

**Meeting Minutes**  
**Albion Small Urban Area Meeting**  
**November 2, 2021**

**Call to Order**

Meeting was called to order at 10:03 a.m. The meeting was held on Microsoft Teams in accordance with the Kalamazoo County State of Emergency allowing remote participation by parties subject to the Michigan Open Meetings Act.

**Introductions**

The following individuals were in attendance:

Mickey Bittner, Wightman and Associates  
Brian Kernstock, Calhoun County Road Department  
Mark Kloha, Michigan Department of Transportation, Small Urban Program Manager  
Paul Larose, Albion Dial-A-Ride (Joined at 10:35)  
John Midgely, Calhoun County Road Department  
Patrick Miller, City of Albion  
Kristine Parsons, Calhoun County Road Department  
Haley Snyder, City of Albion  
Ali Townshend, Kalamazoo Area Transportation Study  
Fred Nagler, Kalamazoo Area Transportation Study

**Public Comments on Non-Agenda Items**

No public comments were offered.

**Review of Voting Members**

Voting members for the meeting were identified as Parsons for the County Road Department and Miller for the City of Albion.

**Review of Currently Programmed Albion Small Urban Projects**

No changes were proposed to the Albion Small Urban program for 2023

**Call for Projects for 2024-2026**

Kloha presented a summary of the new Call for Projects. Starting in 2024, available federal funding in the Small Urban Program will be increased from \$375,000 to \$385,000. Beginning in 2024, Albion has been switched from odd year award to even. As a result the Albion Small Urban program will have projects funded in 2023, 2024 and 2026.

Calhoun County Road Department and the City of Albion agreed to continue alternating which agency has the top prioritized project for award years so that the Road Department would have the top priority in 2024 and the City in 2026

MOTION by Parsons, SUPPORT by Miller ***“to prioritize B Drive N from 28 Mile to 29 using \$385,000 in STP and \$40,602 in HIP/COVID funding as the number 1 priority for 2024.”*** Motion passed unanimously on a roll call vote.

MOTION by Parsons, SUPPORT, by Miller *“to prioritize Finley Drive from B Drive S to Division using \$385,000 in STP funding as the number 2 priority project for 2024 and N Maple Street from North Street to the north City Limit using \$385,000 in STP funding as the number 3 priority for 2024.”* Motion passed unanimously on a roll call vote.

MOTION by Parsons, SUPPORT by Miller *“to prioritize 2025 and 2026 projects as follows: N Maple Street from North Street to the north city limit using \$385,000 in STP funding as the number one priority; W Erie from S. Albion to Superior using \$385,000 in STP funding as the number two priority; Finley from B Drive S to Division using \$385,000 in STP funding as the number three priority; Albion Street from W Erie to the Railroad Tracks using \$385,000 in STP funding as the number four priority.”* Motion passed unanimously on a roll call vote.

After the approved action, project prioritization for 2022 and 2023 is as follows:

**Fiscal Year 2024**

<u>Rank</u>	<u>Road Name</u>	<u>Limits</u>	<u>Agency</u>	<u>STP Cost</u>	<u>HIP/COVID</u>
1	B Drive N	28 Mi. to 29 Mi.	CCRD	\$385,000	\$40,602
2	Finley	B Dr. S to Division	CCRD	\$385,000	
3	N. Maple	North St. to City Limit	Albion	\$385,000	

**Fiscal Years 2025 and 2026**

<u>Rank</u>	<u>Road Name</u>	<u>Limits</u>	<u>Agency</u>	<u>STP Cost</u>	<u>HIP/COVID</u>
1	N. Maple	North St. to City Limit	Albion	\$385,000	
2	W Erie	Albion to Superior	Albion	\$385,000	
3	Finley	B Dr. S to Division	CCRD	\$385,000	
4	Albion St	W Erie to RR Tracks	Albion	\$385,000	

**Public Comments**

No public comments were offered

**Other Business**

Bittner inquired if it is known what impact the infrastructure bill currently pending in congress might have on how federal highway funds will be dispersed and used. Kloha responded that at this point it is unknown what the final bill will contain.

**Adjournment**

There being no further business, the meeting was adjourned at 10:37 a.m.

Minutes prepared: November 2, 2021