

Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

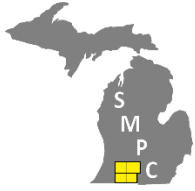
Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

Board Meeting Agenda

MEETING DATE: Wednesday, September 25, 2024
MEETING TIME: 11:30 am
MEETING LOCATION: Road Commission of Kalamazoo County
4400 S 26th St
Kalamazoo, MI 49048

1. Call to Order
2. Representative Attendance [Action]
3. Approval of the Agenda [Action]
4. Annual Meeting Items [Action]
 - a. Election of Officers
 - b. FY 2025 Budget
 - c. FY 2025 Work Plan
 - d. FY 2025 Meeting Schedule
5. Approval of the Minutes [Action]
6. Public Comment
7. Transportation
 - a. KATS report
8. SMPC Transition [Action]
 - a. Updates from Staff
 - b. SMPC/Upjohn Institute contract extension
 - c. Staffing plan
9. Update on EDA Relationship and Transition Work
 - a. Staff update and discussion
10. EPA Regional Brownfield Grant
 - a. Update on the work
 - b. Extension request
11. Staff Report/Other
 - a. Update on Planning Work
 - i. St. Joseph County Joint Plan
 - ii. Constantine TIF
 - b. Monthly Correspondence
12. Representative Comments
13. Adjournment

Next Meeting: TBD



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

FY 2025 SMPC Work Plan

- I. Manage SMPC
 - a. Meetings
 - b. Improve awareness of SMPC
 - i. Meet with County, City, Village, and Township officials
 - ii. Attend township supervisors meetings
 - c. Hold one workshop in FY 2025
 - i. Cybersecurity
 - ii. Short-term rental housing
 - iii. Other?
2. Transportation Planning
 - a. Work with KATS to provide transportation planning services to the region
 - b. Become familiar with billing and reporting requirements
3. Planning Services
 - a. Complete the county-wide joint master plan in St. Joseph County
 - b. Secure contract for one more master plan or economic development plan
4. Materials Management
 - a. Begin the process of creating the Branch/St/ Joseph materials management plan
 - b. Assemble a Materials Management Planning Committee (MMPC)
 - i. Write by-laws
 - ii. Elect officers
 - c. Create a work plan
 - d. Submit work plan and MMPC roster to EGLE
5. Broadband
 - a. Work with the Southwest Michigan Planning Commission to develop and begin to implement a scope of work for the MITTEN grant
6. Grant Support Service
 - a. Build expertise in state, federal, and foundation grants
 - b. Apply for at least one regionally significant grant
 - c. Assist communities with grant applications and management
7. Economic Development Administration
 - a. Apply for District Organization status
 - b. Apply for EDA planning grant for CEDS update
 - i. Begin updating CEDS



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · FAX: (269) 343-3308 · Email: info@smpcregion3.org

PUBLIC NOTICE OF THE SOUTHCENTRAL MICHIGAN PLANNING COUNCIL

The Southcentral Michigan Planning Council (SMPC) conducts regular meetings on the fourth Wednesday of every month at **11:30 am**. The SMPC Chair may elect to call additional meetings; notice of additional meetings will precede the meeting by at least seven days.

SMPC will meet on the following dates in Fiscal Year 2024:

October 23, 2024 - Virtual Non-Business Meeting
November 27, 2024 - Virtual Non-Business Meeting
December 25, 2024 – No Meeting
January 22, 2025 – In Person, Kalamazoo
February 26, 2025 – Virtual Non-Business Meeting
March 26, 2025 – Virtual Non-Business Meeting
April 23, 2025 – In Person, Kalamazoo

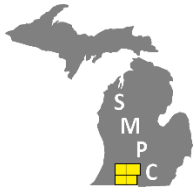
May 28, 2025 – Virtual Non-Business Meeting
June 25, 2025 – In Person, Kalamazoo
July 23, 2025 – No Meeting
August 27, 2025 – Virtual Non-Business Meeting
September 25, 2025 – In Person, Kalamazoo *
*Annual Meeting

Kalamazoo

Road Commission of Kalamazoo County
4400 S 26th Street
Kalamazoo, MI 49001

Virtual meeting participation information is found in meeting packets.

