesses
    - iv. Partner with
      1. SBTDC, SCORE, Community Legal Resources, Etc
  - d. Regional Industrial Property Catalog
    - i. Pre-qualify sites
      1. Zoning
      2. Incentives
        - a. Industrial Facilities Tax Exemption – PA 198
          - i. Real Estate – 12 years
          - ii. Personal Property – 6 years
      3. Pro Formas
    - ii. Maintain a list of preferred or targeted sites for each county, work with state and local sources to build an incentive package for that site
      1. It takes the after site selection work out – the developer can just come in and go without dealing with all the red tape

- e. Revolving Loan Fund
    - i. Focus on small and rural businesses that may not have the same governmental resources
  - f. Entrepreneurship Assistance
    - i. Procure grants to develop a Shark Tank style show that could help promote entrepreneurship in the region
    - ii. Work with local entrepreneur networks to find funding and navigate through local regulations
      - 1. Startup Zoo
      - 2. Pitch Zoo
      - 3. Microenterprise Network of Michigan
      - 4. SWMI Innovation Center
  - g. Water Trails
    - i. Foster economic growth in the tourism industry of designated “River Towns”
      - 1. Tourism
      - 2. Use of services within each river town
        - a. Watercraft rental services
        - b. Restaurants
        - c. Shopping
    - ii. Promote region as eco-tourism destination
  - h. Welcome to the region packets
    - i. Print materials for companies to distribute when hiring a large number of employees
      - 1. Promote places to shop, eat, and spend leisure time within the region
  - i. Regional Vacant Property Campaign
    - i. Coordinate strategies for curtailing vacant properties
    - ii. Regional data gathering
    - iii. Regional Land Bank?
    - iv. Regional BRA?
4. Recreation Planning
- a. Coordinate a regional recreation plan
  - b. Promote recreation opportunities that cross county boundaries
    - i. Heritage Water Trails
      - 1. Promote and coordinate the creation of heritage water trails in the region
  - c. Write Recreation Plans for local municipalities
    - i. A recreation plan is required for grant application to the DNR trust fund
5. Land Conservation Planning
- a. Work with the SW MI Land Conservancy to promote the conservation of land where appropriate
  - b. Help promote local legislation to allow for the preservation of land where desired
  - c. Farmland Preservation
    - i. Work with local leaders and nonprofits to promote the preservation of farmland throughout the region
    - ii. Education on PA 116
    - iii. Education on environmental impact of farmland preservation
  - d. Create a regional Land Use Plan
6. Promote/House Regional Organizations
- a. BRA
  - b. Land Bank
  - c. Others

	Services Offered										Organizational Info			
Region	General Planning	Plan Writing	Recreation Planning	Rural Transportation Planning	ED - Business Attraction & Retention	ED - Place making	Environmental Planning	GIS Mapping & Data	Grant Writing	IT Services	Staff Size	Independent Organization	Housed with Workforce Development	Are MPO and Region Unified?
1	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	66	Yes	No	Yes
2	Yes	Yes	Yes	Yes	No	No	No	Yes	No	No	4	Yes	No	Yes
3	Yes	Yes	No	Yes	No	No	No	No	No	No	0	No	No	No
4	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	11	Yes	No	Yes
5	Yes	Yes	Yes	Yes	No	?	?	Yes	No	No	?	No	No	Kind of
6	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	13	Yes	No	Yes
7	Yes	Yes	Yes	Yes	No	Yes	No	Yes	No	No	4	Yes	No	No
8	Yes	Yes	Yes	Yes	No	Yes	Yes	No	No	No	4	Yes	No	No
9	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	12	No	Yes	N/A
10	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No	No	12	Yes	No	N/A
11	Yes	Yes	Yes	Yes	No	Yes	No	Yes	No	No	4	Yes	Working towards	N/A
12	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	5	Yes	Working towards	N/A
13	Yes	Yes	Yes	Yes	No	Yes	No	Yes	No	No	9	Yes	Working towards	N/A
14	Yes	Yes	Yes	Yes	No	Yes	Yes	Yes	No	No	9	Yes	No	Yes & No

**Other Services Offered by MI Regions**

Microloans  
Hazard Mitigation  
Regional Food System Assessment/Plan  
Homeland Security Planning  
Local Government Efficiency Consultations  
Housing Demolition and Rehab (Land Bank)  
Small Business/Start-Up Assistance  
Business Networking  
Community Development Workshops  
EVIP/Dashboard Data for Local Governments  
Regional Community Corrections

**Other Services Offered by Regions in Other States**

Area Agency on Aging/Senior Services  
IT  
Grant Writing  
Community Development Corporation  
Business Revolving Loan Fund  
Building Code Enforcement  
Local Government Mediation/Facilitation



# CALHOUN COUNTY

## Office of Community Development

Parks & Recreation – Planning – GIS – MSU Extension – Solid Waste

315 West Green Street, Marshall, Michigan 49068 – 269/781-0784

March 7, 2018

Lee Adams, Director  
Southcentral Michigan Planning Council  
201 West Kalamazoo Avenue  
Kalamazoo, MI 49007

Dear Mr. Adams,

Please accept Calhoun County's enclosed Notice of Intent for Recreation Grant Projects as part of a proposal to the Michigan Natural Resources Trust Fund. We are excited about the opportunity to partner with Albion College on the "Eastern Calhoun County-Albion-Iron Belle Trailhead Development Project". This proposed development project is consistent with the County's approved Parks and Recreation Master Plan in creating additional public spaces that provide increased access to the abundant natural resources and recreation opportunities in our community.

Please feel free to contact us if you have any questions or would like further details about the County's grant proposal.

Sincerely,

Jennifer Bomba, Director  
Calhoun County Community Development



*"Building A Better County Through Responsive Leadership"*  
Calhoun County is an affirmative-action, equal-opportunity employer.

January 19, 2018

Regarding: Kalamazoo County Master Plan

To whom it may concern:

This letter is to provide notification to your office that Kalamazoo County has approved a proposed Master Plan to be distributed for public review and comment pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act. It is available for download at [www.kalcountymasterplan.org](http://www.kalcountymasterplan.org).

PA 33 of 2008 offers certain jurisdictions and service providers the opportunity to review and comment on a proposed Master Plan. Please direct your comments to Leah DuMouchel via email ([ldumouchel@bria2.com](mailto:ldumouchel@bria2.com)), standard mail (535 W. William St. Ste 101, Ann Arbor, MI, 48103) or use the Contact form found at <http://kalcountymasterplan.bria2.net/contact-us/>.

The intergovernmental and public review process will be open until March 27, 2018.

