

# Kalamazoo County Local Rural Task Force #3 Meeting

*December 1, 2020*

## *Microsoft Teams Meeting*

### ***In Attendance***

Ryan Minkus	Road Commission of Kalamazoo County
Sean McBride	Kalamazoo Metro
Jayci Torrance	Village of Climax
Josh Grabb	Michigan Department of Transportation – Rural Task Force Program Manager
Fred Featherly	Michigan Department of Transportation – Office of Passenger Transport
Steve Stepek	Kalamazoo Area Transportation Study
Ali Townshend	Kalamazoo Area Transportation Study
Fred Nagler	Kalamazoo Area Transportation Study

***Handouts: Meeting Packets were Posted to the Southcentral Michigan Planning Council website's Transportation page.***

### Agenda

Kalamazoo County Local Rural Task Force Meeting Minutes – November 29, 2018  
2019 – 2023 RTF Region 3 TIP Spreadsheets  
Draft Bylaws

The Kalamazoo County Local Rural Task Force Meeting was called to order at 3:03 p.m. The meeting was held online to comply with State of Michigan legislation and Health and Human Services rules allowing virtual meetings in response to the COVID-19 coronavirus pandemic.

Introductions were made

### ***Approval of the November 29, 2018 Minutes***

There were no corrections to the minutes of the previous sub-task force meeting.

MOTION by McBride, SUPPORT by Minkus, ***“to approve the minutes of the November 29, 2018 Kalamazoo County Local Rural Task Force Meeting.”*** Motion approved.

### ***Review of Projects for Fiscal Years 2021 - 2023.***

Minkus and McBride discussed reducing programmed amount of federal funding for the two projects in 202 needed to bring the TIP back into fiscal constraint. It was agreed that the county's reduction would be prorated between the two projects at the same share of the current total. The reduction amounts can be approved administratively, but the RCKC is proposing other funding changes that will require approval by the full task force.

**Local Task Force Bylaws**

Minkus shared proposed changes to the draft bylaws included in the meeting packet. Nagler will distribute the marked-up copy to everyone for their review. A meeting will be scheduled in early 2021 to review the changes and possibly approved the revised draft.

**Election of Officers**

It was decided to defer the election of officers until the next meeting. Minkus will continue as Chair and McBride as vice-chair until then.

**Public Comments**

Grabb gave updates to the operation of the Rural Task Force from the Michigan Department of Transportation.

***Other Business***

*Minkus stated that the RCKC will be submitting their 2021 project to MDOT shortly and will be starting design on their 2022 project soon.*

***Adjournment***

The meeting was adjourned at 3:41 p.m.

**Minutes Approved:** \_\_\_\_\_