Direct any questions or comments to Lee Adams at info@smpcregion3.org or 269-385-0409



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

Board Meeting Minutes

MEETING DATE: Wednesday, April 24, 2024
MEETING TIME: 11:30 am
MEETING LOCATION: Road Commission of Kalamazoo County
4400 S 26th St
Kalamazoo, MI 49048

1. Call to Order
 - a. The meeting was called to order at 11:40am
2. Representative Attendance
 - a. Bomba
 - b. Carahaly
 - c. Combs
 - d. Coney
 - e. Drost
 - f. Gisler
 - g. Hazelbaker
3. Representatives Excused
 - a. Frisbie
4. Staff in Attendance
 - a. Adams
 - b. Nagler
 - c. Pittelko
5. Others in Attendance:
 - a. Rachel Grover, Kalamazoo County Director of Planning
6. Approval of the Agenda
 - a. Hazelbaker made a motion to approve the agenda.
 - b. Bomba seconded the motion.
 - c. **The motion was approved by unanimous consent.**
7. Approval of the Minutes
 - a. Coney made a motion to approve the minutes.
 - b. Gisler seconded the motion.
 - c. **The motion carried.**
8. Public Comment
 - a. Grover mentioned that Petz helped the County host a discussion around housing planning for smaller municipalities. Grover also wanted to discuss the upcoming materials management planning work in the region.
9. Transportation
 - a. KATS staff gave a verbal report on activities during the past quarter.
 - b. 2025 Transportation Work Program
 - i. Combs made a motion to approve FY 2025 Regional Transportation Work Program.
 - ii. Drost seconded the motion.
 - iii. **The motion carried.**
10. Update on EDA Relationship and Work

- a. Staff provided an update on the work between meetings. A brief discussion with the board ensued. Staff will bring more concrete information regarding the fiscal consequences of moving towards independence.

11. EPA Regional Brownfield Grant

- a. Petz provided an update on the work. The grant funds are almost fully expended. The board discussed potentially applying for funds again. Staff will look into that possibility.

12. Staff Report/Other

- a. Update on Planning Work
 - i. St. Joseph County Joint Plan
 - 1) Staff noted that the work is continuing and expected to wrap up towards the end of the year.
 - ii. Constantine TIF
 - 1) Work continues on this project as well. The committee meets infrequently so the work is moving forward at a slow pace.
- b. Materials Management
 - i. Grover started a discussion about the changes to state legislation and the changes from Solid Waste to Materials Management. Grover also gave an update on Kalamazoo County's plan. Bomba gave an update on the work happening in Calhoun County. Adams gave an update on the potential joint plan with Branch and St. Joseph County.
- c. Annual Report
 - i. The board reviewed the annual report and provided feedback. Staff will incorporate the board's suggestions and distribute the report to municipalities in the region.

13. Representative Comments

- a. Bomba – Calhoun County Parks Millage ballot language was approved. The county-wide transit ballot language was also approved.
- b. Gisler – Kalamazoo County Senior Millage is up for renewal. The County Justice Center will be dedicated on September 7. The CTE Center will open in the fall of 2025.
- c. Hazelbaker – a battery storage company is interested in locating near Coldwater.
- d. Drost – There is a good deal of interest in a wastewater treatment facility in Park Township.
- e. Coney – also has interest from a battery storage company in Storage. Sturgis also has a ballot proposal for urban chickens. Lots of construction is happening in downtown Sturgis. Mostly road and housing construction and housing.
- f. Combs – Kalamazoo Township has found zoning ordinance issues with higher and neighboring authorities. They are going to dig into it.

14. Adjournment

- a. The meeting was adjourned at 12:51pm.

**SECOND AMENDMENT TO CONTRACT FOR SERVICES BETWEEN
SOUTHCENTRAL MICHIGAN PLANNING COUNCIL**

AND

W.E. UPJOHN INSTITUTE

This Second Amendment to Contract for Services is made and entered into this 20 day of September 2024, between the **SOUTHCENTRAL MICHIGAN PLANNING COUNCIL** (hereinafter referred to as “SMPC”), and the **W.E. UPJOHN UNEMPLOYMENT TRUSTEE CORPORATION** (hereinafter referred to as “Institute”).

