

AGENDA
Region 3
Barry County Sub-Task Force
December 1, 2020 – 1:00 p.m.

- I. Call to Order
- II. Introductions
- III. Approval of November 29, 2018 local Rural Task Force minutes **(Action)**
- IV. Review of approved RTF #3 projects for 2020 - 2023
- V. Review of bylaws **(Action)**
- VI. Election of Chair and Vice Chair **(Action)**
- VII. Public Comments
- VIII. Other Business
- IX. Adjourn

Local Rural Task Force #3 Meeting
November 12, 2015
Barry County Road Commission - Hastings, MI

In Attendance

| | |
|--------------|-------------------------------------|
| Jake Welch | Barry County Road Commission |
| Duane Weeks | Village of Middleville |
| Alec Belson | Village of Middleville |
| Bill Voigt | Barry County Transit |
| Steve Stepek | Kalamazoo Area Transportation Study |
| Fred Nagler | Kalamazoo Area Transportation Study |

Handouts:

Agenda

Barry County Local Rural Task Force Meeting Minutes – November 12, 2015
Call for Projects, 2020 – 2023
2017 – 2020 RTF Region 3 TIP Spreadsheets

The Barry County Local Rural Task Force Meeting was called to order at 2:00 p.m. at the Barry County Road Commission.

Approval of Previous Local Rural Task Force Minutes

There were no corrections to the minutes of the previous sub-task force meeting.

MOTION by Welch, SUPPORT by Weeks, ***“to approve the minutes of the November 12, 2015 Local Rural Task Force Meeting.”*** Motion approved.

Review of Approved RTF Region #3 Projects for 2019 and 2020

There were no proposed changes to the 2019 or 2020 projects.

MOTION by Welch, SUPPORT by Weeks, ***“to affirm the 2019 and 2020 Barry County Rural Task Force projects as programmed.”*** Motion approved.

Call for Projects for 2020 – 2023

Welch stated the intent of the Barry County Road Commission to exchange any funds not approved for use by other eligible agencies any other county willing to participate in the federal fund exchange program at an agreeable exchange rate.

Weeks and Belson indicated that at most, the federal aid eligible roads in Middleville could use preventative maintenance surface sealing treatment. Welch said that the Road Commission could assist them with that work.

Barry County Transit and the Village of Middleville did not propose any projects to be included in the 2020 – 2023 Call.

MOTION by Welch, SUPPORT by Weeks, ***“to approve countywide preventative maintenance projects for the Barry County Road Commission using the full target amount of STL for 2021, 2022 and 2023.”***

Motion approved.

After a brief discussion, it was agreed that there would be no projects proposed for the use of EDD until the full RTF #3 agrees on how to address the current negative balance for Barry County.

Public Comments

There were no public comments.

Other Business

There was no other business brought forward.

Adjournment

The meeting was adjourned at 2:26 p.m.

Minutes Approved:

Draft

UPDATED 11/11/20

| Fiscal Year | County | Responsible Agency | Project Name | Limits | Primary Work Type | Federal (STL) Cost | State (EDD) Cost | State (CTF) Cost | Local Cost | Total Cost | MDOT Job No. | Rural Action Date | JobNet Submission Date |
|-------------|--------|--------------------|--|------------|-------------------|--------------------|------------------|------------------|---------------|---------------|--------------|-------------------|------------------------|
| 2019 | BARRY | Road Commission | Preventative Maintenance | Countywide | | \$686,451 | | | \$ 171,263.00 | \$ 857,714.00 | 206789 | 12/14/2018 | 2/14/2019 |
| 2019 | BARRY | Transit | Admin Vehicle Replacement | | | \$50,000 | | \$ 12,500.00 | | \$ 62,500.00 | 203009 | 1/12/2016 | N/A |
| | | | BARRY COUNTY TOTAL | | | \$736,451 | \$0 | | | | | | |
| 2019 | | | BARRY TARGET/ALLOCATION | | | \$735,054 | \$121,856 | | | | | | |
| | | | TRADE WITH BRANCH TO BE PAID BACK IN 2020 | | | \$1,397 | | | | | | | |
| | | | BARRY BALANCE | | | \$0 | -\$253,821 | | | | | | |
| 2020 | BARRY | Road Commission | Preventative Maintenance | Countywide | PM | \$0 | | | \$ ——— | \$ ——— | 130099 | 8/15/2019 | 8/19/2019 |
| | | | BARRY COUNTY TOTAL | | | \$0 | \$0 | | | | | | |
| 2020 | | | BARRY TARGET/ALLOCATION | | | \$757,330 | \$116,752 | | | | | | |
| | | | REPAYMENT TO BRANCH FROM 2019 | | | -\$1,397 | | | | | | | |
| | | | SALE TO CALHOUN COUNTY - INCLUDES ADDITIONAL \$7,330 FROM UPDATED ALLOCATION | | | -\$755,933 | | | | | | | |
| | | | BARRY BALANCE | | | \$0 | -\$137,069 | | | | | | |
| 2021 | BARRY | Road Commission | Preventative Maintenance | Countywide | PM | \$425,000 | | | \$ 106,250.00 | \$ 531,250.00 | 206798 | 8/24/2020 | 8/25/2020 |
| 2021 | BARRY | Road Commission | Pavement Marking | Countywide | | \$340,000 | | | \$ - | \$ 340,000.00 | 206895 | 8/24/2020 | 8/25/2020 |
| | | | BARRY COUNTY TOTAL | | | \$765,000 | \$0 | | | | | | |
| 2021 | | | BARRY TARGET/ALLOCATION | | | \$753,222 | \$98,605 | | | | | | |
| | | | BARRY BALANCE | | | -\$11,778 | -\$38,464 | | | | | | |
| 2022 | BARRY | Road Commission | Preventative Maintenance | Countywide | PM | \$780,000 | | | \$ 195,000.00 | \$ 975,000.00 | 206904 | 12/14/2018 | 2/19/2019 |
| | | | BARRY COUNTY TOTAL | | | \$780,000 | \$0 | | | | | | |
| 2022 | | | BARRY TARGET/ALLOCATION | | | \$780,000 | \$68,297 | (\$106,761 New) | | | | | |
| | | | BARRY BALANCE | | | \$0 | \$68,297 | | | | | | |
| 2023 | BARRY | Road Commission | Preventative Maintenance | Countywide | PM | \$796,000 | | | \$ 199,000.00 | \$ 995,000.00 | 206905 | 12/14/2018 | 2/19/2019 |
| | | | BARRY COUNTY TOTAL | | | \$796,000 | \$0 | | | | | | |
| 2023 | | | BARRY TARGET/ALLOCATION | | | \$796,000 | \$175,058 | (\$106,761 New) | | | | | |
| | | | BARRY BALANCE | | | \$0 | \$175,058 | | | | | | |

