

Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

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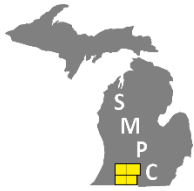
Board Meeting Agenda

MEETING DATE: Wednesday, January 22, 2024
MEETING TIME: 11:30 am
MEETING LOCATION: Road Commission of Kalamazoo County
4400 S 26th St
Kalamazoo, MI 49048

Call to Order

1. Representative Attendance **[Action]**
2. Approval of the Agenda **[Action]**
3. Approval of the Minutes **[Action]**
4. Public Comment
5. Transportation
 - a. KATS report
6. SMPC Transition
 - a. Update from the Executive Director
 - i. Accounting
 - ii. Technology
 - b. Contract with the Upjohn Institute
7. Economic Development Administration
 - a. CEDS Application
8. EPA Regional Brownfield Grant
 - a. Update on the Work
9. Staff Report/Other
 - a. Update on Planning Work
 - b. Update on the Materials Management Work
 - c. Monthly Correspondence
10. Representative Comments
11. Adjournment

Next Meeting: February 26, 2025 (Virtual, non-business)



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Board Meeting Minutes

MEETING DATE: Wednesday, December 11, 2024
MEETING TIME: 11:30 am
MEETING LOCATION: Road Commission of Kalamazoo County
4400 S 26th St
Kalamazoo, MI 49048

1. Call to Order
The meeting was called to order at 11:49pm
2. Representative Attendance
 - a. Present:
 - i. Gisler
 - ii. Hazelbaker
 - iii. Carahaly
 - iv. Bomba
 - b. Absent:
 - i. Coney
 - ii. Frisbie
3. Approval of the Agenda
 - a. Hazelbaker made a motion to approve the agenda. The agenda was approved without objection.
4. Approval of the Minutes
 - a. Bomba made a motion to approve the minutes as presented. The agenda was approved without objection.
5. Public Comment
 - a. None made.
6. Transportation
 - a. KATS staff gave a verbal and written report of activities.
7. SMPC Transition
 - a. Updates from the Transition Committee
 - i. Staff and transition committee members gave verbal updates on their work between meetings. The team worked with an attorney at Clark Hill to develop an employment agreement and with Nulty Insurance to develop an employee handbook.
 - b. Contract with the Upjohn Institute
 - i. Hazelbaker made a motion to authorize the transition committee to make the necessary changes and to authorize the chair to sign the agreement with the Upjohn Institute and the employment agreement with Brian Pittelko following legal review.
 - 1) Gisler seconded the motion.
 - 2) **The motion carried.**
8. Economic Development Administration
 - a. CEDS Application
 - i. Staff gave a verbal update on the application to the EDA for funding to update the Comprehensive Economic Development strategy for the region. Staff is actively working to complete and submit the application as soon as possible.
9. EPA Regional Brownfield Grant
 - a. Update on the Work

- i. Staff gave a brief verbal update on the work. Board members asked about the remaining funding and staff noted that little funding remained, enough for maybe one project after another project fell through.

10. Staff Report/Other

- a. Update on Planning Work
- b. Update on the Materials Management Work
- c. Monthly Correspondence

11. Representative Comments

- a. Bomba: 5-year parks and recreation plan is out for review. Calhoun County is also applying for DNR Trust Fund money.
- b. Hazelbaker: Branch County has an approved balanced budget. The County hired a new Administrator who starts on January 1st.
- c. Gisler: Tim Raymond will speak to a group that Mr. Gisler is assembling. The focus of the meeting is an update on the event center in downtown Kalamazoo.
- d. Carahaly: Thanked Lee Adams for his service to the SMPC Board for 12 years.

12. Adjournment

- a. The meeting was adjourned at 1:13pm.

Next Meeting: January 22, 2025



The Metropolitan Planning Organization for the Greater Kalamazoo Area

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TO: Southcentral Michigan Planning Council Board
FROM: Steven Stepek, KATS Executive Director
DATE: January 15, 2025
SUBJECT: Southcentral Michigan Planning Council Report

During the month of December 2024, KATS staff worked on the Michigan Department of Transportation (MDOT) Planning Activities for the Southcentral Michigan Planning Council (SMPC). Work was concentrated in the following activities:

- Continued to work with Rural Task Force (RTF) and Small Urban eligible agencies to resolve programming issues and answer questions on procedures
- Completed scheduling for a meeting of the full Rural Task Force #3
- Advertised, prepared materials, facilitated and generated minutes for Rural Task Force #3. The primary purpose for the meeting was to consider, and approve for programming, projects identified for the 2026 – 2029 Transportation Improvement Program for federal and state funding. The meeting also provided an opportunity for MDOT to update the RTF on the latest developments for the program and answer questions from participants
- Updated tracking spreadsheet for the 2026 – 2029 Rural Task Force Transportation Improvement Program based on the outcome of the full RTF meeting
- Started entering approved 2026 – 2029 RTF projects into JobNet for programming

Anticipated future activities include:

- Continuing updating and entering project data in JobNet for the 2023 - 2026 and 2026 - 2029 Transportation Improvement Programs as project data sheets are submitted or as otherwise needed
- Scheduling and facilitating public meetings for consideration and approval of Rural Task Force and Small Urban changes to the 2023 - 2026 and 2026 - 2029 Transportation Improvement Programs as needed. It is anticipated that a meeting of RTF #3 will be held in January 2025
- Distributing Highway Performance Monitoring System (HPMS) segments to local agencies for updating
- Submitting updated HPMS data to MDOT once completed by local agencies
- Programming approved Rural Taks Force projects in JobNet once approval is granted by the full RTF #3 voting members
- Attending PASER training for 2025 road condition data collection
- Beginning scheduling of PASER data collection with Region 3 local road agencies