Regards,



Leah DuMouchel, AICP, CNU-A, FBCI, NCI  
Senior Associate

Enclosure: List of organizations and entities receiving this notification  
Project website: [www.kalcountymasterplan.org](http://www.kalcountymasterplan.org)

**Beckett & Raeder, Inc.**  
535 West William, Suite 101  
Ann Arbor, MI 48103

734 663.2622 ph  
734 663.6759 fx

[www.bria2.com](http://www.bria2.com)

Petoskey Office  
113 Howard St.  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
921 West 11th St., Suite 2E  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Toledo  
419.242.3428 ph



CITY OF BATTLE CREEK  
COMMUNITY SERVICES DEPARTMENT – COMMUNITY DEVELOPMENT

Final Master Plan Public Hearing  
CITY OF BATTLE CREEK, MICHIGAN

February 8, 2018

Southcentral Michigan Planning Commission  
300 S. Westnedge Avenue  
Kalamazoo, MI 49007

To Whom It May Concern:

With the culmination of the 63-day review period on the draft City Master Plan, the Battle Creek Planning Commission will be holding a public hearing in accordance with the Michigan Planning Enabling Act of 2008, P.A. 33 of 2008 as amended.

The public hearing will be held on Wednesday, February 28, 2018 at 4:00 p.m. in the City Commission Chambers, 10 N. Division, Battle Creek, MI 49014.

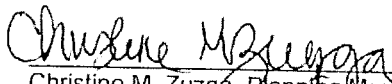
Upon completion of the public hearing, it is expected that the Planning Commission will adopt the City Master Plan.

As a reminder, the proposed plan can be found here:

<http://www.battlecreekmi.gov/216/Master-Plan-Comprehensive-Plan>

Thank you in advance, we look forward to working with you!

Best Regards,

  
Christine M. Zuzga, Planning Mgr

cmzuzga@battlecreekmi.gov

On behalf of the City of Battle Creek Planning Commission

Enc. Mailing List pursuant to P.A. 33 of 2008, as amended

# PAVILION Township



Scotts Mill

7510 East Q Avenue • Scotts, Michigan 49088 • (269) 327-0462 • Fax (269) 327-0098

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February 16, 2018

## Regarding: Pavilion Township Master Plan

To Whom It May Concern:

Pavilion Township is preparing to undertake a planning effort to prepare a new Master Plan. The purpose of this letter is to advise you of this activity and to invite your cooperation, comments and participation in our process in accord with the Planning Enabling Act, Public Act 33 of 2008, as amended.

Once the Master Plan has been prepared and approved for distribution, we will forward you a copy for your review and comment. To keep costs down, we will send you the draft Master Plan in electronic form. If you prefer a printed copy of the draft Master Plan instead, please notify us at 269-327-0462.

Thank you for your interest.

Respectfully,

**Pavilion Township**

A handwritten signature in black ink, appearing to read "Don Chapman". The signature is fluid and cursive.

Don Chapman, Chairman  
Pavilion Township Planning Commission



7401 N 32<sup>nd</sup> St  
Richland, MI 49083  
269-629-4921  
269-629-5993  
[www.richlandtwp.net](http://www.richlandtwp.net)

February 21, 2018

Regional Planning Director, Lee Adams  
Southcentral Michigan Planning Council  
WE Upjohn Institute  
300 S Westnedge Ave  
Kalamazoo, MI 49007

**RICHLAND TOWNSHIP 2017-2021 APPROVED 5 YEAR REC PLAN**

This letter is to confirm that we have forwarded our approved 2017-2021 5 year rec plan via email.

A copy of our approved plan may be found on our website: [www.richlandtwp.net](http://www.richlandtwp.net).

Thank you,

A handwritten signature in cursive script that reads "Marsha C. Drouin".

Marsha Drouin  
Treasurer





## VILLAGE OF NASHVILLE

203 N. MAIN ST  
PO BOX 587  
NASHVILLE, MI 49073  
517-852-9544 OFFICE  
517-852-0331 FAX  
Email – [clerknashville@yahoo.com](mailto:clerknashville@yahoo.com)  
Website – [www.nashvillemi.us](http://www.nashvillemi.us)

February 23, 2018

South-Central Michigan Planning Council  
Region 3  
201 W Kalamazoo Ave  
Kalamazoo, MI 49007

Dear Sirs,

This is to notify you that the Village of Nashville, after making the new Recreation Plan available to the public for 30 days and holding a Public Hearing, passed a resolution to adopt a new Five Year Recreation Plan for the Village of Nashville on February 23, 2018. I have enclosed a copy for your files.

If you have any questions please call the Village office at 517-852-9544.

Sincerely,

Cathy Lentz  
Village Clerk

Ecn.



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project Albion River Trail Expansion Project II		2. Date March 15, 2018
3a. Identity of the applicant agency, organization, or individual:  City of Albion  112 Cass St.  Albion  MI 49224		3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Sheryl  Address (Street/PO Box) 112 Cass St.  City, State, ZIP Code Albion, MI 49224  Telephone (517) 629-7172
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program: <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund Public Law or USC#: Part 19 of Act 451 of 1994
5. Estimated Cost:  FEDERAL: _____  STATE: \$157,000 _____  OTHER: \$60,000 _____  TOTAL: \$217,000		6. Estimated date by which time the applicant expects to formally file an application: 4.1.2018  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Approximate address of trailhead is 400 Albion St., located in the City of Albion, Calhoun County, Michigan.
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: Construction to extend the Albion River Trail, going north on Albion St., to McAuliffe Park and through the park. This construction will all be on Albion controlled property. This development project is part of the state's trail systems that include the Iron Belle and Great Lake-to-Lake trails. Within the Albion City limits, these trails are referred to by the local community as the Albion River Trail. The first section of the Albion River Trail was constructed prior to the state wide trail systems becoming developed.		
8b. Purpose: The purpose of developing and extending the Albion River Trail is to fill Iron Belle and Great Lake-to-Lake trail gaps within Calhoun County. The statewide trail system, and this project, allows individuals and families increased recreational opportunities, alternative modes of transportation, and access to natural areas.		
8c. General size or scale: 2,790 feet of additional trail to complete the trail within the city limits.		
8d. Beneficiaries (persons or institutions benefited): Residents in the city of Albion will be the primary beneficiaries. However, once the Iron Belle and Great Lake-to-Lake trails are completed, this section of trail will also serve as those trails in Albion, allowing trail users across the state to access the statewide trail system.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project is working collaboratively with the Michigan Trails and Greenways Alliance, the Calhoun County Trailway Alliance, MDOT, MDNR, the cities of Marshall, Albion, Homer, and various townships and foundations.		



