

Minutes
Coldwater-Quincy Small Urban Area Meeting
February 28, 2022

Call to Order

Meeting was called to order 11:03 a.m. at the City of Coldwater Municipal Building

Introductions

The following individuals were in attendance:

Keith Baker, City of Coldwater
Brittany Butler, Village of Quincy
Kara Derrickson, Branch County Transit Authority
Jay Miller, Branch County Road Commission

Attending virtually via Zoom were:

Mark Kloha, Michigan Department of Transportation Small Rural Program Manager
Fred Nagler, Kalamazoo Area Transportation Study

Public Comments on Non-Agenda Items

No public comments were offered.

Review of Voting Members

Road Commissions, Cities, Villages and Transit Agencies are entitled to a single vote each. Voters for the meeting were Baker for Coldwater, Butler for Quincy, Derrickson for Transit and Miller for the Road Commission.

Review of 2023 - 2026 Projects

The City of Coldwater had been awarded a place in the 2022 Supplemental Call for Projects and had elected to have their Butters Street project, previously programmed for 2025, moved up to 2022. Unfortunately, the project was not able to be obligated in FY 2022 and the funding is no longer available. Since the 2025 programming was not changed, the Butters project is still approved for that year. Baker asked whether Butters could be moved up to use the 2023 funding. Butler said that their 2023 W. Liberty Street project is essentially ready to go and she would prefer to keep it in this fiscal year. Baker said that Butters is getting very deteriorated. Coldwater may opt to use ARPA funding to complete the work in 2023 and program a different eligible road for 2025. For now, though, it was decided to keep the programming as is.

Kloha noted that the Coldwater-Quincy's HIP/COVID funding has not yet been programmed and must be used by 2024. Butler recalled that adding the funding to Quincy's 2023 project had been previously approved and was included in the application to MDOT Local Agency Programs. Nagler checked his records and confirmed that the approval was recorded in the minutes of the November 3, 2021 meeting. He was unable to find a copy of the 2606 form that would be needed to have the programming changed by MDOT. Butler said she would forward a copy. Kloha stated that he will make the change as soon as possible in JobNet, as once the project is obligated, funding can no longer be added.

Other Business

Kloha said that the 2020 Census Urbanized area maps have been released. Nagler noted that, as it stands now, Quincy is no longer part of the urbanized area and may not be included in the Small Urban program, but will instead be eligible for funding in the Rural Task Force program. Kloha said that MDOT will be working on the process of smoothing of Small Urban boundaries and it is unlikely that the process would be complete until some time in 2025. It is possible that Quincy will be included in the final product but it is too early to know.

Public Comments

No Public Comments were offered.

Adjournment

There being no further business, the meeting was adjourned at 11:22 a.m.

Minutes prepared:
February 28, 2023