



# Southcentral Michigan Planning Council

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## Board Meeting Minutes

**MEETING DATE:** Tuesday, June 5, 2018  
**MEETING TIME:** 11:30 am  
**MEETING LOCATION:** Coldwater Municipal Building  
One Grand Street, Coldwater, MI 49036

### 1. Call to Order

- a. The meeting was called to order at 11:36 am.

### 2. Member Present/Introductions

- a. Baker, Carahaly, Frisbie, Hazelbaker, Kale, Pangle, Reynolds, and Woodin were present.
- b. Also present:
  - i. Lee Adams, SMPC Director
  - ii. Bud Norman, Branch County Administrator
  - iii. Jon Start, Kalamazoo Area Transportation Study
  - iv. Fred Nagler, Kalamazoo Area Transportation Study

### 3. Members Excused

- a. Hazelbaker made a motion to excuse Bomba, Farmer, and McGraw.
  - i. Pangle seconded the motion.
  - ii. **The motion carried.**

### 4. Action: Approval of the Agenda

- a. Pangle made a motion to approve the agenda as presented.
  - i. Baker seconded the motion.
  - ii. **The motion carried.**

### 5. Action: Approval of the Minutes

- a. Pangle made a motion to approve the minutes as presented.
  - i. Baker seconded the motion.
  - ii. **The motion carried.**

### 6. Citizen Comments

- a. Bud Norman, Branch County Administrator, noted that none of the counties in the region received an EPA Brownfield grant and that he hope SMPC would pursue funding on a regional basis later in the year.

### 7. Financial Report

- a. Adams presented the financial report.

### 8. Transportation/KATS Items

- a. Monthly report
- b. KATS staff (Jon Start Fred Nagler) presented their monthly report, information regarding the Culvert Inventory and Non-Federal Aid Road Data Collection Reimbursement Programs, and presented proposed amendments to the FY 2018 Transportation Work Program.
  - i. Discussion ensued.
- c. Non-Federal Aid Road Data Collection Reimbursement
  - i. Frisbie made a motion to accept the MDOT and local road agency award scenario as presented.
    - 1) Pangle seconded the motion.
    - 2) **The motion carried.**
- d. Amendments to the FY 2018 Transportation Work Program
  - i. Baker made a motion to approve the presented FY 2018 Work Program amendments with a change to the board roster amendment.

- 1) Hazelbaker seconded the motion.
- 2) **The motion carried.**

**9. Discussion: Regional Prosperity Initiative**

- a. Adams and Carahaly updated the board on the recent actions of the Southwest Michigan Prosperity Initiative Committee.

**10. Staff Report/Other:**

- a. Liability Insurance
  - i. Wooding made a motion to authorize the chair to sign the liability insurance application.
    - 1) Pangle seconded the motion.
    - 2) **The motion carried.**
- b. Domain Name
  - i. Adams led a discussion around the SMPC domain names.
- c. Intern
  - i. Adams let the Board know that he was planning to hire an intern to help with SMPC and Upjohn Institute related projects.
- d. Michigan Association of Regions Annual Meeting
- e. Adams and Carahaly discussed the upcoming Michigan Association of Regions Annual Meeting hosted by SMPC.
- f. Strategic Planning Meeting on June 29
  - i. Adams reminded the Board and will send out a calendar invite
- g. OMA and Parliamentary Procedure Workshop
  - i. Adams and several Board members discussed the workshop and noted that it was very successful and a duplicate program may be needed in the future.
- h. Sherman Township
  - i. Adams gave an update on the work to-date.
- i. Florence Township
  - i. Adams gave an update on the work to-date.
- j. Schoolcraft Township
  - i. Adams noted that staff reviewed and provided feedback on the Schoolcraft Recreation Plan.
- k. Correspondence/EDA Application
  - i. Correspondence was included in the packet. It was discussed.

**11. Board Member Comments**

- a. Several board members made comments.

**12. Action: Adjournment**

- a. The meeting was adjourned by motion at 1:24 pm.

**Next Meeting:** August 7 in Centreville