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project Quincy to Coldwater Linear Trail Development		2. Date 3/26/2018
3a. Identity of the applicant agency, organization, or individual:  City of Coldwater  One Grand Street  Coldwater, MI 49036	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Keith Baker, City Manager  Address (Street/PO Box) One Grand Street  City, State, ZIP Code Coldwater, MI 49036  Telephone 517-279-6911	
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund	Public Law or USC#: Part 19 of Act 451 of 1994
5. Estimated Cost:  FEDERAL: \$1,000,000 TAP _____  STATE: \$600,000 MNRFT (2 years) _____  OTHER: \$466,560 _____  TOTAL: \$2,066,560	6. Estimated date by which time the applicant expects to formally file an application: April 1, 2018  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Little River Railroad right-of-way between the City of Coldwater and the Village of Quincy.	
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: This project is to construct a 1.5 miles paved, non-motorized linear pathway to help connect the City of Coldwater and the Village of Quincy.		
8b. Purpose: The purpose is to increase recreation opportunities for members of the communities of the City of Coldwater, Coldwater Township, Quincy Township, and the Village of Quincy.		
8c. General size or scale: 1.5 miles of linear trail.		
8d. Beneficiaries (persons or institutions benefited): Members of the communities of the City of Coldwater, Coldwater Township, Quincy Township, and the Village of Quincy.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): These plans are part of a combined effort with the City of Coldwater to connect the two cities with 5.1 miles of linear trail.		



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project	2. Date
3a. Identity of the applicant agency, organization, or individual:	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:
	Name
	Address (Street/PO Box)
	City, State, ZIP Code
	Telephone
4a. Agency from which assistance will be sought: <input type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <span style="float: right;">Public Law or USC#:</span> <input type="checkbox"/> Michigan Natural Resources Trust Fund <span style="float: right;">Part 19 of Act 451 of 1994</span>
5. Estimated Cost:  FEDERAL: _____  STATE: _____  OTHER: _____  TOTAL: _____	6. Estimated date by which time the applicant expects to formally file an application:  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary).
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:	
8a. Type of project:	
8b. Purpose:	
8c. General size or scale:	
8d. Beneficiaries (persons or institutions benefited):	
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):	



## AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES

<p><b>PLANNING REGION 1.</b> LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHTENAW, &amp; WAYNE COUNTIES <b>NOTE: ONLINE SUBMISSIONS ONLY. PAPER SUBMISSIONS WILL BE DENIED.</b> SUBMIT AT <a href="http://www.semcog.org">www.semcog.org</a> Clearinghouse Review (Submit email receipt with application)</p>	<p><b>SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG)</b> 1001 WOODWARD AVE., SUITE 1400 DETROIT, MI 48226-1904      PHONE: (313) 961-4266      FAX: (313) 961-4869</p>
<p><b>PLANNING REGION 2.</b> HILLSDALE, JACKSON, &amp; LENAWEE COUNTIES</p>	<p><b>REGION 2 PLANNING COMMISSION</b> JACKSON COUNTY TOWER BLDG., 9<sup>TH</sup> FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201      PHONE: (517) 788-4426      FAX: (517) 788-4635</p>
<p><b>PLANNING REGION 3.</b> BARRY, BRANCH, CALHOUN, KALAMAZOO, &amp; ST. JOSEPH COUNTIES</p>	<p><b>SOUTH CENTRAL MICHIGAN PLANNING COUNCIL</b> 300 S WESTNEDGE AVE KALAMAZOO, MI 49007      PHONE: (269) 385-0409      FAX:</p>
<p><b>PLANNING REGION 4.</b> BERRIEN, CASS, &amp; VAN BUREN COUNTIES</p>	<p><b>SOUTHWEST MICHIGAN PLANNING COMMISSION</b> 376 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651      PHONE (269) 925-1137      FAX: (269) 925-0288</p>
<p><b>PLANNING REGION 5.</b> GENESEE, LAPEER, &amp; SHIAWASSEE COUNTIES</p>	<p><b>GLS REGION V PLANNING AND DEVELOPMENT COMMISSION</b> 1101 BEACH ST., ROOM 223 FLINT, MI 48502-1470      PHONE: (810) 257-3010      FAX: (810) 257-3185</p>
<p><b>PLANNING REGION 6.</b> EATON, INGHAM, &amp; CLINTON COUNTIES</p>	<p><b>TRI-COUNTY REGIONAL PLANNING COMMISSION</b> 3135 PINE TREE ROAD, SUITE 2C LANSING, MI 48911-4234      PHONE: (517) 393-0342      FAX: (517) 393-4424</p>
<p><b>PLANNING REGION 7.</b> ARENAC, BAY, CLARE, GLADWIN, GRATIOT, HURON, IOSCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC &amp; TUSCOLA COUNTIES</p>	<p><b>EAST MICHIGAN COUNCIL OF GOVERNMENTS</b> 3144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3494      PHONE: (989) 797-0800      FAX: (989) 797-0896</p>
<p><b>PLANNING REGION 8.</b> ALLEGAN, IONIA, KENT, MECOSTA, MONTCALM, OSCEOLA, &amp; OTTAWA COUNTIES</p>	<p><b>WEST MICHIGAN REGIONAL PLANNING COMMISSION</b> 1345 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670      PHONE: (616) 774-8400      FAX: (616) 774-0808</p>
<p><b>PLANNING REGION 9.</b> ALCONA, ALPENA, CHEBOYGAN, CRAWFORD, MONTMORENCY, OSCODA, OTSEGO, &amp; PRESQUE ISLE COUNTIES</p>	<p><b>NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS</b> 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734      PHONE: (989) 705-3730      FAX: (989) 732-5578</p>
<p><b>PLANNING REGION 10.</b> ANTRIM, BENZIE, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEELANAU, MANISTEE, MISSAUKEE, &amp; WEXFORD COUNTIES</p>	<p><b>NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS</b> PO BOX 506 TRAVERSE CITY, MI 49685-0506      PHONE (231) 929-5000      FAX: (231) 929-5012</p>
<p><b>PLANNING REGION 11.</b> CHIPPEWA, LUCE, &amp; MACKINAC COUNTIES</p>	<p><b>EASTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION</b> 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783      PHONE: (906) 635-1581      FAX: (996) 635-9582</p>
<p><b>PLANNING REGION 12.</b> ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, &amp; SCHOOLCRAFT COUNTIES</p>	<p><b>CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION</b> 2950 COLLEGE AVE. ESCANABA, MI 49829      PHONE: (906) 786-9234      FAX: (906) 786-4442</p>
<p><b>PLANNING REGION 13.</b> BARAGA, GOGEBIC, HOUGHTON, IRON, KEWEENAW, &amp; ONTONAGON COUNTIES</p>	<p><b>WESTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION</b> 326 SHELDON AVE. PO BOX 365 HOUGHTON, MI 49931      PHONE: (906) 482-7205      FAX: (906) 482-9032</p>
<p><b>PLANNING REGION 14.</b> LAKE, MASON, MUSKEGON, NEWAYGO, &amp; OCEANA COUNTIES</p>	<p><b>WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION</b> PO BOX 387 / 316 MORRIS AVE., SUITE 340 MUSKEGON, MI 49443-0387      PHONE: (231) 722-7878      FAX: (231) 722-9362</p>



