

# Local Rural Task Force #3 Meeting

*December 7, 2020*

## *Microsoft Teams Meeting*

### ***In Attendance***

Kristine Parsons	Calhoun County Road Department
Brian Kernstock	Calhoun County Road Department
John Midgley	Calhoun County Road Department
Gary White	Village of Tekonsha
Tony Bowling	Village of Tekonsha
John Bartlett	City of Marshall
Josh Grab	Michigan Department of Transportation – Rural Task Force Program Manager
Fred Featherly	Michigan Department of Transportation – Office of Passenger Transportation
Ali Townshend	Kalamazoo Area Transportation Study
Steve Stepek	Kalamazoo Area Transportation Study
Fred Nagler	Kalamazoo Area Transportation Study

### ***Handouts:***

Agenda  
Draft Minutes November 26, 2018 Minutes  
2019 - 2023 RTF Region 3 TIP Spreadsheets  
Draft Bylaws

### ***Call to Order***

The Calhoun County Local Rural Task Force Meeting was called to order at 10:00 a.m. The meeting was held online to comply with State of Michigan legislation and Health and Human Services rules allowing virtual meetings in response to the COVID-19 coronavirus pandemic.

### ***Election of Officers***

MOTION by Bolling, SUPPORT by Parsons ***“to elect Kristine Parsons of the Calhoun County Road Department as Chair of the Calhoun County Local Rural Task Force.”*** Motion approved.

No Motion was made to nominate a Vice-Chair

### ***Approval of Previous Local Rural Task Force Minutes***

There were no corrections to the minutes of the previous sub-task force meeting.

MOTION by Bolling, SUPPORT by Parsons, ***“to approve the minutes of the November, 26, 2018 Calhoun County Local Rural Task Force Meeting.”*** Motion approved.

***Review of Approved RTF Region #3 Projects for 2021 - 2023.***

Bolling indicated that Tekonsha's 2020 project was let but not constructed in that year and asked if it was still valid for construction in 2021. He was assured that it could still proceed.

Tekonsha asked if, in the interest of saving administrative and engineering costs, it would be possible to combine their 2021-2023 individual projects into one larger project for construction in 2023. Because the Calhoun County Road Department has the only other projects for those years, if that change were to occur it would be necessary for them to adjust the budgets for each of those projects to use or free funding as necessary to keep the county in fiscal constraint as still use all available allocation. Parsons indicated that they would review their project status and get back with Tekonsha shortly. If the request cannot be granted, Tekonsha is committed to proceed with the projects as programmed.

***Bylaws***

MOTION by Bolling, SUPORT by Parsons ***“to approve the draft bylaws as presented.”*** Motion Approved

***Public Comments***

Grab presented updates to the operation of the Rural Task Force Program from the Michigan Department of Transportation.

***Other Business***

*No other business was brought forth for consideration.*

***Adjournment***

The meeting was adjourned at 10:38 am.

**Minutes Approved: November 2, 2021**