UPDATED 11/11/20

| Fiscal Year | County | Responsible Agency | Project Name | Limits | Primary Work Type | Federal (STL) Cost | State (EDD) Cost | State (CTF) Cost | Local Cost | Total Cost | MDOT Job No. | Rural Action Date | JobNet Submission Date |
|-------------|--|--------------------|--------------------------|----------------------------|-------------------|--------------------|---------------------------|------------------|------------|------------|--------------|-------------------|------------------------|
| 2019 | BRANCH | Road Commission | Preventative Maintenance | Countywide | PM | \$0 | \$0 | | | \$0 | 130077 | 12/14/2018 | 2/26/2019 |
| | BRANCH | Road Commission | Pavement Marking | Countywide | | \$230,000 | | | \$52,372 | \$282,372 | 206948 | 12/14/2018 | 8/13/2019 |
| | BRANCH COUNTY TOTAL | | | | | \$230,000 | \$0 | | | | | | |
| | BRANCH TARGT/ALLOCATION | | | | | \$313,154 | \$149,795 | | | | | | |
| 2019 | TRADE WITH BARRY TO BE PAID BACK IN 2020 | | | | | -\$1,397 | | | | | | | |
| | TRADE WITH KALAMAZOO METRO TO BE PAID BACK IN 2020 | | | | | -\$81,757 | | | | | | | |
| | BRANCH BALANCE | | | | | \$0 | \$149,795 | | | | | | |
| 2020 | BRANCH | Sherwood Village | Division Road | Main to W. Village Limit | Resurface | \$121,684 | | | \$30,421 | \$152,105 | 89438 | 11/7/2019 | 11/18/2019 |
| | BRANCH | Road Commission | Preventative Maintenance | Countywide | PM | \$592,154 | \$138,652 | | \$9,387 | \$740,193 | 130098 | 12/14/2018 | 2/21/2019 |
| | BRANCH COUNTY TOTAL | | | | | \$713,838 | \$138,652 | | | | | | |
| | BRANCH TARGT/ALLOCATION | | | | | \$630,684 | \$264,354 (\$114,559 New) | | | | | | |
| 2020 | REPAYMENT FROM KALAMAZOO METRO FROM 2019 | | | | | \$81,757 | | | | | | | |
| | REPAYMENT FROM BARRY COUNTY FROM 2019 | | | | | \$1,397 | | | | | | | |
| | BRANCH BALANCE | | | | | \$0 | \$120,827 | | | | | | |
| 2021 | BRANCH | City of Bronson | Matteson Street | South to North City Limits | Chip Seal | \$24,000 | \$6,000 | | | \$30,000 | 2070007 | 12/14/2018 | 2/26/2019 |
| | BRANCH | Road Commission | Preventative Maintenance | Countywide | PM | \$614,000 | \$98,756 | | | \$712,756 | 206965 | 12/14/2018 | 2/21/2019 |
| | BRANCH COUNTY TOTAL | | | | | \$638,000 | \$104,756 | | | | | | |
| 2021 | BRANCH TARGT/ALLOCATION | | | | | \$627,480 | \$217,093 (\$96,266 New) | | | | | | |
| | BRANCH BALANCE | | | | | -\$10,520 | \$112,337 | | | | | | |
| 2022 | BRANCH | Road Commission | Preventative Maintenance | Countywide | PM | \$651,000 | \$104,756 | | | \$755,756 | 206967 | 12/14/2018 | 2/21/2019 |
| | BRANCH COUNTY TOTAL | | | | | \$651,000 | \$104,756 | | | | | | |
| 2022 | BRANCH TARGT/ALLOCATION | | | | | \$651,000 | \$217,093 (\$104,756 New) | | | | | | |
| | BRANCH BALANCE | | | | | \$0 | \$112,337 | | | | | | |
| 2023 | BRANCH | Road Commission | Preventative Maintenance | Countywide | PM | \$664,000 | \$104,756 | | | \$768,756 | 206971 | 12/14/2018 | 2/21/2019 |
| | BRANCH COUNTY TOTAL | | | | | \$664,000 | \$104,756 | | | | | | |
| 2023 | BRANCH TARGT/ALLOCATION | | | | | \$664,000 | \$217,093 (\$104,756 New) | | | | | | |
| | BRANCH BALANCE | | | | | \$0 | \$112,337 | | | | | | |