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project	2. Date
3a. Identity of the applicant agency, organization, or individual:	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:
	Name
	Address (Street/PO Box)
	City, State, ZIP Code
	Telephone
4a. Agency from which assistance will be sought: <input type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <span style="float: right;">Public Law or USC#:</span> <input type="checkbox"/> Michigan Natural Resources Trust Fund <span style="float: right;">Part 19 of Act 451 of 1994</span>
5. Estimated Cost:  FEDERAL: _____  STATE: _____  OTHER: _____  TOTAL: _____	6. Estimated date by which time the applicant expects to formally file an application:  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary).
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:	
8a. Type of project:	
8b. Purpose:	
8c. General size or scale:	
8d. Beneficiaries (persons or institutions benefited):	
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):	



## AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES

<p><b>PLANNING REGION 1.</b> LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHTENAW, &amp; WAYNE COUNTIES <b>NOTE: ONLINE SUBMISSIONS ONLY. PAPER SUBMISSIONS WILL BE DENIED.</b> SUBMIT AT <a href="http://www.semcog.org">www.semcog.org</a> Clearinghouse Review (Submit email receipt with application)</p>	<p><b>SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG)</b> 1001 WOODWARD AVE., SUITE 1400 DETROIT, MI 48226-1904      PHONE: (313) 961-4266      FAX: (313) 961-4869</p>
<p><b>PLANNING REGION 2.</b> HILLSDALE, JACKSON, &amp; LENAWEE COUNTIES</p>	<p><b>REGION 2 PLANNING COMMISSION</b> JACKSON COUNTY TOWER BLDG., 9<sup>TH</sup> FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201      PHONE: (517) 788-4426      FAX: (517) 788-4635</p>
<p><b>PLANNING REGION 3.</b> BARRY, BRANCH, CALHOUN, KALAMAZOO, &amp; ST. JOSEPH COUNTIES</p>	<p><b>SOUTH CENTRAL MICHIGAN PLANNING COUNCIL</b> 300 S WESTNEDGE AVE KALAMAZOO, MI 49007      PHONE: (269) 385-0409      FAX:</p>
<p><b>PLANNING REGION 4.</b> BERRIEN, CASS, &amp; VAN BUREN COUNTIES</p>	<p><b>SOUTHWEST MICHIGAN PLANNING COMMISSION</b> 376 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651      PHONE (269) 925-1137      FAX: (269) 925-0288</p>
<p><b>PLANNING REGION 5.</b> GENESEE, LAPEER, &amp; SHIAWASSEE COUNTIES</p>	<p><b>GLS REGION V PLANNING AND DEVELOPMENT COMMISSION</b> 1101 BEACH ST., ROOM 223 FLINT, MI 48502-1470      PHONE: (810) 257-3010      FAX: (810) 257-3185</p>
<p><b>PLANNING REGION 6.</b> EATON, INGHAM, &amp; CLINTON COUNTIES</p>	<p><b>TRI-COUNTY REGIONAL PLANNING COMMISSION</b> 3135 PINE TREE ROAD, SUITE 2C LANSING, MI 48911-4234      PHONE: (517) 393-0342      FAX: (517) 393-4424</p>
<p><b>PLANNING REGION 7.</b> ARENAC, BAY, CLARE, GLADWIN, GRATIOT, HURON, IOSCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC &amp; TUSCOLA COUNTIES</p>	<p><b>EAST MICHIGAN COUNCIL OF GOVERNMENTS</b> 3144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3494      PHONE: (989) 797-0800      FAX: (989) 797-0896</p>
<p><b>PLANNING REGION 8.</b> ALLEGAN, IONIA, KENT, MECOSTA, MONTCALM, OSCEOLA, &amp; OTTAWA COUNTIES</p>	<p><b>WEST MICHIGAN REGIONAL PLANNING COMMISSION</b> 1345 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670      PHONE: (616) 774-8400      FAX: (616) 774-0808</p>
<p><b>PLANNING REGION 9.</b> ALCONA, ALPENA, CHEBOYGAN, CRAWFORD, MONTMORENCY, OSCODA, OTSEGO, &amp; PRESQUE ISLE COUNTIES</p>	<p><b>NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS</b> 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734      PHONE: (989) 705-3730      FAX: (989) 732-5578</p>
<p><b>PLANNING REGION 10.</b> ANTRIM, BENZIE, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEELANAU, MANISTEE, MISSAUKEE, &amp; WEXFORD COUNTIES</p>	<p><b>NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS</b> PO BOX 506 TRAVERSE CITY, MI 49685-0506      PHONE (231) 929-5000      FAX: (231) 929-5012</p>
<p><b>PLANNING REGION 11.</b> CHIPPEWA, LUCE, &amp; MACKINAC COUNTIES</p>	<p><b>EASTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION</b> 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783      PHONE: (906) 635-1581      FAX: (996) 635-9582</p>
<p><b>PLANNING REGION 12.</b> ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, &amp; SCHOOLCRAFT COUNTIES</p>	<p><b>CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION</b> 2950 COLLEGE AVE. ESCANABA, MI 49829      PHONE: (906) 786-9234      FAX: (906) 786-4442</p>
<p><b>PLANNING REGION 13.</b> BARAGA, GOGEBIC, HOUGHTON, IRON, KEWEENAW, &amp; ONTONAGON COUNTIES</p>	<p><b>WESTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION</b> 326 SHELDON AVE. PO BOX 365 HOUGHTON, MI 49931      PHONE: (906) 482-7205      FAX: (906) 482-9032</p>
<p><b>PLANNING REGION 14.</b> LAKE, MASON, MUSKEGON, NEWAYGO, &amp; OCEANA COUNTIES</p>	<p><b>WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION</b> PO BOX 387 / 316 MORRIS AVE., SUITE 340 MUSKEGON, MI 49443-0387      PHONE: (231) 722-7878      FAX: (231) 722-9362</p>



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project	2. Date
3a. Identity of the applicant agency, organization, or individual:	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:
	Name
	Address (Street/PO Box)
	City, State, ZIP Code
	Telephone
4a. Agency from which assistance will be sought: <input type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <span style="float: right;">Public Law or USC#:</span> <input type="checkbox"/> Michigan Natural Resources Trust Fund <span style="float: right;">Part 19 of Act 451 of 1994</span>
5. Estimated Cost:  FEDERAL: _____  STATE: _____  OTHER: _____  TOTAL: _____	6. Estimated date by which time the applicant expects to formally file an application:  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary).
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:	
8a. Type of project:	
8b. Purpose:	
8c. General size or scale:	
8d. Beneficiaries (persons or institutions benefited):	
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary):	





