

Meeting Minutes
Coldwater-Quincy Small Urban Area Meeting
March 8, 2022

Call to Order

Meeting was called to order 11:00 a.m. at the City of Coldwater Municipal Building

Introductions

The following individuals were in attendance:

Keith Baker, City of Coldwater
Brittany Butler, Village of Quincy
Kara Derrickson, Branch County Transit Authority
Jay Miller, Branch County Road Commission
Todd Mistor, City of Coldwater
Fred Nagler, Kalamazoo Area Transportation Study

Public Comments on Non-Agenda Items

No public comments were offered.

Review of Voting Members

Voting members were identified. Road Commissions, Cities, Villages and Transit Agencies are entitled to a single vote each. Voters for the meeting were Baker for Coldwater, Butler for Quincy Derickson for Transit and Miller for the Road Commission.

Review of 2022 Projects

The City of Coldwater was awarded a place in the recent 2022 Supplemental Call for Projects for moving the previously approved Butters Avenue project from 2025. Discussion was had regarding the readiness of the project for submission to MDOT. The design is complete but plans and specifications were done for letting by the City, not for an MDOT bid. Nagler suggested that the requested move from 2025 to 2022 be voted on, as there is no backup possibility for the City to use the supplemental funding. If the move is approved, Nagler recommended that the City have a discussion with its contractor as to whether they believe the proper changes can be made to the bid documents for submission to MDOT in time for review and obligation by the end of August, 2022. If they don't believe that the deadline can be met they should let Small Urban Program Manager Mark Kloha know as soon as possible so that the next available candidate can be selected and the funding utilized, rather than go unobligated.

MOTION by Butler, SUPPORT by Miller, ***“to approve moving the City of Coldwater’s Butters Avenue project from 2025 to 2022 using funding from the 2022 Supplemental Call for Projects.”*** Motion approved unanimously.

After the vote it was decided that meeting to discuss and approve a project for 2025 to replace the Butters Aveny project would be held on a date to be decided.

Other Business

No other business was brought forth

Public Comments

No Public Comments were offered.

Adjournment

There being no further business, the meeting was adjourned at 1:28 p.m.

Minutes prepared:

March 8, 2022