UPDATED 11/11/20

| Fiscal Year | County | Responsible Agency | Project Name | Limits | Primary Work Type | Federal (STL) Cost | State (EDD) Cost | State (CTF) Cost | Local Cost | Total Cost | MDOT Job No. | Rural Action Date | JobNet Submission Date |
|----------------------|---|---------------------------|----------------------|---------------------------------|--------------------------|---------------------------|---------------------------|-------------------------|-------------------|-------------------|---------------------|--------------------------|-------------------------------|
| 2019 | CALHOUN | Road Department | Michigan Avenue | 22 1/2 Mile to 24 1/2 Mile | | \$548,113 | \$132,042 | | \$4,986 | \$685,141 | 130078 | 11/1/2018 | N/A |
| | CALHOUN | Road Department | Partello Road | 19 Mile to 500' SW of 20 Mile | | \$549,720 | | | \$137,430 | \$687,150 | 205424 | 2/21/2019 | 3/6/2019 |
| CALHOUN COUNTY TOTAL | | | | | | \$1,097,833 | \$132,042 | | | | | | |
| 2019 | CALHOUN TARGET/ALLOCATION | | | | | \$1,097,833 | \$142,392 | | | | | | |
| | CALHOUN BALANCE | | | | | \$0 | \$10,350 | | | | | | |
| 2020 | CALHOUN | Village of Tekonsha | Main Street | South to North Village Limits | Microsurface | \$65,795 | | | \$16,449 | \$82,244 | 207027 | 11/7/2019 | |
| | CALHOUN | Road Commission | Union City Road | 7 1/2 Mile to M-60 | PM | \$755,120 | \$132,042 | | \$56,738 | \$943,900 | 206748 | 8/15/2019 | 8/19/2019 |
| | CALHOUN | Road Commission | Bellevue Road | 13 Mile to City Limit | Resurface | \$755,933 | | | \$188,983 | \$944,916 | 208938 | 11/7/2019 | 11/12/2019 |
| CALHOUN COUNTY TOTAL | | | | | | \$1,576,848 | \$132,042 | | | | | | |
| 2020 | CALHOUN TARGET/ALLOCATION | | | | | \$820,915 | \$154,747 (\$144,397 New) | | | | | | |
| | CCRD PURCHASE STL FROM BARRY COUNTY - INCLUDES ADDITIONAL \$7,330 FROM UPDATED ALLOCATION | | | | | \$755,933 | | | | | | | |
| | CALHOUN BALANCE | | | | | \$0 | \$22,854 | | | | | | |
| 2021 | CALHOUN | Village of Tekonsha | Railroad/Elm/Clinton | | Recon | \$140,000 | | | \$35,000 | \$175,000 | 209349 | 12/14/2018 | |
| | CALHOUN | Road Commission | Partello Road | 20 Mile to 21 Mile | Resurf | \$690,000 | | | | \$690,000 | 206684 | 12/14/2018 | 2/19/2019 |
| CALHOUN COUNTY TOTAL | | | | | | \$830,000 | \$0 | | | | | | |
| 2021 | CALHOUN TARGET/ALLOCATION | | | | | \$816,692 | \$144,193 (\$12,1340 New) | | | | | | |
| | CALHOUN BALANCE | | | | | -\$13,308 | \$144,193 | | | | | | |
| 2022 | CALHOUN | Village of Tekonsha | Railroad/Elm/Clinton | | Recon | \$140,000 | | | \$35,000 | \$175,000 | 209351 | 12/14/2018 | |
| | CALHOUN | Road Commission | 28 Mile Road | Lake Access to 21 Mile | Resurf | \$707,000 | \$264,084 | | | \$971,084 | 206765 | 12/14/2018 | 2/14/2019 |
| CALHOUN COUNTY TOTAL | | | | | | \$847,000 | \$264,084 | | | | | | |
| 2022 | CALHOUN TARGET/ALLOCATION | | | | | \$847,000 | \$276,235 (\$132,042 New) | | | | | | |
| | CALHOUN BALANCE | | | | | \$0 | \$12,151 | | | | | | |
| 2023 | CALHOUN | Village of Tekonsha | Railroad/Elm/Clinton | | Recon | \$140,000 | | | \$35,000 | \$175,000 | 209352 | 12/14/2018 | |
| | CALHOUN | Road Commission | Union City Road | P Drive to Burlington Twp Limit | Resurf | \$724,000 | \$132,042 | | | \$856,042 | 206766 | 2/14/2018 | 2/19/2019 |
| CALHOUN COUNTY TOTAL | | | | | | \$864,000 | \$132,042 | | | | | | |
| 2023 | CALHOUN TARGET/ALLOCATION | | | | | \$864,000 | \$144,193 (\$132,042 New) | | | | | | |
| | CALHOUN BALANCE | | | | | \$0 | \$12,151 | | | | | | |

BYLAWS

Barry County Rural Sub-Task Force

ARTICLE I-NAME

The name of this organization shall be Barry County Rural Sub-Task Force.

ARTICLE II-PURPOSE

The purpose of the Barry County Rural Sub-Task Force is to prioritize projects proposed by eligible agencies to be considered for approval for transportation funding under the Rural Task Force program. The Rural Task Force program provides federal and state dollars by region to rural counties with populations under 400,000. Eligible agencies are County Road Commissions, Cities and Villages with populations under 5,000 and Rural Transit Agencies.

The money is provided within two funding sources:

1. Federal Surface Transportation Program - Rural (STL) for improving the federal aid road system and rural transit; and
2. State TEDF Category D (EDD) for building and maintaining the all-season road network

Sub-Task Force prioritization is done at public meetings as part of a continuing, cooperative and comprehensive (3-C) multimodal transportation planning process. All final project selection is through the Rural Task Force #3, which is comprised of equal representation from Sub-Task Forces of the five counties that make up Planning Region 3; Barry, Branch, Calhoun, Kalamazoo, and St. Joseph.