## AREA WIDE RECREATION AND PLANNING CLEARINGHOUSES

<p><b>PLANNING REGION 1.</b> LIVINGSTON, MACOMB, MONROE, OAKLAND, ST. CLAIR, WASHTENAW, &amp; WAYNE COUNTIES <b>NOTE: ONLINE SUBMISSIONS ONLY. PAPER SUBMISSIONS WILL BE DENIED.</b> SUBMIT AT <a href="http://www.semcog.org">www.semcog.org</a> Clearinghouse Review (Submit email receipt with application)</p>	<p><b>SOUTHEAST MICHIGAN COUNCIL OF GOVERNMENTS (SEMCOG)</b> 1001 WOODWARD AVE., SUITE 1400 DETROIT, MI 48226-1904      PHONE: (313) 961-4266      FAX: (313) 961-4869</p>
<p><b>PLANNING REGION 2.</b> HILLSDALE, JACKSON, &amp; LENAWEE COUNTIES</p>	<p><b>REGION 2 PLANNING COMMISSION</b> JACKSON COUNTY TOWER BLDG., 9<sup>TH</sup> FLOOR 120 W MICHIGAN AVE. JACKSON, MI 49201      PHONE: (517) 788-4426      FAX: (517) 788-4635</p>
<p><b>PLANNING REGION 3.</b> BARRY, BRANCH, CALHOUN, KALAMAZOO, &amp; ST. JOSEPH COUNTIES</p>	<p><b>SOUTH CENTRAL MICHIGAN PLANNING COUNCIL</b> 300 S WESTNEDGE AVE KALAMAZOO, MI 49007      PHONE: (269) 385-0409      FAX:</p>
<p><b>PLANNING REGION 4.</b> BERRIEN, CASS, &amp; VAN BUREN COUNTIES</p>	<p><b>SOUTHWEST MICHIGAN PLANNING COMMISSION</b> 376 WEST MAIN STREET, SUITE 130 BENTON HARBOR, MI 49022-3651      PHONE (269) 925-1137      FAX: (269) 925-0288</p>
<p><b>PLANNING REGION 5.</b> GENESEE, LAPEER, &amp; SHIAWASSEE COUNTIES</p>	<p><b>GLS REGION V PLANNING AND DEVELOPMENT COMMISSION</b> 1101 BEACH ST., ROOM 223 FLINT, MI 48502-1470      PHONE: (810) 257-3010      FAX: (810) 257-3185</p>
<p><b>PLANNING REGION 6.</b> EATON, INGHAM, &amp; CLINTON COUNTIES</p>	<p><b>TRI-COUNTY REGIONAL PLANNING COMMISSION</b> 3135 PINE TREE ROAD, SUITE 2C LANSING, MI 48911-4234      PHONE: (517) 393-0342      FAX: (517) 393-4424</p>
<p><b>PLANNING REGION 7.</b> ARENAC, BAY, CLARE, GLADWIN, GRATIOT, HURON, IOSCO, ISABELLA, MIDLAND, OGEMAW, ROSCOMMON, SAGINAW, SANILAC &amp; TUSCOLA COUNTIES</p>	<p><b>EAST MICHIGAN COUNCIL OF GOVERNMENTS</b> 3144 DAVENPORT AVE., SUITE 200 SAGINAW, MI 48602-3494      PHONE: (989) 797-0800      FAX: (989) 797-0896</p>
<p><b>PLANNING REGION 8.</b> ALLEGAN, IONIA, KENT, MECOSTA, MONTCALM, OSCEOLA, &amp; OTTAWA COUNTIES</p>	<p><b>WEST MICHIGAN REGIONAL PLANNING COMMISSION</b> 1345 MONROE AVENUE, NW, SUITE 255 GRAND RAPIDS, MI 49505-4670      PHONE: (616) 774-8400      FAX: (616) 774-0808</p>
<p><b>PLANNING REGION 9.</b> ALCONA, ALPENA, CHEBOYGAN, CRAWFORD, MONTMORENCY, OSCODA, OTSEGO, &amp; PRESQUE ISLE COUNTIES</p>	<p><b>NORTHEAST MICHIGAN COUNCIL OF GOVERNMENTS</b> 80 LIVINGSTON BLVD., SUITE U-108 GAYLORD, MI 49734      PHONE: (989) 705-3730      FAX: (989) 732-5578</p>
<p><b>PLANNING REGION 10.</b> ANTRIM, BENZIE, CHARLEVOIX, EMMET, GRAND TRAVERSE, KALKASKA, LEELANAU, MANISTEE, MISSAUKEE, &amp; WEXFORD COUNTIES</p>	<p><b>NORTHWEST MICHIGAN COUNCIL OF GOVERNMENTS</b> PO BOX 506 TRAVERSE CITY, MI 49685-0506      PHONE (231) 929-5000      FAX: (231) 929-5012</p>
<p><b>PLANNING REGION 11.</b> CHIPPEWA, LUCE, &amp; MACKINAC COUNTIES</p>	<p><b>EASTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION</b> 1118 E. EASTERDAY AVE. SAULT STE. MARIE, MI 49783      PHONE: (906) 635-1581      FAX: (996) 635-9582</p>
<p><b>PLANNING REGION 12.</b> ALGER, DELTA, DICKINSON, MARQUETTE, MENOMINEE, &amp; SCHOOLCRAFT COUNTIES</p>	<p><b>CENTRAL UPPER PENINSULA PLANNING AND DEVELOPMENT REGIONAL COMMISSION</b> 2950 COLLEGE AVE. ESCANABA, MI 49829      PHONE: (906) 786-9234      FAX: (906) 786-4442</p>
<p><b>PLANNING REGION 13.</b> BARAGA, GOGEBIC, HOUGHTON, IRON, KEWEENAW, &amp; ONTONAGON COUNTIES</p>	<p><b>WESTERN UPPER PENINSULA REGIONAL PLANNING AND DEVELOPMENT COMMISSION</b> 326 SHELDON AVE. PO BOX 365 HOUGHTON, MI 49931      PHONE: (906) 482-7205      FAX: (906) 482-9032</p>
<p><b>PLANNING REGION 14.</b> LAKE, MASON, MUSKEGON, NEWAYGO, &amp; OCEANA COUNTIES</p>	<p><b>WEST MICHIGAN SHORELINE REGIONAL DEVELOPMENT COMMISSION</b> PO BOX 387 / 316 MORRIS AVE., SUITE 340 MUSKEGON, MI 49443-0387      PHONE: (231) 722-7878      FAX: (231) 722-9362</p>

January 19, 2018

Regarding: Kalamazoo County Master Plan

To whom it may concern:

This letter is to provide notification to your office that Kalamazoo County has approved a proposed Master Plan to be distributed for public review and comment pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act. It is available for download at [www.kalcountymasterplan.org](http://www.kalcountymasterplan.org).

PA 33 of 2008 offers certain jurisdictions and service providers the opportunity to review and comment on a proposed Master Plan. Please direct your comments to Leah DuMouchel via email ([ldumouchel@bria2.com](mailto:ldumouchel@bria2.com)), standard mail (535 W. William St. Ste 101, Ann Arbor, MI, 48103) or use the Contact form found at <http://kalcountymasterplan.bria2.net/contact-us/>.

