

Meeting Minutes
Coldwater-Quincy Small Urban Area Meeting
February 10, 2021

Call to Order

Meeting was called to order 2:01 p.m. The meeting was held online to comply with State of Michigan legislation and Health and Human Services rules allowing virtual meetings in response to the COVID-19 coronavirus pandemic.

Introductions

The following individuals were in attendance:

Keith Baker, City of Coldwater City Manager

Brittany Butler, Village of Quincy Village Manager

Kara Derrickson, Branch County Transit Authority Director

Mark Kloha, Michigan Department of Transportation Small Urban Program Manager

Jay Miller, Branch County Road Commission Manager-Engineer

Todd Mistor, City of Coldwater Municipal Services Coordinator

Fred Nagler, Kalamazoo Area Transportation Study Associate Planner

Larry Hummel, Engineer, Hubbel Roth & Clark

Don Reid, Coldwater Reporter

Nagler gave a brief explanation of the Small Urban funding program.

Public Comments on Non-Agenda Items

No public comments were offered.

Discussion/Action on Proposed Change of Project Prioritization for 2021

Miller presented the request of the Branch County Road Commission to replace the current number one priority project, Marshall Road from State to Jonesville, with the current number 5 priority, River Road from US 12 to Union City Road. Reasons for the request included ongoing jail construction and damage from a broken water main on Marshall Road that will cause road work to be delayed. In addition, the Road Commission feels that preventive maintenance on River Road is effective use of the funds.

Baker inquired as to when Marshall Road will be repaved if not done under the Small Urban program.

Miller replied that the work will be done with local funding no later than next year. He added that the extra time will allow for any potential settlement from the water main break and repair work to occur before final paving is done.

Kloha summarized the proposed change to the 2021 project and verified with Butler that the 2023 top priority project will remain West Liberty from Berry to Main in the Village of Quincy.

MOTION by Baker, **SUPPORT** by Butler, *“to reprioritize River Road from US 12 to Union City Road as the number one priority project for the 2021 Coldwater-Quincy Small Urban program.”* Motion was approved unanimously on a roll-call vote.

Butler noted that the Village of Quincy has already performed most of the work for the current number 4 priority project and that the streets could be removed from the list.

MOTION by Baker, **SUPPORT** by Miller *“to remove the Berry and Main projects in the Village of Quincy from the prioritization list for 2021-2023.”* Motion was approved unanimously on a roll call vote.

As a result of the vote the Coldwater-Quincy Small Urban Program prioritization for 2021-2021 is as follows:

Fiscal Year 2021

<u>Rank</u>	<u>Road Name</u>	<u>Limits</u>	<u>Agency</u>	<u>Work Type</u>	<u>STP Cost</u>
1	River	US-12 to Union City	BCRC	Resurface	\$375,000
2	W. Liberty	Berry to Main	Quincy	Reconstruct	\$375,000
3	Butters	US-12 to Garfield	Coldwater	Mill/Resurface	\$375,000

Fiscal Year 2022

<u>Rank</u>	<u>Road Name</u>	<u>Limits</u>	<u>Agency</u>	<u>Work Type</u>	<u>STP Cost</u>
1	W. Liberty	Berry to Main	Quincy	Reconstruct	\$375,000
2	Union City	Jonesville to River	BCRC	Resurface	\$375,000
3	Butters	US-12 to Garfield	Coldwater	Mill/Resurface	\$375,000

Fiscal Year 2023

<u>Rank</u>	<u>Road Name</u>	<u>Limits</u>	<u>Agency</u>	<u>Work Type</u>	<u>STP Cost</u>
1	W. Liberty	Berry to Main	Quincy	Reconstruct	\$375,000
2	Union City	Jonesville to River	BCRC	Resurface	\$375,000
3	Butters	US-12 to Garfield	Coldwater	Mill/Resurface	\$375,000

Kloha said that upon receipt of an updated form 2606 from the Branch Count Road Commission he would work on making the change to the project programming.

Baker inquired as to when the Butters Street project will be eligible for funding. He was informed that based on the current cycle it would most likely be in 2025.

Public Comments

No Public Comments were offered.

Other Business

No other business was brought forth.

Nagler requested that he be provided with a copy of the form 2606 when it is submitted to Kloha.

There being no further business, the meeting was adjourned at 2:24 p.m.

Minutes prepared:

February 10, 2021