



Southcentral Michigan Planning Council

300 South Westnedge Avenue · Kalamazoo, Michigan 49007

Phone: (269) 216-4720 · Email: info@smpcregion3.org

Annual Meeting

MEETING DATE: Wednesday, December 10th, 2025
MEETING TIME: 11:30 am
MEETING LOCATION: Road Commission of Kalamazoo County
4400 S 26th St
Kalamazoo, MI 49048

Call to Order

1. Representative Attendance
2. Approval of the Agenda [ACTION]
3. Approval of the Minutes [ACTION]
4. Public Comment
5. Transportation
6. Administrative [ACTION]
 - a. Executive Director evaluation/compensation
7. Economic Development Administration [ACTION]
 - a. Managing Entity Application
 - b. CEDS Application
8. Other Contracted Work
 - a. Michigan Association of Regions
 - b. Kalamazoo County Materials Management
9. Staff Report/Other
 - a. Update on Planning Work
 - i. Village of Homer
 - ii. Township of White Pigeon
 - b. Update on the Materials Management work
10. Correspondence
11. Representative Comments
12. Adjournment

Upcoming Schedule:

January 21st 2026 – Virtual Working Session

February 25th 2026 – Virtual Working Session

March 25th 2026 – In Person, Road Commission of Kalamazoo



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4400 S 26th St
Kalamazoo, MI 49048

Call to Order

I. Representative Attendance

- a. Present
 - i. Bomba
 - ii. Coney
 - iii. Conklin
 - iv. Gisler
 - v. Hazelbaker
- b. Absent
 - i. Gleesing
 - ii. Mingus
 - iii. Zwick

2. Approval of the Agenda

- a. Motion by Bomba to approve agenda with a corrected date and adding a resolution to apply for Economic Development District status. Seconded by Hazelbaker. **Motion carried.**

3. Approval of the Minutes

- a. Motion by Coney to approve minutes. Seconded by Conklin. **Motion carried.**

4. Public Comment

- a. None

5. Transportation

- a. KATS staff submitted a memo and discussed workplan for the year. Additionally staff discussed this upcoming re-creation of the Byways committee.

6. Administrative

- a. FY 2025 Budget Update
 - i. Staff presented the estimated budget for FY 2025.
- b. FY 2026 Budget Presentation
 - i. Staff presented the budget draft for FY 2026
 - ii. Motion by Hazelbaker to approve budget. Seconded by Conklin. **Motion carried.**
- c. FY 2026 Workplan
- d. Meeting Schedule
 - i. Staff submitted a meeting dates for FY2026. Meetings will continue on the 4th Wednesday of the month, with meetings cancelled in November 2025 and July 2026 and an early meeting on December 10th 2026. Motion by Conklin to approve schedule as presented. Seconded by Coney. **Motion carried.**
- e. Election of Officers

- i. Motion by Bomba for a slate of Coney – Chair, Gleesing – Vice Chair, Hazelbaker as treasurer. Seconded by Conklin.
 - ii. Motion amended by Bomba for Hazelbaker as secretary and treasurer. Seconded by Conklin.
Motion carried.
- 7. Economic Development Administration
 - a. CEDS Application
 - i. Staff gave update that the grant application is still pending EDA approval
 - b. District Status Application
 - i. Staff discussed plan to apply for Economic District status concurrently with CEDS development.
 - c. Conflict of Interest Policy
 - i. Motion by Coney to approve conflict of interest policy with correction to region and ensure board members are termed “representatives”. Seconded by Conklin. **Motion carried.**
 - d. Resolution to apply for district status
 - i. Motion by Hazelbaker to resolve to apply for Economic Development District status. Seconded by Coney. Motion carried.
- 8. Other Contracted Work
 - a. Michigan Association of Regions
 - i. Staff gave update on administrative work for MAR
 - b. Kalamazoo County Materials Management
 - i. Work has begun on data collection
 - c. Department of Natural Resources Spark
 - i. Discussion by representatives of joint plans for communities based on river plans around kayaking spots
- 9. Staff Report/Other
 - a. Update on Planning Work
 - i. Village of Homer
 - 1) Plan is authorized for distribution
 - ii. St. Joseph County
 - 1) Municipalities have been invoiced
 - b. Update on the Materials Management work
 - i. Lee Adams discussed work in Branch and St. Joseph joint plan
- 10. Correspondence
 - a. None
- 11. Representative Comments
 - a. Commissioner Gisler discussed Kalamazoo County purchase of property in downtown Kalamazoo.
- 12. Adjournment

Upcoming Schedule (tentative):
 Wednesday, October 22, 2025, Virtual
 Wednesday, November 19, 2025, No Meeting
 Wednesday, December 10, 2025, In Person



The Metropolitan Planning Organization for the Greater Kalamazoo Area

5220 Lovers Lane, Suite 110
Portage, MI 49002
☎ 269-343-0766
✉ info@KATSmpo.org

TO: Southcentral Michigan Planning Council Board
FROM: Steven Stepek, KATS Executive Director
DATE: December 4, 2025
SUBJECT: Southcentral Michigan Planning Council Report

During the months of September, October and November 2025, KATS staff worked on the Michigan Department of Transportation (MDOT) Planning Activities for the Southcentral Michigan Planning Council (SMPC). Work was concentrated in the following activities:

- Continued to work with Rural Task Force (RTF) and Small Urban eligible agencies to resolve programming issues and answer questions on procedures
- Updated tracking spreadsheets for the 2023 – 2026 and 2026 – 2029 Rural Task Force Transportation Improvement Programs to reflect most recent changes
- Completed Federal Aid Road PASER rating data collection on Branch County roads
- Worked with Battle Creek Area Transportation Study to ensure their Federal Aid Road PASER ratings were complete and incorporated them into the Region 3 PASER database for submission to MDOT
- Worked on collecting Non-Federal Aid Road PASER rating data for Calhoun County roads
- Scheduled, advertised, prepared materials for and facilitated meetings of the Hastings, Coldwater-Quincy, Albion, Marshall, Sturgis and Three Rivers Small Urban task forces for the 2027 – 2029 Call for Projects
- Attended the Michigan Byways Workshop hosted by MDOT in Gaylord
- Completed quality assurance on 2025 PASER ratings, generated files for submission and uploaded to MDOT/Transportation Asset Management Council
- Polled RTF voting members for availability, scheduled and generated materials for a December 1 meeting of the full Rural Task Force #3

Anticipated future activities include:

- Continuing updating and entering project data in JobNet for 2026 - 2029 Transportation Improvement Programs as project data sheets are submitted or as otherwise needed
- Scheduling and facilitating public meetings for consideration and approval of Rural Task Force changes to the 2026 - 2029 Transportation Improvement Programs as needed
- Submitting meeting minutes and project application forms from Hastings, Coldwater-Quincy, Albion, Marshall, Sturgis and Three Rivers Small Urban task force meetings to MDOT
- Continuing to work with MDOT Planning to revive the Pure Michigan Byways program for routes in Region 3. Committees for the US-12, I-69, Marshall Territorial and Chief Noonday byways are being reconstituted after extended periods of inactivity. The Region will be responsible for facilitating public meetings and coordination of grant applications as the programs become active again
- Create and distribute 2025 Federal Aid Road Condition Reports for the five Region 3 counties