The intergovernmental and public review process will be open until March 27, 2018.

Regards,



Leah DuMouchel, AICP, CNU-A, FBCI, NCI  
Senior Associate

Enclosure: List of organizations and entities receiving this notification  
Project website: [www.kalcountymasterplan.org](http://www.kalcountymasterplan.org)

**Beckett & Raeder, Inc.**  
535 West William, Suite 101  
Ann Arbor, MI 48103

734 663.2622 ph  
734 663.6759 fx

[www.bria2.com](http://www.bria2.com)

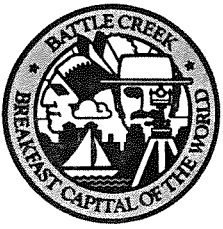
Petoskey Office  
113 Howard St.  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
921 West 11th St., Suite 2E  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Toledo  
419.242.3428 ph



CITY OF BATTLE CREEK  
COMMUNITY SERVICES DEPARTMENT – COMMUNITY DEVELOPMENT

Final Master Plan Public Hearing  
CITY OF BATTLE CREEK, MICHIGAN

February 8, 2018

Southcentral Michigan Planning Commission  
300 S. Westnedge Avenue  
Kalamazoo, MI 49007

To Whom It May Concern:

With the culmination of the 63-day review period on the draft City Master Plan, the Battle Creek Planning Commission will be holding a public hearing in accordance with the Michigan Planning Enabling Act of 2008, P.A. 33 of 2008 as amended.

The public hearing will be held on Wednesday, February 28, 2018 at 4:00 p.m. in the City Commission Chambers, 10 N. Division, Battle Creek, MI 49014.

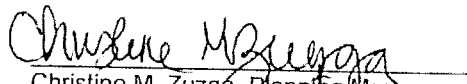
Upon completion of the public hearing, it is expected that the Planning Commission will adopt the City Master Plan.

As a reminder, the proposed plan can be found here:

<http://www.battlecreekmi.gov/216/Master-Plan-Comprehensive-Plan>

Thank you in advance, we look forward to working with you!

Best Regards,

  
Christine M. Zuzga, Planning Mgr

cmzuzga@battlecreekmi.gov

On behalf of the City of Battle Creek Planning Commission

Enc. Mailing List pursuant to P.A. 33 of 2008, as amended

# PAVILION Township



Scotts Mill

7510 East Q Avenue • Scotts, Michigan 49088 • (269) 327-0462 • Fax (269) 327-0098

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February 16, 2018

## Regarding: Pavilion Township Master Plan

To Whom It May Concern:

Pavilion Township is preparing to undertake a planning effort to prepare a new Master Plan. The purpose of this letter is to advise you of this activity and to invite your cooperation, comments and participation in our process in accord with the Planning Enabling Act, Public Act 33 of 2008, as amended.

Once the Master Plan has been prepared and approved for distribution, we will forward you a copy for your review and comment. To keep costs down, we will send you the draft Master Plan in electronic form. If you prefer a printed copy of the draft Master Plan instead, please notify us at 269-327-0462.

Thank you for your interest.

Respectfully,

**Pavilion Township**

A handwritten signature in black ink, appearing to read "Don Chapman".

Don Chapman, Chairman  
Pavilion Township Planning Commission



7401 N 32<sup>nd</sup> St  
Richland, MI 49083  
269-629-4921  
269-629-5993  
[www.richlandtwp.net](http://www.richlandtwp.net)

February 21, 2018

Regional Planning Director, Lee Adams  
Southcentral Michigan Planning Council  
WE Upjohn Institute  
300 S Westnedge Ave  
Kalamazoo, MI 49007

**RICHLAND TOWNSHIP 2017-2021 APPROVED 5 YEAR REC PLAN**

This letter is to confirm that we have forwarded our approved 2017-2021 5 year rec plan via email.

A copy of our approved plan may be found on our website: [www.richlandtwp.net](http://www.richlandtwp.net).

Thank you,

A handwritten signature in cursive script that reads "Marsha C. Drouin".

Marsha Drouin  
Treasurer



## VILLAGE OF NASHVILLE

203 N. MAIN ST  
PO BOX 587  
NASHVILLE, MI 49073  
517-852-9544 OFFICE  
517-852-0331 FAX  
Email – [clerknashville@yahoo.com](mailto:clerknashville@yahoo.com)  
Website – [www.nashvillemi.us](http://www.nashvillemi.us)

February 23, 2018

South-Central Michigan Planning Council  
Region 3  
201 W Kalamazoo Ave  
Kalamazoo, MI 49007

Dear Sirs,

This is to notify you that the Village of Nashville, after making the new Recreation Plan available to the public for 30 days and holding a Public Hearing, passed a resolution to adopt a new Five Year Recreation Plan for the Village of Nashville on February 23, 2018. I have enclosed a copy for your files.

If you have any questions please call the Village office at 517-852-9544.

Sincerely,

Cathy Lentz  
Village Clerk

Ecn.



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project Albion River Trail Expansion Project II		2. Date March 15, 2018
3a. Identity of the applicant agency, organization, or individual:  City of Albion  112 Cass St.  Albion  MI 49224		3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Sheryl  Address (Street/PO Box) 112 Cass St.  City, State, ZIP Code Albion, MI 49224  Telephone (517) 629-7172
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources		Name of Program: <span style="float: right;">Public Law or USC#:</span> <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund <span style="float: right;">Part 19 of Act 451 of 1994</span>
5. Estimated Cost:  FEDERAL: _____  STATE: \$157,000 _____  OTHER: \$60,000 _____  TOTAL: \$217,000		6. Estimated date by which time the applicant expects to formally file an application: 4.1.2018  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Approximate address of trailhead is 400 Albion St., located in the City of Albion, Calhoun County, Michigan.
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: Construction to extend the Albion River Trail, going north on Albion St., to McAuliffe Park and through the park. This construction will all be on Albion controlled property. This development project is part of the state's trail systems that include the Iron Belle and Great Lake-to-Lake trails. Within the Albion City limits, these trails are referred to by the local community as the Albion River Trail. The first section of the Albion River Trail was constructed prior to the state wide trail systems becoming developed.		
8b. Purpose: The purpose of developing and extending the Albion River Trail is to fill Iron Belle and Great Lake-to-Lake trail gaps within Calhoun County. The statewide trail system, and this project, allows individuals and families increased recreational opportunities, alternative modes of transportation, and access to natural areas.		
8c. General size or scale: 2,790 feet of additional trail to complete the trail within the city limits.		
8d. Beneficiaries (persons or institutions benefited): Residents in the city of Albion will be the primary beneficiaries. However, once the Iron Belle and Great Lake-to-Lake trails are completed, this section of trail will also serve as those trails in Albion, allowing trail users across the state to access the statewide trail system.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): This project is working collaboratively with the Michigan Trails and Greenways Alliance, the Calhoun County Trailway Alliance, MDOT, MDNR, the cities of Marshall, Albion, Homer, and various townships and foundations.		