RECITALS:

WHEREAS, SMPC and the Institute entered into a Contract dated March 8, 2019 (“Contract”) for the purpose of the Institute’s administrative, fiduciary and support roles of SMPC;

WHEREAS, SMPC and the Institute now herein agree to amend the Contract on the terms and conditions set forth in this Second Amendment;

NOW, THEREFORE, in consideration of the foregoing and the mutual representations and covenants of the Parties, and other valuable consideration the Parties hereby agree to this Second Amendment to Contract, as follows:

1. The Contract’s termination date is hereby extended from *9/30/24* to *12/31/24*.
2. All other terms and conditions contained in the Contract will remain in the same full force and effect except as modified herein;
3. The people signing this Second Amendment on behalf of the parties certify by their signatures that they are duly authorized to sign this Second Amendment on behalf of the party that they represent and that this Second Amendment has been authorized by said parties.

[Signature page to follow]

For: The Upjohn Institute

Signatory: Kathy Breyfogle

Position: Chief Financial Officer

For: SMPC

Signatory: Vince Carahaly

Position: Chairperson



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 385-0409 · Fax: (269) 343-3308 · Email: info@smpcregion3.org

September 19, 2024

Michigan Department of Natural Resources

The City of Portage Parks Advisory Board is a group of volunteers that supports projects, programs, and events within the City of Portage Park and Trail system. The Portage Parks Board supports the development of the Austin Lake Trail in Portage, Michigan, that will create non-motorized trail connections with Schoolcraft Township and the Village of Vicksburg with the City of Portage and its 25-mile trail network. The trail will connect with Zylman Ave. to the north and run along the east side of Austin Lake to connect with the Vicksburg Trail to the south.

This new trail will create non-motorized transportation opportunities for the citizens of not only the City of Portage but also for the southwestern Michigan region. The trail will also provide healthy options for walking, running, and biking and encourage the minimization of cars for moving around the city which is more environmentally friendly. This trail will become an integral part of the regional Portage Park trail network for generations to come.

I am pleased to support the development of the City of Portage Austin Lake Trail for those living and visiting southwestern Michigan and endorse the project.

Sincerely,

Lee Adams
Director
Southcentral Michigan Planning Council



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY
LANSING



PHILLIP D. ROOS
DIRECTOR

July 11, 2024

VIA EMAIL

Brock Badders
Ridge Road Transfer Station
889 East Chicago Road
Quincy, Michigan 49082

Dear Brock Badders:

SUBJECT: 2024 Application for Processing and Transfer Facility Registration; Ridge Road Transfer Station; Branch County; Waste Data Systems Number 491712

Staff of the Department of Environment, Great Lakes, and Energy (EGLE), Materials Management Division (MMD), received your application for a registration for the processing and transfer facility located at 299 Ridge Road, Quincy, Michigan 49082. Your issued registration is attached.

Michigan's solid waste law was amended, effective March 29, 2023. Under the new law, processing and transfer facilities must report the amount of material managed at the facility during that state fiscal year in **ReTrac** by **November 15** of each year.

If you have questions regarding your obligations under the new law, please feel free to contact Noah Rubio, Environmental Quality Analyst, Kalamazoo District Office, at 616-370-3287, or you may contact me.

Sincerely,

Fred L. Sellers
District Supervisor
Kalamazoo District Office
Materials Management Division
269-569-1476

Attachment

cc: Lee Adams, Director of Community Development (Branch County)
Fred L. Sellers
Noah Rubio, EGLE
Carlie Money, EGLE

Processing and Transfer Facility Description

Processing and Transfer Facility Facility Description

Department of Environment, Great Lakes, and Energy; Materials Management Division

Facility Category : Solid Waste
Facility Type: Processing and Transfer Facility
Facility Name: Ridge Road Transfer Station

Last Inspection Date:	2024-03-29
Registration Date:	2024-07-11
Expiration Date:	2029-07-11

Facility website	
Authorization Level	Registered
County	Branch
Mailing Address	889 E Chicago Rd, Quincy, Michigan, 49082
Physical Address	299 Ridge Rd, Quincy, Michigan , 49082
Latitude	41.926190
Longitude	-84.91039
Public/Private Entity	Private – the facility is owned and operated by a private entity
Owner Name	Brock Badders Propertys LLC
Activities that occur at the facility	Transfer of waste
Types of materials accepted	Municipal Commercial Waste/Municipal Solid Waste
Total Facility Size (acres)	36.00
Maximum processing capacity per day (CYDS)	120.00
Estimated days open per year (days)	50
Estimated yearly processing volume (CYDS)	3,500.00
Facility designed to use vehicle compaction	No
Does this facility accept material from the public as a drop-off facility?	Yes
Operated By:	Private