



# Southcentral Michigan Planning Council

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## Board Meeting Minutes

**MEETING DATE:** Wednesday, September 25, 2024  
**MEETING TIME:** 11:30 am  
**MEETING LOCATION:** Road Commission of Kalamazoo County  
4400 S 26th St  
Kalamazoo, MI 49048

1. Call to Order
  - a. The meeting was called to order at 11:50am
2. Representative Attendance
  - a. Present:
    - i. Coney
    - ii. Carahaly
    - iii. Bomba
    - iv. Gisler
  - b. Absent:
    - i. Frisbie
    - ii. Hazelbaker
    - iii. Combs
  - c. \*Drost resigned prior to the meeting
3. Approval of the Agenda
  - a. Bomba made a motion to approve the agenda.
  - b. The agenda was approved by unanimous consent.**
4. Annual Meeting Items
  - a. Election of Officers
    - i. Bomba made, and Gisler seconded, a motion to elect a slate of officers as follows.
      - 1) Chair: Carahaly
      - 2) Vice Chair: Coney
      - 3) Secretary/Treasurer: Hazelbaker
    - ii. The motion carried.**
  - b. FY 2025 Budget
    - i. Staff presented a draft budget for board review. Board members discussed the budget.
    - ii. Coney made a motion to approve the budget as presented.
      - 1) Bomba seconded the motion.
      - 2) The motion carried.**
  - c. FY 2025 Work Plan
    - i. Staff presented a work plan for the upcoming fiscal year. The board appreciated the plan and agreed with it.
    - ii. Coney made a motion to approve the work plan as presented.
      - 1) Bomba seconded the motion.
      - 2) The motion carried.**
  - d. FY 2025 Meeting Schedule
    - i. After discussion, the board wanted an additional business meeting in November. Staff agreed to make the changes and distribute the amended public notice.
    - ii. Coney made a motion to approve the revised FY 2025 Meeting Schedule with amendments.
      - 1) Motion passed by unanimous consent.**
5. Approval of the Minutes

- a. Bomba made a motion to approve the minutes.
  - i. **The minutes were approved by unanimous consent.**
- 6. Public Comment
  - a. None made.
- 7. Transportation
  - a. A written report was distributed at the meeting. KATS staff were unable to attend the meeting due to a conflicting training event.
- 8. SMPC Transition
  - a. SMPC/Upjohn Institute contract extension
    - i. An extension to the existing SMPC/Upjohn Institute contract was presented by staff. The terms of the contract remained unchanged except for the expiration date.
    - ii. The board briefly discussed the extension.
    - iii. Coney made a motion to approve the second amendment to the SMPC/W.E. Upjohn Institute contract.
      - 1) Gisler seconded the motion.
      - 2) **The motion carried.**
  - b. Staffing plan
    - i. Carahaly appointed himself, Coney, and Hazelbaker to a staffing committee to review options for hiring a director.
- 9. Update on EDA Relationship and Transition Work
  - a. Staff gave a quick update on the work.
- 10. EPA Regional Brownfield Grant
  - a. Staff gave an update on the work and the need for an extension. Staff also asked for approval of additional funds for an existing project. The Brownfield Committee approved the additional funds.
- 11. Staff Report/Other
  - a. Staff gave a brief update on the planning work it is conducting.
- 12. Representative Comments
  - a. Gisler highlighted a webinar on rural green energy from the State of Maryland and recommended the board and staff watch a recording. He also mentioned that the Road Commission of Kalamazoo County Managing Director is planning to retire. Finally, he noted that the County is considering options for future office space for administration staff.
  - b. Bomba mentioned a large-scale solar development in Calhoun County that required road improvements during construction. The roads were in bad shape and would not survive construction. This was a new issue in solar development and presented some unique challenges.
- 13. Adjournment
  - a. Coney made a motion to adjourn the meeting at 1:16pm.