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project Quincy to Coldwater Linear Trail Development		2. Date 3/26/2018
3a. Identity of the applicant agency, organization, or individual:  City of Coldwater  One Grand Street  Coldwater, MI 49036	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Keith Baker, City Manager  Address (Street/PO Box) One Grand Street  City, State, ZIP Code Coldwater, MI 49036  Telephone 517-279-6911	
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund	Public Law or USC#: Part 19 of Act 451 of 1994
5. Estimated Cost:  FEDERAL: \$1,000,000 TAP _____  STATE: \$600,000 MNRFT (2 years) _____  OTHER: \$466,560 _____  TOTAL: \$2,066,560	6. Estimated date by which time the applicant expects to formally file an application: April 1, 2018  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Little River Railroad right-of-way between the City of Coldwater and the Village of Quincy.	
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: This project is to construct a 1.5 miles paved, non-motorized linear pathway to help connect the City of Coldwater and the Village of Quincy.		
8b. Purpose: The purpose is to increase recreation opportunities for members of the communities of the City of Coldwater, Coldwater Township, Quincy Township, and the Village of Quincy.		
8c. General size or scale: 1.5 miles of linear trail.		
8d. Beneficiaries (persons or institutions benefited): Members of the communities of the City of Coldwater, Coldwater Township, Quincy Township, and the Village of Quincy.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): These plans are part of a combined effort with the City of Coldwater to connect the two cities with 5.1 miles of linear trail.		





March 20, 2018

South Central Michigan Planning Council  
PO Box 2137  
Portage, MI 49081-2137

RE: Branch County  
LWCF Grant Application  
NOI

To Whom It May Concern:

Attached please find the Notice of Intent for a grant application for a Michigan Department of Natural Resources Land and Water Conservation Fund grant to construct a bathroom at Memorial Park in Coldwater Township in Branch County.

Please call me at (989) 754-4717 with any questions or comments.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lori Ettema".

**Lori Ettema**  
Planner

**SPICER GROUP, INC**  
230 S. Washington Avenue  
Saginaw, MI 48607  
Phone: (989) 754-4717 ext. 5556  
mailto: [lorie@spicergroup.com](mailto:lorie@spicergroup.com)

C: SGI File  
125462SG2018/\_corresp/2018noi\_trans\_branch.doc





March 26, 2018

Lee Adams  
South Central Michigan Planning Council  
300 S. Westnedge Ave.  
Kalamazoo, MI 49007

RE: Quincy to Coldwater Linear Trail Development

Dear Mr. Adams:

On behalf of the Village of Quincy, I am forwarding a Notice of Intent to apply for a MDNR Trust Fund grant on behalf of the Quincy to Coldwater Linear Path Project. The proposed trail would stretch 5.1 miles from the end of the Coldwater trail system at Willowbrook Road to Brown Street in the Village of Quincy.

This project is the first phase of a planned trail system that would stretch to the City of Jonesville, City of Hillsdale, and end in the Village of Concord. The planned end in Concord would allow the trail to connect to the existing Falling Water Trail that runs to the City of Jackson. In Jonesville, the trail would connect to the multi-state North Country Trail system.

The consortium of local governments working to make this trail a reality is exploring all possible funding opportunities at the federal, state, and local levels. It is our intent to apply for the Trust Fund grant in 2018 and 2019.

If you have any questions, please contact me at 517-639-2528 or [eric.zuzga@quincy-mi.org](mailto:eric.zuzga@quincy-mi.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Eric Zuzga", written over a faint, dotted watermark of the Quincy logo.

Eric Zuzga  
Village Manager

47 Cole St

Quincy

Michigan

49082

517.639.9065

[www.Quincy-MI.org](http://www.Quincy-MI.org)



## NOTICE OF INTENT FOR RECREATION GRANT PROJECTS

*This information is requested by authority of Part 19, Act 451 of 1994, to be considered for a MNRFT grant.*

1. Name of Project Quincy to Coldwater Linear Trail Development		2. Date 3/26/2018
3a. Identity of the applicant agency, organization, or individual:  Village of Quincy  47 Cole St  Quincy, MI 49082	3b. Indicate below the representative of the applicant to contact for additional information regarding this notice:  Name Eric Zuzga, Village Manager  Address (Street/PO Box) 47 Cole St  City, State, ZIP Code Quincy, MI 49082  Telephone (517) 639-9065	
4a. Agency from which assistance will be sought: <input checked="" type="checkbox"/> Michigan Department of Natural Resources	Name of Program: <span style="float: right;">Public Law or USC#:</span> <input checked="" type="checkbox"/> Michigan Natural Resources Trust Fund <span style="float: right;">Part 19 of Act 451 of 1994</span>	
5. Estimated Cost:  FEDERAL: \$1,142,199 TAP <hr/> STATE: \$600,000 MNRFT (2 years) <hr/> OTHER: \$428,440 <hr/> TOTAL: \$2,170,639	6. Estimated date by which time the applicant expects to formally file an application: April 1, 2018  7. Geographic location of the project to be assisted: (indicate specific location as well as city or county. Attach map if necessary). Little River Railroad right-of-way between the City of Coldwater and the Village of Quincy.	
8. Brief description of the proposed project. This will help the clearinghouse identify agencies of state or local government having plans, programs, or projects that might be affected by the proposed project:		
8a. Type of project: This project is to construct a 3.6 miles paved, non-motorized linear pathway to help connect the City of Coldwater and the Village of Quincy.		
8b. Purpose: The purpose is to increase recreation opportunities for members of the communities of the City of Coldwater, Coldwater Township, Quincy Township, and the Village of Quincy.		
8c. General size or scale: 3.6 miles of linear trail.		
8d. Beneficiaries (persons or institutions benefited): Members of the communities of the City of Coldwater, Coldwater Township, Quincy Township, and the Village of Quincy.		
8e. Indicate the relationship of this project to plans, programs, and other activities of your agency and other agencies (attach separate sheet if necessary): These plans are part of a combined effort with the City of Coldwater to connect the two cities with 5.1 miles of linear trail.		

Kalamazoo Metropolitan County Planning Commission  
Notice of Public Hearing

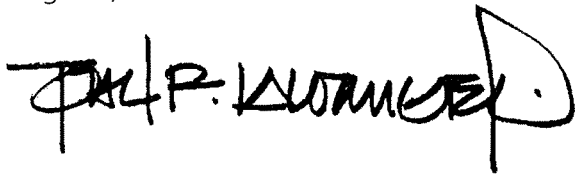
April 16, 2018

KALAMAZOO COUNTY MASTER PLAN

Public notice is given to all persons in Kalamazoo County that a public hearing will be held by the Kalamazoo County Metropolitan Planning Commission, on **Thursday, May 3, 2018, at 7:00 p.m.**, in the Kalamazoo County Administration Building, 201 W. Kalamazoo Ave., Kalamazoo, Michigan, to solicit comments on the proposed Kalamazoo County Master Plan. All persons are invited to attend and be heard. Written comments may be submitted to the Kalamazoo County Planning & Development Department, 201 W. Kalamazoo Ave., Kalamazoo, MI 49007, before the day of the meeting.

