



Southwest Michigan Prosperity Committee

Microgrant Application

PROPOSALS SHALL INCLUDE ALL OF THE FOLLOWING:

1. Project Description

- a. Describe the project, the need(s) it intends to alleviate and the communities and/or populations it will serve or positively impact
- b. Describe how the project will accomplish one (or more) of the Prosperity Plan <http://smpcregion3.org/wp-content/uploads/2014/02/RPI-VOLUME-2-110315-FINAL.pdf> goals/opportunities.
- c. List the counties in which the project will take place.
- d. Limited to two pages

2. Organizational Description

- a. Briefly describe the organization(s) that will complete the work outlined in the project
 - i. Outline relevant experience, organizational structure, team who will work on the project, and other information you may deem appropriate
 - ii. Describe the ability and capacity of the organization(s) to complete the project
- b. Limited to one half of a page

3. Partners

- a. List all partners who will have an active role in the project and describe their role in the project
 - i. The partners may be those with whom you will collaborate for data, information, contacts, or other aspects of the project
 - ii. Including partners in your proposal will help clarify the breadth of involvement your proposal
- b. Limited to one half of a page

4. Project Timeline

- a. If applicable, provide a timeline for each activity enumerated in the Project Description
- b. Applications will not be accepted after 5:00 p.m. August 16.
- c. Applications are welcome at any time prior to 5:00 p.m. August 16.

5. Budget

- a. The amount requested
- b. An explanation of specifically how the funding is intended to be spent
- c. Not to exceed \$10,000

6. Submit

- a. Submit application to John Egelhaaf at egelhaafj@swmpc.org and Lee Adams at adams@upjohn.org