

Meeting Minutes
Three Rivers Small Urban Area Meeting
November 8, 2021

Call to Order

Meeting was called to order at 10:08 a.m. The meeting was hosted by the Kalamazoo Area Transportation Study on Microsoft Teams in accordance with the Kalamazoo County State of Emergency allowing remote participation by parties subject to the Michigan Open Meetings Act.

Introductions

The following individuals were in attendance:

Gail Huff, St. Joseph County Transit Authority

Mark Kloha, Michigan Department of Transportation Small Urban Program Manager

Garrett Myland, St. Joseph County Road Commission

Amy Roth, City of Three Rivers

Ali Townshend, Kalamazoo Area Transportation Study for Southcentral Michigan Planning Council

Fred Nagler, Kalamazoo Area Transportation Study for Southcentral Michigan Planning Council

Public Comments on Non-Agenda Items

No Comments were offered.

Review of Voting Members

Voting members, entitled to a single vote each, were identified as Myland for the County Road Commission, Huff for the Transit Authority and Roth for the City of Three Rivers.

Discussion of Projects for FY 2021 - 2023

The Three Rivers Small Urban program is in the odd-year approval cycle. Currently, the project programmed for 2023 consists of three Road Commission roads. Myland reminded participants that the Road Commission realized after the project was programmed that one of the streets is partially classified as a County Local and thus ineligible for federal aid. In addition, the Road Commission is waiting to hear on the outcome of an application for Economic Development funding. Depending on whether the grant is approved or not, the Road Commission will either need only \$300,000 in federal aid or none at all. This would mean that Transit and the City would have access to either \$75,000 or \$375,000 in federal STP funding for 2023. In addition, there is \$81,204 in HIP/COVID funding available that must be used by the end of 2024. Transit and the City both indicated that they were unprepared to propose any projects for 2023 at this time. After more discussion, it was agreed that the current programming for 2023 will remain as-is and another Small Urban meeting be convened in December or January once the Road Commission knows the outcome of their Economic Development application and the other two agencies have time to review possible projects to use any unprogrammed funding

For the 2024-2026 program, \$385,000 is available. The City and Road Commission each presented project to be included in the prioritization.

MOTION by Roth, SUPPORT by Huff and unanimous approval on a roll call vote to approve the following project prioritization for each year of the 2024-2026 Small Urban program:

Fiscal Years 2024-2026

<u>Rank</u>	<u>Road Name</u>	<u>Limits</u>	<u>Agency</u>	<u>STP Cost</u>	<u>HIP/COVID Cost</u>
1	Wood Street	East Michigan to East Hoffman	Three rivers	\$385,000	
2	S. River Road	City Limit to SU Boundary	SJCRC	\$225,000	

Public Comments

No public comments were offered

Other Business

No other business was brought forth for consideration.

Adjournment

There being no further business, the meeting was adjourned at 10:22 a.m.

Minutes prepared:
November 8, 2021