The proposed Master Plan is meant to serve as an inventory of local plans and a resource of updated data. It is to function as an extension of planning material for municipalities, not a competing master plan with overarching authority. The proposed Master Plan is available for review on the web at <http://kalcountymasterplan.org/> and comments may be submitted online before the day of the meeting on the website's "Contact Us" tab.

Regards,



John Iacoangeli, AICP, PCP  
Partner

Enclosure: List of organizations and entities receiving this notification

Beckett & Raeder, Inc.  
535 West William, Suite 101  
Ann Arbor, MI 48103

734 663.2622 ph  
734 663.6759 fx

www.bria2.com

Petoskey Office  
113 Howard St.  
Petoskey, MI 49770

231.347.2523 ph  
231.347.2524 fx

Traverse City Office  
921 West 11th St., Suite 2E  
Traverse City, MI 49684

231.933.8400 ph  
231.944.1709 fx

Toledo  
419.242.3428 ph



## Southcentral Michigan Planning Council

201 West Kalamazoo Avenue, Room 101 · Kalamazoo, Michigan 49007  
Phone: (269) 384-8305 · FAX: (269) 383-8920 · Email: [ladams@smpcregion3.org](mailto:ladams@smpcregion3.org)

March 14, 2018

Cathy Lentz, Village Clerk  
P.O. Box 587  
Nashville, MI 49073

### **RE: Review of the Village of Nashville Recreation Plan - 2018**

Upon careful review, I find that the Village of Nashville Recreation Plan agrees with the legal requirements and commonly understood best practices for a recreation plan. The plan is very well written and incorporates the requirements for grant proposals to the Michigan Department of Natural Resources for Michigan Natural Resources Trust Fund grants and Michigan Land & Water Program grants.

In recent years the Department of Natural Resources has been giving priority to joint parks and recreation plans developed in cooperation between multiple communities. The Village of Nashville Recreation Plan is limited in effect to the village. However, the introduction does include reference to the surrounding municipalities. If these communities could be induced to cooperate then the plan would have to have to be expanded to include references to count parks, nearby state parks as well as private facilities.

Another approach, and an easier one to create, would be to have the Nashville Public School Board adopt this plan. The plan already incorporates the school system's recreation facilities. The last chapter could be expanded to include any planned capital improvements the school system might anticipate and the Administrative Structure section would have to be expanded to include the school system's administration.

Respectfully submitted,

**Patrick Hudson**, Planner  
**Lee Adams**, Director  
Southcentral Michigan Planning Council



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201 West Kalamazoo Avenue, Room 101 · Kalamazoo, Michigan 49007  
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March 14, 2018

John McCann, Senior Landscape Architect  
VIRIDIS  
313 N. Burdick Street  
Kalamazoo, MI 49007

### **RE: Review of the City of Portage Recreation and Open Space Plan – 2018-2022**

Upon careful review, I find that the City of Portage Recreation and Open Space Plan agrees with the legal requirements and commonly understood best practices for a recreation plan. The plan is very well written and incorporates the required elements for grant proposals to the Michigan Department of Natural Resources for Michigan Natural Resources Trust Fund, Michigan Land & Water Conservation and Michigan Recreation Improvements grants. In particular; the City has gone the extra mile to obtain multiple sources and opportunities for public input and participation in the planning process. The City is to be commended for including plans for connectivity to the regional trails systems and for the inclusion of an historic preservation element within this plan.

One element of note which might be included would be to expand Goals & Objectives item 6. to include a goal of acquiring flood-prone properties for acquisition and use for recreation purposes. This could also be included in Action Item E. This activity is mentioned in the Inventory chapter but not carried through to Goals and Objectives.

In recent years the Department of Natural Resources has been giving priority to joint parks and recreation plans developed in cooperation between multiple communities. The City of Portage Recreation and Open Space Plan is limited in effect to the City. However, another approach, and simple one to create, would be to have the Portage Public School Board adopt this plan. The plan already incorporates mention of the school system's recreation facilities (although not in detail – these would have to be added). The last chapter could be expanded to include any planned capital improvements the school system might anticipate and the Administrative Structure section could be expanded to include the school system's administration. Another form of intergovernmental cooperation might be for some type of joint maintenance element for the Texas Township Trail, which is mentioned in the plan's inventory but not otherwise addressed.

None of these last comments are required. This plan is an excellent example of a city parks and recreation plan.

Respectfully submitted,

**Patrick Hudson**, Planner  
**Lee Adams**, Director  
Southcentral Michigan Planning Council



## Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: [adams@upjohn.org](mailto:adams@upjohn.org)

February 19, 2018

### **RE: Review of the proposed City of Battle Creek Master Plan**

*Upon review of the proposed master plan update, I observe and recommend the following:*

The City of Battle Creek Master Plan meets the requirements of the state planning enabling legislation (PA 33 of 2008). The plan is well crafted. Additionally, the plan is user friendly; the plan was plainly written and easy to follow. The introductory provides an historical context that is significant in understanding the city's current conditions including references to past plans and strategies. The demographic and market analysis provides community leaders with a sound basis for decision making. The greenspace and environment provisions are very farsighted and well done.

The City of Battle Creek Master Plan clearly states the community vision as well as the goals and objectives intended to accomplish each element of the vision. Each of the goals and objectives are organized by elements of the community vision; this establishes a clear connection between the broader vision and the detailed goals and objectives. Plans have significantly more value when elements of organizational development/strategic planning and visioning are incorporated into the details of the plan. The strategic planning included here helps to shape the future land use map and guild the future development of a community.

The plan was well-crafted and has all the elements needed for a proper master plan. There were two areas where the plan might be enhanced:

1. In Chapter 5 Land Use & Development Plan, there is mention of an Urban Growth Boundary which is then mapped. Chapter 8 Action Plan, also describes this southern and southwest corner of the city as an agricultural and rural residential area and while calling for discouragement of development in this area, lays out not specific methodology. This would be an excellent place to encourage development of a Transfer of Development Rights program as provided for in the Planning Enabling Act. The Urban Growth Boundary area should be the "sending area" while the "receiving area" should be a targeted area where high density development or re-development is intended to be incentivized. Such incentives would then be incorporated into the zoning ordinance, typically be allowing for an increase in density and/or possibly reduced public infrastructure fees.
2. No mention is made of the Western Michigan University Air Academy and only vague references are made to the economic significance of the airport. These are both economic facilities which can be the focus for development.

*Respectfully submitted,*

**Patrick Hudson, AICP**  
SMPC Planner