ARTICLE III-RULES

The following shall constitute the rules for project inclusion in the Sub-Task Force prioritization process:

I. Project Location

- a. Projects shall be located on roads that have been functionally classified as major collectors or higher, according to the National Functional Classification System approved by the Federal Highway Administration or;
- b. A Federal Transit Administration recognized rural transit provider within the Region.
- c. Money can be spent on rural minor collectors at the Michigan Department of Transportation's discretion.

II. Compliance

- a. Projects shall be in compliance with all Federal and/or State standards unless waived by the agency having authority to do so.

III. Funding Sources/Matching/Requirements

- a. STL .
 - i. Construction Costs and contingencies for highway projects are eligible for STL funding. Right-of-way (ROW), construction engineering (CE), and preliminary engineering (PE) costs are a local responsibility, unless they are waived by the Rural Task Force #3.
 - ii. Transit capital projects are also eligible for STL funds.
 - iii. STL funding requires at least a 20% non-federal match. This could be State TEDF Category D, State Comprehensive Transportation Fund, other state funding or local match.

BARRY COUNTY RURAL SUB-TASK FORCE BYLAWS

b. EDD

- i. Road must be classified as county rural primary or city/village major.
- ii. The road also must be designated as an all-season “D” route or the proposed EDD funding must be used to upgrade the route to an all-season road connected at both termini to an existing all-season network.
- iii. TEDF-Category D projects must be funded with at least 20 percent of the cost coming from a non-TEDF source (i.e., STP-Rural, local, etc.) This stipulation may be waived by the Michigan Department of Transportation Office of Economic Development if the county or city can prove economic hardship.
- iv. Transit capital projects are not eligible for EDD funding.

ARTICLE IV-MEMBERSHIP

The membership of the Barry County Rural Sub-Task Force shall consist of one representative each from the Barry County Road Commission, Rural Transit providers, Cities and Villages with populations under 5,000.

Each member may have an alternate approved by the Sub-Task Force who shall have voting privileges in the absence of the member. The alternate is welcome to attend all meetings and enter into the discussions, but has no vote except in the absence of the member. Proxy votes will not be allowed.

ARTICLE V-MEETINGS

All meetings will adhere to the Michigan Open Meetings Act and to a Public Participation Plan.

I. Regular meetings

- a. Regular meetings of the Barry County Rural Sub-Task Force shall be held annually at a time and place to be determined by the chair. The annual regular meeting may be cancelled upon approval of all members in writing or by email.
- b. Other meetings may be held at the call of the chair or upon request of any member to consider new business or changes to previously approved project prioritization.

II. Public Participation and Meeting Notice

- a. Notice of all regular meetings shall be given to each member by e-mail at least seven (7) days prior to the meeting date. Notice of special meetings may be given by telephone or by e-mail, which must state purpose of the meeting.
- b. Transportation needs of Indian Tribal Government having jurisdiction over lands within Barry County are to be considered during the process.
- c. Public involvement in the project prioritization process is to be encouraged and included.

III. Quorum

- a. A simple majority of the members of the Sub-Task Force shall constitute a quorum. Alternate members present in the absence of regular members shall be counted in determining a quorum.

IV. Minutes

- a. Minutes shall be taken and provided to each member and the public by the Regional Planning Agency representative.

ARTICLE VI-OFFICERS

The officers of the Barry County Rural Sub-Task Force shall be a chairperson to direct meetings and act as the Sub-Task Force representative to the Rural Task Force #3, and vice-chairperson to assume duties of the chair as needed. The officers shall serve two (2) year terms. Elections are to be held at a Regular Meeting on odd numbered years or as necessary to fill vacancies. The chairperson shall have the right to appoint committees.

BARRY COUNTY RURAL SUB-TASK FORCE BYLAWS

ARTICLE VII-AMEND ARTICLES

The Barry County Rural Sub-Task Force shall have power to make, alter, amend or repeal the Articles by a majority of the total membership voting in the affirmative at any regular or special meeting. A written notice of intention to make changes, including proposed changes, shall be presented to the membership prior to the meeting.

Adopted _____, 2020